

SEPTEMBER 20, 2021

The Keota City Council met on September 20, 2021, at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, and Heath McDonald. Matt Greiner was unable to attend. City Employees present were Micah Harmsen, Tonia Greiner, and Tomisha Hammes. Also in attendance was Danielle Imhoff, Chad McCleary, and Dan Flynn.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the September 7, 2021 meeting, payment of bills, and August month end financials. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Payment of Bills:

CITY OF KEOTA
 SEPTEMBER 20 2021 COUNCIL MEETING
 FOR PERIOD SEPTEMBER 8 - SEPTEMBER 20, 2021

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$12.61	Payroll
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, TONIA	\$907.37	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
HARMSSEN, MICAH	\$1,367.83	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$2,208.56	Employee Withholdings
UNITED STATES POST OFFICE	\$152.80	Water/Sewer - Billing Postage
JEFFERY GARMAN	\$1,875.00	Cemetery - Contracted Mowing
QUILL	\$145.91	All Dept. Office Supplies
US CELLULAR	\$211.84	All Dept. Cell Phones
KEOTA EAGLE FOODS	\$50.97	All Dept. Janitorial Supplies
MID-AMERICA PUBLISHING CORP	\$298.19	All Dept. Publishing
TREASURER, KEOKUK COUNTY	\$192.00	Economic Development - Contract Agreement for Properties
MENARDS	\$241.24	Streets/Compost - Pot Hole Patch/Compost Sign Repairs
WELLMARK BLUE CROSS BLUE SHIELD	\$7,339.93	Employee Benefits
WINDSTREAM	\$242.33	All Dept. Phone/Fax
HARRIS BOYZ HEATING AND AIR	\$192.07	Water - Air Conditioner Repair
TOTAL	\$20,293.53	

August Month End Financials:

Aug-21

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,492.63		\$24.62	\$39,517.25
LIBRARY CD 2	\$31,019.62		\$19.33	\$31,038.95
SEWER CD	\$145,936.03			\$145,936.03
SEWER VEH CD	\$20,604.66			\$20,604.66
WATER CD	\$69,525.34			\$69,525.34
WATER VEH CD	\$425.43			\$425.43
DARE	\$1,025.86			\$1,025.86
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,449.77		\$0.04	\$1,449.81
GEN FD LIBR INV	\$4,981.85		\$0.13	\$4,981.98
LIB BUILDING	\$1,305.49		\$0.03	\$1,305.52
LIB MEMORIALS	\$306.06			\$306.06

PERPETUAL CARE FUND	\$10,316.24	\$0.26		\$10,316.50
POLICE VEHICLE INV	\$27,168.69	\$1.15		\$27,169.84
PARK & CEM VEH	\$606.49	\$0.02		\$606.51
CITY HALL BLDG RPR	\$19,220.36	\$0.49		\$19,220.85
CIVIL DEFENSE FU	\$3,175.54	\$0.08		\$3,175.62
KEOTA DAYCARE	\$1,190.38	\$0.03		\$1,190.41
WILSON MEMORIAL LIB	\$17,577.09	\$0.45		\$17,577.54
T&A METER INV	\$23,676.12	\$0.60		\$23,676.72
SIDEWALK SAVINGS	\$14,529.06			\$14,529.06
WTR VEH SAVINGS	\$29,316.50			\$29,316.50
WTR TWR MAIN SAVINGS	\$9,647.58			\$9,647.58
SEWER VEH SAVINGS	\$9,123.33			\$9,123.33
SNOW EQUIPMENT SAVINGS	\$5,073.28			\$5,073.28
CHECKING GENERAL	\$949,413.05	\$82,163.06	\$54,600.70	\$976,975.41
GENERAL - LOCAL OPTION		\$10,252.69	\$18,474.03	
CITY HALL PETTY CASH	\$50.00	\$9,287.60		\$50.00
CITY HALL CASH DRAWER DARE	\$100.00			\$100.00
ROAD USE		\$9,374.10	\$2,827.86	
EMPLOYEE BENEFIT CAPITAL IMPROV RESER			\$1,776.30	
LIBRARY		\$2,331.36	\$3,859.93	
LIBRARY PETTY CASH	\$25.00			\$25.00
LIBRARY MUSEUM			\$6,188.00	
WATER		\$28,891.56	\$11,267.28	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN BROAD/DAVIS				
UTILITY DEPOSITS		\$400.60	\$250.75	
SEWER		\$22,310.13	\$7,923.28	
SEWER EXT-BROADWAY				
SEWER PLANT UPGRADE				
TOTAL				\$1,464,463.53

Department Reports:

-Public Works Department – Micah Harmsen presented the public works report – Tremmel was in town a couple of times last week, manhole was fixed at the corner of Lafayette Avenue and Fulton Street, a water leak was fixed on Keokuk Avenue, a house was torn down with the water and sewer line capped on South Davis Street. Water mains will be flushed later this week or maybe next week. The eaves spout at the library – there is a section that will need to be replaced soon as it is warping. Councilman Bender asked if the public works department would be able to mow the cemetery next year. Micah commented that he said he watched his hours mowing last week and it took about 13 hours to mow the various areas of city property in town. He thought they could potentially do the west side of the cemetery that doesn't have any stones, it may be tough, but not out of the realm of them not being able to do it. Chad McCleary, Ion Environmental Solutions, gave his updates on water and sewer. Harris Boyz came and repaired the air conditioner at the influent building at the lagoons. Kevin Waggoner was supposed to come last week to repair the aerator in the lagoon, they had to reschedule for later this week. Chad will meet with Kevin Slaubaugh to see if and when we will need to do a water tower inspection and repaint the tower.

-Police Department – A written report was submitted. Reporting period of September 1 through September 15, 2021, there were nine (9) service calls/complaints and four (4) citations issued. Service Calls/Complaints: one family and children, five assist and serve, one misc. complaints, one dog/cat/misc. animal, and one livestock. Citations issued: three speed/alternative enforcement, one operating non-registered vehicle.

-Wilson Memorial Library – Last Wednesday Nick Mahan, Tonia Greiner, Denny Lyle and the Washington County Conservationist met and outlined where they would set up the StoryWalk. Washington County Conservation will be setting the poles for the library and pay for the cement.

-Keota Historical Museum – Open House on Saturday, October 9, 2021. They have some private tours over the Thanksgiving holiday set up as well.

Discussion on having a stop sign at the intersection of Broadway Avenue and Fulton Street before and after school. The Council asked to have the public works department move the pool stop sign up to city hall and have it put out at the corner of Broadway Avenue and Fulton Street before and after school only. This will be a trial run to start with to see how it works out.

Motion was made by Councilman Conrad to approve the building permit for 401 N. Green Street - deck. Councilman Hill seconded the motion. Motion passed with a 4-0 vote.

The city clerk did the second reading of Ordinance 2021-289: Animal Control – Rabies Vaccinations.

The city clerk did the second reading of Ordinance 2021-290: Golf Carts – registration requirement removed and age changed to 16 years old to drive golf carts if not going to and from the golf course.

The city clerk did the second reading of Ordinance 2021-291: ATV/UTVs – registration requirement removed.

The city clerk did the second reading of Ordinance 2021-292: Nuisances – Grass Height – height not to exceed 6 inches.

Citizen Comments: Dan Flynn stated that the Keota Pool Advocates Breakfast was a great success. They will be set up on the Rural Road Trip on September 24, 25, 26 at Jim Tinnes Trucking building on Broadway Avenue. The Keokuk County Community Endowment Foundation Grant presentation will take place on Wednesday, September 22, 2021 at the Sigourney Public Library starting at 6:30 p.m. The WCRF Grant Committee meeting will take place at Wooden Wheel Vineyard on Wednesday, October 6 starting at 6:00 p.m.

Clerk/Council/Mayor Comments: The clerk stated the letters were sent out to the businesses to participate in the Business District Trick or Treat on Friday, October 29 from 3:45 to 5:00 p.m. Many have already responded that they will participate. The sign that was located in the green space across from city hall has been removed because it was deteriorating. The public works department will rebuild it this winter, Keota Community Club will purchase a banner to go in the sign, and new flowers will be planted next spring. There will be a fall display put in its place this week in time for the Rural Road Trip. There will be a meeting for the Community Catalyst Grant on October 14 in Corydon that the clerk will be attending so that the City of Keota is able to apply for the grant. She will also be attending the IMFOA Conference in Des Moines, on October 20-22, for her clerk's certification continuing education hours. Councilman McDonald stated that the house at South Davis Street was torn down. Councilman Hill stated that he could bring in his cemetery hours to review on how long it takes to mow and weed eat the whole cemetery. He went down to look at the side walk on South Iowa Street and Park Avenue. The property owner wants to tear out the sidewalk and not replace it. The rest of the Council will go and take a look at the sidewalk issue. Councilman Conrad stated that Scott Flynn is looking for parking spaces for his apartment tenants. He will meet with Slaubaugh and figure out

where they could park. Councilman Bender stated that he has noticed that Kevin Slaubaugh and Micah Harmsen have been out getting quite a few projects done around town. Mayor Cansler stated that evaluations will be coming up along with the budget.

Motion was made by Councilman Bender to adjourn at 8:14 p.m. Councilman Conrad seconded the motion. Motion passed with a 4-0 vote. The City Council will next meet on Monday, October 4, 2021, starting at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.