

CITY OF KEOTA COUNCIL MEETING

FEBRUARY 6th, 2023

7:00 PM

Council meeting called to order at 7:01 pm by Mayor Cansler. Answering roll call were council members Bender, Conrad, McDonald, and Greiner. Council member Imhoff resigned Jan 24th. Also present were public works employee Micah Harmsen, city employee Clerk Dawn Minard.

Public present was Alex Dix, Nick Mahan, Jim Tinnes, Matt Walker- French-Reneker, Lori Hammes, Janie Westendorf, Tonia Greiner, Curt Burroughs, Karen Sypherd, Dan Flynn.

Consent Agenda: Motion was made by Conrad to approve consent agenda, which includes agenda, previous meeting minutes and payment of bills. McDonald 2nd, approved by all.

Bill paid between Jan16, 2023 and Feb 6, 2023

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|--------------------------------|-------------|
| AREA 15 REGIONAL PLANNING COMM | \$466.44 |
| SINCLAIR TRACTOR | \$24,887.42 |
| WINDSTREAM | \$61.27 |
| INFOMAX OFFICE SYSTEMS INC. | \$77.51 |
| CENTER POINT LARGE PRINT | \$46.74 |
| KEOTA EAGLE FOODS | \$32.70 |
| CENGAGE LEARNING | \$59.98 |
| QUILL CORPORATION | \$34.74 |
| MALLEY HARDWARE & APPL. | \$41.89 |
| INFOMAX OFFICE SYSTEMS INC. | \$171.51 |
| CONRAD, DOUGLAS L. | \$1,951.55 |
| GREINER, ASHLEY | \$68.85 |
| GREINER, TONIA | \$1,031.06 |
| Hammes, Tomisha | \$381.65 |
| HARMSSEN, MICAH | \$1,394.92 |
| Kurth-Minard, Dawn M | \$1,523.25 |
| SLAUBAUGH, KEVIN L. | \$1,644.76 |
| QUILL CORPORATION | \$134.78 |
| IOWA DIVISON OF LABOR SERVICES | \$40.00 |
| DOUDS STONE LLC | \$207.52 |
| KEVINS SALES AND SERVICE | \$119.00 |
| VERIZON | \$40.00 |
| ION ENVIRONMENTAL SOLUTIONS | \$3,625.00 |
| MALLEY HARDWARE & APPL. | \$164.21 |
| ALLIANT ENERGY | \$4,411.52 |
| ALLIANT ENERGY | \$5,515.38 |
| FIRST NATIONAL BANK OMAHA | \$452.02 |
| FIRST NATIONAL BANK OMAHA | \$176.24 |
| FIRST NATIONAL BANK OMAHA | \$118.00 |
| MID-AMERICA PUBLISHING CORP. | \$148.01 |
| MUNICIPAL SUPPLY, INC | \$427.90 |
| H & M FARM & HOME SUPPLY | \$60.13 |
| TREMMELE BACKHOE SERVICE | \$1,100.00 |
| COUNTY LINE MART, LLC | \$336.63 |
| KEOTA VET. CLINIC | \$80.00 |
| ARMSTRONG HEATNG & AC INC | \$320.00 |
| Viking Industrial Painting | \$4,100.00 |
| BLUE CROSS & BLUE SHIELD | \$4,991.59 |
| COX SANITATION & RECYCLING | \$4,834.55 |

Department Reports:

Public works- Micah Harmsen stated he met with Alliant Energy and they are getting Electricity hooked up to pool site. They stated there is a shortage of 3 phase transformer needed for pool. Everything is put back together and working correctly down at Sewer plant. Kevin Slaubaugh will be gone for training Feb 19-22.

Police Report: Officer Conrad submitted report. There were 20 complaints or service calls. 3 citations. 1 Rape; 1 Assault; 3 vandalism; 1 disorderly conduct; 1 accident; 6 assist and service; 1 civil dispute; 1 misc... investigation; 3 animals calls; 1 harrassment. Council member Greiner asked that clerk and Officer Conrad talk about ways to be notified of payment of citations.

Library Report: Greiner reported they had 10 kids for their movie and they are trying to put plans together an adult movie time. She stated that morning coffee is going fine. Getting things ready for princess party on March 11th. Tonia Greiner reported the library is getting things ready for summer ready program.

Museum Report: Karen Sypherd reported that the Museum meeting will be Tuesday Feb, 7th at 7:00 pm will discuss basement.

Business:

Item 1: Discuss/possible action on Council Member appointment: With the resignation of Council member Imhoff, Mayor Cansler asked to appoint Curt Burroughs to the Keota City Council as he had been on the city council before and had extensive knowledge of city government, ordinances and procedures. Motion was made by Bender, 2nd by Greiner, approved by all. Burroughs immediately took oath of office and was sworn in to Keota City Council.

Item 2: Discuss/possible action on French-Reneker Agreement: Matt Walker was here from French-Reneker to discuss possible agreement for French -Reneker to do a preliminary engineering report for removal of chlorides from water system. Matt stated they would give city at options for removal as in reverse osmosis, percolated field, connecting to rural water. Brining softner system is what is putting Keota in violation. French-Reneker will come back with cost options and plans. Motion was made by Conrad to approve agreement with French-Reneker, pending approval from City Attorney, 2nd by Bender, approved by all.

Item 3: Discuss/possible action on moving date of next council meeting to Feb. 21st, 2023:

Motion was made by Conrad, 2nd by Greiner, approved by all, to move next council meeting to Feb, 21st, 2023 in observance of President's day on Feb. 20th, 2023.

Item 4: Discuss/possible action on Cottrell Water Fountain: Council heard discussion from a citizen on the location of a fountain and plague that were located on the concession stand at the ball park that her family had donated. Greiner and Bender will attend the Keota Ball Assoc. meeting on the 7th and see if they can find out what happened to fountain and plague. Item will be tabled till information is acquired.

Item 5: Discuss/possible action on Mowing Bids: Council discussed times line for mowing bids and decided to post advertisement in newspaper for Sealed bids needing to be received by city clerk with a deadline of March 6th, 2023 by 3:00 pm. Sealed bids will be opened at Council meeting on March 6th at 7:00 pm.

Item 6: Discuss/possible action on hiring auditing company: Mayor Cansler stated he had talked to Wellman city clerk and gotten information about who they have used for audits. Motion was made by Conrad to approve the hiring of Gronewold, Bell, Kyhnn & Co. P.C., 2nd by Bender, approved by all.

Mayor, Council, Clerk Comments:

Council member Bender discussed letter from Keota School nurse about their efforts to make the school a designated Heart Safe School as created by Project Adam. The school is working with EMS, Fire Department, Law Enforcement to coordinates team of responders to react to an event within the school, start CPR, use an AED, and provide immediate Life savings measures. Council Member Bender feels this is a great program.

Council Member Conrad brought up again the issue of residents using the recycle bins as refuse container. He passed pictures around of some of the items Cox Sanitation has found in bins that need to be in garbage bags. Discussed the tags that the city has for sale for residents to add to their own garbage bags if wanted. Need letters to be sent out. Clerk Minard said she needs addresses of offenders.

Council Member Burroughs discussed the Pit Bull ban and questioned where we stood on the legal issue. What follow up had been done. He said he would follow up with the lawyer to see where we stand with that issue.

Council member Greiner stated that he was approached by the Principal at school about changing the traffic pattern down at the school to help with congestion. Ultimately the school will make the decision. They are asking us to help with ordinance and signage. Council Member Greiner also said Melinda Eakins printed packets up for lifeguard for Keota Pool. Stated they had several kids interested in applying for life guards already. Clerk will supply application to Melinda to work with.

Clerk Minard stated there may be too many keys out after finding the city hall building unlocked and unattended on a Saturday night, February 4th, at 10:00 pm. Official address was selected for pool location and 911 call center, sheriff's office and Keokuk County Assessor office notified. Clerk Minard also asked about a backup for our files, Council member Greiner stated he had talked to former Clerk Hammes and she said everything is backed by Banyon. Mayor Cansler had received quote back from Tyler Technologies of \$54,000 and \$19,000 annually after that. Clerk Minard stated she had sent a request to Clerk Books and had talked to the Brighton City Clerk and they used GWorks.

Mayor thanked Nick Mahan for applying for council position and encouraged him to keep attending council meetings and learning what he can. Mayor asked about applicants for city clerk. Clerk Minard stated she had received 1 more application. Mayor wants to extend deadline for clerk posting by another 2 weeks.

Conrad said we need to get working on the Rural Housing Development, Meeting April 10th in Ames. Conrad made motion to adjourn, 2nd by Greiner, Approved by all. Meeting adjournment time 8:46 pm.