

Building Permit Application
City of Keota

Keota City Hall 309 E Broadway Avenue, PO Box 77 Phone: 641-636-2266 Fax: 641-636-2497
Keith Conrad, Zoning Administrator

Please consult with the zoning administrator and read the building regulations outlined in the Keota Zoning Ordinance before filling out application to ensure your project is in compliance with the City's regulations. All applications and associated materials may be submitted to City Hall. The application form will be reviewed by the City Zoning Administrator and presented to the Keota City Council for approval at the next scheduled meeting of said council. After approval applications by City Council, a building permit will be issued to for the set fee; all permits are valid for one (1) year.

Application is made by: _____

Physical and Mailing Address: _____

Primary Contact Number: _____

The Premises affected by variance are located at: _____
(Street Address)

Contractor: _____

Current Zoning District: _____

Will you be disturbing 1 acre or more of the site? _____

Permit from DNR: Yes , Permit # _____ or No

Proposed development type, associated use and any other details:

Site Plan Required: Site Plan of property showing all existing buildings and all proposed improvements indicated in the application.

Required Fee: This petition shall be accompanied by a non-refundable fee payable to City of Keota.

Disclosure: Members of the City Council, Zoning Administrator, or other authorized representative may stop and view the property where the permit is requested. Filing this application will be considered permission for them to enter the property. The undersigned applicant certifies under oath that the foregoing information is true and correct.

Signature of Applicant/Owner/Developer

Date

Keota City Council Approval	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
As presented on this date: _____	
Signed: _____, Zoning Administrator	
Copy sent to applicant on: _____	
Application Fee Paid: <input type="checkbox"/> Yes <input type="checkbox"/> No	

The City Council shall take into account the following items in making its general findings concerning the proposal, based on the comments:

1. Is the property in question suitable for the proposed use? Yes No
2. Has the Zoning Administrator reviewed this application, and does the proposed meet the requirements for the zone in which the parcel is located? Yes No

Denied applicants may feel free to work with the zoning administrator to amend their rejected application to conform to the appropriate regulations, or, seek eligibility to request a variance, conditional use permit, parcel rezoning, or zoning amendment. (All have separate fees)
