

**November 18, 2019**

The Keota City Council met on Monday, November 18, 2019. The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem Keith Conrad.

Council members answering roll call were: Matt Greiner, Scott Westendorf, Mike Bender, and Rod Hill. Mayor Anthony Cansler was unable to attend. City Employees present were Doug Conrad, Kevin Slaubaugh, and Tomisha Hammes. Also in attendance was Laci Droll, Necole Miller, Bill Miller, Nick Mahan, Mary Pat Redlinger, Jade Redlinger, Dan Flynn, Linda Werger, Heath McDonald, Jeremy Schlabach, Karen Sypherd, Sheila Horras, Jim Tinnes, Tom Hahn, Kathy Davis and Curt Burroughs.

Motion was made by Matt Greiner to approve the consent agenda including the minutes from the November 4, 2019 meeting, payment of bills, and October month end financials. Scott Westendorf seconded the motion. Motion passed with a unanimous vote.

**CITY OF KEOTA  
NOVEMBER 18, 2019 COUNCIL MEETING  
FOR PERIOD NOVEMBER 5, 2019 - NOVEMBER 18, 2019**

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,793.78	Payroll
GREINER, ASHLEY	\$50.44	Payroll
GREINER, TONIA	\$805.51	Payroll
HAMMES, TOMISHA	\$1,025.28	Payroll
MILLER, KEVIN	\$1,207.48	Payroll
SLAUBAUGH, KEVIN L.	\$1,446.62	Payroll
EFTPS	\$1,851.48	Employee Withholdings
CLERK OF COURT - KEOKUK CO.	\$255.00	Police - Filing Fee 3 Cases
ION ENVIRONMENTAL SOLUTIONS	\$1,812.40	Water/Sewer - Labs
MUELLER SYSTEMS	\$19.20	Water - Valves
MISC. ON MAIN	\$89.97	Water - New Cell Phone
QUILL	\$172.80	All Dept. Office Supplies
SINCLAIR TRACTOR	\$369.99	Snow - Camera for Snow Plow
TEMPLE LAW FIRM PLC	\$345.00	Legal - Wilson Library Will Research
RIVER PRODUCTS CO.	\$91.66	Streets - Fagen Elevator Gravel
MUNICIPAL SUPPLY CO.	\$106.70	Water - Valves
		Sewer - Wastewater Treatment Level 1
IOWA DNR	\$30.00	Test
BRYAN BAYLISS	\$61.19	Deposit - Finalized Bill Refund
SCOTT SWANSON	\$11.25	Deposit - Finalized Bill Refund
ROBIN LLOYD	\$81.67	Deposit - Finalized Bill Refund
FARMERS COOPERATIVE ASSN.	\$847.29	All Dept. Veh. O & M
COUNTY LINE MART LLC	\$268.91	Police - Veh. O & M
BLUE CROSS BLUE SHIELD	\$9,925.79	All Dept. Health Insurance Benefits
UNITED STATES POST OFFICE	\$275.00	All Dept. Postage/Newsletter Mailing
WATER SOLUTIONS UNLIMITED INC.	\$174.98	Water - Chemicals
<b>TOTAL</b>	<b>\$23,119.39</b>	

October 2019 Month End  
Financials

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$38,999.02			\$38,999.02
LIBRARY CD 2	\$30,658.62			\$30,658.62
SEWER CD	\$143,986.22	\$323.08		\$144,309.30
SEWER VEH CD	\$20,103.45			\$20,103.45

WATER CD	\$67,834.12			\$67,834.12
WATER VEH CD	\$417.84			\$417.84
DARE	\$777.62			\$777.62
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,446.50	\$0.37		\$1,446.87
GEN FD LIBR INV	\$4,970.67	\$1.27		\$4,971.94
LIB BUILDING	\$1,302.57	\$0.33		\$1,302.90
LIB MEMORIALS	\$305.35			\$305.35
PERPETUAL CARE FUND	\$7,499.30	\$1.91		\$7,501.21
POLICE VEHICLE INV	\$22,265.24	\$5.67		\$22,270.91
PARK & CEM VEH	\$8,593.15	\$2.19		\$8,595.34
CITY HALL BLDG RPR	\$19,177.25	\$4.89		\$19,182.14
CIVIL DEFENSE FU	\$3,168.43	\$0.81		\$3,169.24
KEOTA DAYCARE	\$1,187.72	\$0.30		\$1,188.02
WILSON MEMORIAL LIB	\$17,537.69	\$4.47		\$17,542.16
T&A METER INV	\$23,623.05	\$6.02		\$23,629.07
SIDEWALK SAVINGS	\$14,494.76			\$14,494.76
WTR VEH SAVINGS	\$24,417.41			\$24,417.41
WTR TWR MAIN SAVINGS	\$9,624.82			\$9,624.82
SEWER VEH SAVINGS	\$8,103.47			\$8,103.47
SNOW EQUIPMENT SAVINGS	\$5,061.31			\$5,061.31
CHECKING	\$155,232.87	\$725,048.68	\$559,082.04	\$348,199.51
GENERAL		\$567,819.72	\$558,005.26	
GENERAL - LOCAL				
OPTION		\$5,922.22		
DARE				
ROAD USE		\$12,541.81	\$6,904.31	
EMPLOYEE BENEFITS		\$106,271.67	\$14,990.90	
DEBT SERVICE		\$5,354.78		
CAPITAL IMPROV RESER		\$5,767.21		
LIBRARY		\$649.86	\$3,790.32	
LIBRARY MUSEUM		\$1,795.57		
WATER		\$27,811.38	\$18,201.83	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN				
BROAD/DAVIS				
UTILITY DEPOSITS		\$600.00	\$5.60	
SEWER		\$18,730.95	\$15,398.24	
SEWER EXT-BROADWAY				
SEWER PLANT UPGRADE				
	TOTAL			\$824,678.89

Citizens Forum: Jim Tinnes asked about putting in a handicap spot in front of the Good Neighbor Church located on Broadway Avenue. Officer Conrad commented that there was one located next door at Keota Transmission and also across the street at the old clinic building. Laci Droll asked for an update on the dog ordinance. The Council stated that they are still needing to review a couple things on the ordinance at a work session.

Public Works Director Kevin Slaubaugh gave his report. A back up camera has been installed on the snow plow for safety. Snow fence is up and snow equipment is ready to go for the winter season. Salt and sand is at 45%. The sidewalk in front of 204 E. Broadway Avenue has been torn out. Slaubaugh was unsure of the timeline to have the new sidewalk put in. Slaubaugh has started working on his budget. Motion was made by Mike Bender to approve the Public Works Report. Rod Hill seconded the motion. Motion passed with a unanimous vote.

Officer Doug Conrad presented his Police Report. Report period November 1 through November 14, 2019: Complaints/Service Calls – 14: one assault, one family and children, two other criminal violations, two assist and serve, three misc. complaints, two dog/cat/misc. animal, one wildlife, one traffic violation, one parking; Citations – 1: juvenile – failure to obey stop sign/alternative enforcement. Motion was made by Rod Hill to approve the Police Report. Scott Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Scott Westendorf to have Jim Tinnes Trucking haul gravel to the North Carpenter Street alley. The number of loads would be at the recommendation of the Public Works Director. Rod Hill seconded the motion. Motion passed with a unanimous vote.

Tom Hahn stated that the Keota Pool Advocates have approached Keota Unlimited for assistance in accepting pledges for the pool under their 501(c)(3). Keota Unlimited Board of Directors would need to approve assisting the Keota Pool Advocates before proceeding. The Pool Advocates requested that the Keota City Council pass a resolution at their next meeting stating the following points: 1. The City of Keota have another bond issue on the ballot in 2020; 2. The City of Keota support any grant applications that the Pool Advocates apply for; 3. The City of Keota be responsible for the operating expenses starting in 2021.

Motion was made by Matt Greiner to approve Resolution 2019-41: Approve Abstract Continuation of Wilson Memorial Library, city owned property located at 109 E. Washington Avenue. Mike Bender seconded the motion. Roll call vote: Ayes – Greiner, Westendorf, Conrad, Bender, Hill; Nays – None; Abstain – None; Absent – None. Motion passed with a unanimous vote.

Clerk/Council/Mayor Comments: The City Clerk stated that she had emailed Area 15 MCHA about setting up times for rental inspections, but the contact is out of the office until further notice. The purchase agreement for 201 S. Davis Street was signed by the buyer as of November 18, 2019, the agreement has been sent to the city attorney. The Zoning Board approved the rezoning of 105 N. Davis Street from residential to commercial and the notice to bidders was posted online, at city hall and sent to the newspaper. Deadline for bidders to submit a seal bid is 12 noon on Monday, December 2, 2019. Keith Conrad stated that there will be a walk-through of Wilson Memorial Library on Friday, December 13, 2019 with Child Care Resources and Referral of Southeast Iowa to see if the building would be a feasible option as a Community Daycare Facility. The Council is only exploring the option at this time. Councilman Conrad also stated that if there are questions, concerns, and/or complaints with any decisions that the Council makes that they should contact a Councilman or the Mayor to discuss it as they are the ones that make the decisions and not the city employees.

Motion was made by Mike Bender to adjourn the meeting at 7:40 p.m. Matt Greiner seconded the motion. Motion passed with a unanimous vote. The Keota City Council will meet on Monday, December 2, 2019 at 6:30 p.m. with work session starting at 6:00 p.m.

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MAYOR ANTHONY CANSLER

ATTEST:

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CITY CLERK TOMISHA HAMMES

\*These are not official minutes. These minutes will be approve at the next council meeting. All documents mentioned in these minutes can be viewed during business hours at the Keota City Hall.