

MARCH 1, 2021

The Keota City Council met on March 1, 2021, at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Matt Greiner, Heath McDonald, and Rod Hill. City Employees present were Kevin Slaubaugh, Toni Greiner, and Tomisha Hammes. Also in attendance was Dan Flynn, Denny Lyle, and Karen Sypherd.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the February 16, 2021 meeting and payment of bills. Councilman Bender seconded the motion. Motion passed with a 5-0 vote.

CITY OF KEOTA
MARCH 1, 2021 COUNCIL MEETING
FOR PERIOD FEBRUARY 17 - MARCH 1, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,858.03	Payroll
GREINER, ASHLEY	\$55.66	Payroll
GREINER, TONIA	\$717.57	Payroll
HAMMES, TOMISHA	\$1,326.85	Payroll
MILLER, KEVIN	\$1,217.47	Payroll
SLAUBAUGH, KEVIN L.	\$1,502.70	Payroll
EFTPS	\$1,943.41	Employee Withholdings
IPERS	\$2,812.27	Employee Benefits
UNITED STATES POST OFFICE	\$131.95	Water/Sewer - Postage Monthly Bills
CENGAGE LEARNING	\$352.59	Library - Books
CENTER POINT LARGE PRINT	\$44.34	Library - 2 Large Print Books
INFOMAX OFFICE SERVICES	\$143.59	Library - Copier Lease
IOWA DIVISION OF LABOR	\$165.00	Library - Elevator Inspection
MALLEY HARDWARE	\$24.95	Library - Space Heater for Entry
QUILL CORP.	\$36.47	Library - Office Supplies
WINDSTREAM	\$148.27	Library - Phone/Fax
DELL LYLE	\$50.00	Cemetery - Refund for overpayment
FIRST NATIONAL BANK	\$457.19	Library - Books/Programs/DVDs
FIRST NATIONAL BANK	\$326.95	City Hall/Water/Sewer - Stamps/Snow Rake/Continuing Ed/Clothing
FIRST NATIONAL BANK	\$226.56	Police - Veh. O & M
CARGILL	\$5,080.06	Water - Bulk Salt
WASHINGTON LUMBER	\$1,255.28	Police - Station Remodel
QUILL CORP.	\$164.77	All Dept. Office Supplies
HICKENBOTTOM INC	\$366.23	Police - Station Remodel
SCHUMACHER ELEVATOR COMPANY	\$475.00	Library - Elevator Annual Safety Inspection
KAREN SYPHERD	\$670.61	Museum - Displays/Mannequins
WELLMARK	\$9,119.27	Employee Health Benefits
DAN'S OVERHEAD DOORS	\$496.76	Water/Sewer - Shop Garage Door Repairs/Remote
KOCH OFFICE GROUP	\$152.40	City Hall Printer/Fax/Copier Contract
ION ENVIRONMENTAL SOLUTIONS	\$1,574.00	March - Operations/Labs
KEVIN'S CELLULAR SALES & SERVICE	\$345.00	Library - February Snow Removal
TOTAL	\$33,241.20	

Department Reports:

-Public Works Department – Working on mowers to prepare for spring. Working on the EMC safety compliance list for the handrail for the back stairway, painting the curbs and filling the pool in with dirt. QRS rig is removed from the maintenance building and once the remodel of the police station is done, he will be able to move his equipment that is sitting outside back inside to protect it.

-Police Department – No report submitted due to office remodel.

-Wilson Memorial Library – Working on the Princess Party at the library. Also working on the Summer Reading Program. Still doing grab and go crafts for early out days despite the cancellation of the recent early outs.

-Keota Historical Museum – The Board had a great turnout for their Open House, received several nice donations and hoping to have another Open House in March. The Board will be having a work session this week to put up some more displays.

Keota Pool Advocates – There is an online auction set up as a fundraiser. The pick-up day for online auction items will be April 10. The Pool Advocates were wondering if they could put some of the more delicate items in the basement at city hall to keep safe for pick-up. The Council stated that they were fine with that. City Wide Garage sales will take place on April 16 and 17, so the Pool Advocates will be set up at the pool to sell garage sale items. On Sunday, April 18 they will be hosting a breakfast fundraiser. The Pool Advocates' Garage Sales will continue during the Rural Road Trip April 23-25.

Motion was made by Councilman Conrad to approve Resolution 2021-12: FY22 Salary for Kevin Slaubaugh. Councilman Bender seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - Greiner; Abstain - None; Absent - None. Motion passed with a 4-1 vote.

Motion was made by Councilman Conrad to approve Resolution 2021-13: Authorizing Amendment to the Loan and Disbursement Agreement Providing Reissuance of the Sewer Revenue Capital Loan Note – Iowa Finance Authority for \$3,001,317.71. Councilman Greiner seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, Greiner, McDonald; Nays - None; Abstain – None; Absent - None. Motion passed with a 5-0 vote.

Motion was made by Councilman Bender to approve Resolution 2021-14 Authorizing Amendment to the Loan and Disbursement Providing Reissuance of the Sewer Revenue Capital Loan Note – Iowa Finance Authority for \$262,000. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, Greiner, McDonald; Nays - None; Abstain - None; Absent - None. Motion passed with a 5-0 vote.

Motion was made by Councilman Bender to approve Resolution 2021-15: Washington County Riverboat Foundation Grant for the KeWash Trailhead Project through Keota Unlimited. Councilman Conrad seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, Greiner, McDonald; Nays - None; Abstain - None; Absent - None. Motion passed with a 5-0 vote.

Motion was made by Councilman Greiner to approve Resolution 2021-16: Three Year Monetary Donation of \$10,000 (each year) to the KeWash Trailhead Project to partially pave the trail. Councilman Bender seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, Greiner, McDonald; Nays - None; Abstain - None; Absent - None. Motion passed with a 5-0 vote.

Keota Fire Department Agreement - Councilman Greiner stated that he reached out to almost all the townships about the City of Keota donating the fire department building to the Keota Fire Department. The Council then discussed giving the Keota Fire Department a monetary amount as a donation for a set amount of time. Motion was made by Councilman Bender to approve donating a monetary amount of \$15,000 broken down over the course of 5 years. Councilman McDonald seconded the motion. Roll

Call Vote: Ayes – Bender, Conrad, Hill, Greiner, McDonald; Nays - None; Abstain - None; Absent - None. Motion passed with a 5-0 vote.

Motion was made by Councilman Bender to table the bid from MGSI to install new front doors in the city hall building. Councilman Hill seconded the motion. Motion passed with a 5-0 vote. This way the clerk can look into handicap accessible doors to be included in the estimate.

Clerk/Council/Mayor Comments: There were pictures and a list of properties that have had vehicles snowed in all winter. The Council wants to look into potentially towing these vehicles. Councilman Bender went over employee timesheets with the Council. There was discussion on the police station remodel. Councilman Hill stated that the school has decided to do a before and after school program located at the school. Councilman Greiner stated that there are issues again with ducks on South Davis Street. Councilman Greiner met with a developer from the Millersburg area that is developing land between North English and Williamsburg to discuss options for Keota. Councilman McDonald stated that once the weather gets better, he plans to put up his fence on the property on North Davis Street before his mid-July 2021 deadline. There will be no city wide clean up this year.

Motion was made by Councilman Conrad to adjourn at 9:41 p.m. Councilman Bender seconded the motion. Motion passed with a 5-0 vote. The City Council will next meet on Monday, March 15, 2021, starting at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.