

NOVEMBER 16, 2015

The Keota City Council met on November 16, 2015, in the city hall. The meeting was called to order at 6:32 P.M. by Mayor Anthony Cansler.

Council Members answering roll call were Davis, Westendorf, Hill and Conrad. Councilman Greiner was unable to attend. City employees present were Slaubaugh, Conrad and Osweiler. John Butters, *The Washington Evening Journal*; Hailey Brown, *The Keota Eagle*; Melinda Eakins, Keota Visioning Committee; Denny Lyle, Keota Visioning Committee and Matt Wildman, HR Green; were also in attendance.

Motion was made by Westendorf to approve the agenda, Conrad seconded the motion. Motion passed with a unanimous vote.

Officer Conrad requested a closed session for his employee evaluation (Iowa Code Chapter 21, Section 5, Subsection i). Meeting went into closed session at 6:32 p.m.

Motion was made by Davis to go back into open session at 6:47 p.m., Westendorf seconded the motion. Motion passed with a unanimous vote.

Mayor Cansler called the public hearing for the SRF Application for Sewer Plant to order at 6:58 p.m. Matt Wildman, HR Green, went over the formal review and application with everyone in attendance. Slaubaugh asked about the 20 year design plan and what that meant. Wildman explained that is the projected design for the longevity of the system and when the project will be paid off and financial stable. There were no other written or verbal comments received during or prior to the meeting. Motion was made by Conrad to close the public hearing, Westendorf seconded the motion. Motion passed with a unanimous vote. Public hearing closed at 7:10 p.m.

Mayor Cansler called the regular scheduled meeting back to order immediately following the public hearing.

Matt Wildman, HR Green, gave an update on the sewer plant project. He has received approval from the state to start a small committee concerning the way communication works between city officials, operators, state officials, financial divisions and environmental divisions. This will help other communities anticipate what to expect when doing a wastewater project. He encouraged anyone to be a part of the committee and for Keota to host a meeting since they are in the process of doing a project. He is trying to get the project downsized to save the city some expense and show that a smaller version can stay in compliance, too.

Melinda Eakins and Denny Lyle attended the meeting to give an update on the KeWash Trailhead project. They have confirmed their grants with REAP and Wellmark. The glow run was a success for raising funds and bringing awareness to the project. Lyle has submitted the new land appraisal to the DNR. There will be a meeting with all interested parties on November 24th at 10 am in the bank back room. Lyle and Eakins asked questions about when the SRF funds will become available along with how the process works to get them. At the meeting they are hoping to get a plan in place on how to move forward with all the different funds timelines.

Motion was made by Hill, seconded by Davis to approve the minutes from the previous meeting. Motion carried unanimously.

Motion was made by Westendorf, seconded by Hill to approve the building permit for B.Doherty. Motion passed with a unanimous vote.

Kevin Slaubaugh presented the following for the public works report. He cleaned all the streets in town and hauled the waste to the landfill. The storm sewer on Jefferson has been fixed and the bills have been sent to French-Renker to be split between the city and contractor. Libertyville Savings Bank will be putting up the Christmas decorations and banners this year. Fredericks is still working on putting in the water meters. Hill made a motion to approve the public works report, Westendorf seconded the motion. Motion passed with a unanimous vote.

Officer Doug Conrad submitted the following report for the police department. His computer is not working correctly and

Andy Conrad is looking at it, which is why there is no written report. He has been off dealing with a family situation. He plans to use his vacation in the weeks to come. He discussed different software options that he may need to upgrade to. Davis asked him to address all the complaints with the salesman that has been going door to door. Motion was made by Hill to approve the police departments report, Westendorf seconded the motion. Motion passed with a unanimous vote.

Osweiler presented the drafted newsletter. She asked to add one more section to it. Motion was made by Davis to approve the newsletter with the one section added, Conrad seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad to pay the bills list below, Davis seconded the motion. Motion passed with a unanimous vote.

Motion was made by Hill to approve the October financial presented below, Davis seconded the motion. Motion passed with a unanimous vote.

<u>FUND</u>	<u>RECEIPTS</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
DARE			\$ 1,016.20
POLICE FORFEITURE		396.75	\$ 772.49
GEN FD INV	0.18		\$ 1,428.00
GEN FD LIBR INV	0.63		\$ 4,907.05
LIB BUILDING	0.16		\$ 1,285.94
LIB MEMORIALS	2.2		\$ 17,313.63
GEN FD CEM INV	0.54		\$ 4,209.91
POLICE VEHICLE INV	0.99		\$ 7,730.50
PARK & CEM VEH	0.83		\$ 6,487.32
CITY HALL BLDG RPR	1.9		\$ 14,942.26
CIVIL DEFENSE FU	2.4	1	\$ 3,127.93
TENNIS COURT PARK	0.02		\$ 179.62
LIB PFI			\$ 300.78
T&A METER INV	5.2	20000	\$ 20,326.52
SIDEWALK SAVINGS			\$ 4,818.85
WTR VEH SAVINGS			\$ 9,820.77
WTR TWR MAIN SAVINGS			\$ 2,000.77
SEWER VEH SAVINGS			\$ 5,001.92
CHECKING	279806.29	114608	\$341,754.77
GENERAL	123481.81	14413.67	
TRANS. IN	28.46		
TRANS. OUT			
DARE	0		
ROAD USE	9482.23	3765.29	
TRANS. IN			
EMPLOYEE BENEFITS	21712.07	6156.46	
CAPITAL IMPROV RESER	5267.18	0	
LIBRARY	60.66	3597.78	
TRANS. IN			
LIBRARY MUSEUM	0	0	
WATER	46531.15	61714.63	
TRANS. IN	274.56		
TRANS. OUT			
CP. WTR. TRTMNT. PLANT	0	0	
TRANS. IN			
CP. WTR. TOWER	0	0	
TRANS. IN			
CP. WTR. MAIN DAVIS ST	0	0	
TRANS. IN			

CP. WTR MAIN BROAD/DAVIS	49452	4159.54	
UTILITY DEPOSITS	605.2	20240.74	
TRANS. IN			
TRANS. OUT		329.68	
SEWER	9127.04	5918.9	
TRANS. IN	26.66		
SEWER EXT-BROADWAY	0	0	
TRANS. IN			
SEWER PLANT UPGRADE	14000	14025	
TRANS. IN			
TOTAL	280049.02	134321.69	329.68
TOTAL T.I.	329.68	TOTAL T.O.	

Oswailer requested a closed session for her employee evaluation (Iowa Code Chapter 21, Section 5, Subsection i). Meeting went into closed session at 8:03 p.m.

Motion was made by Davis to go back into open session at 8:09 p.m., Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Hill, seconded by Westendorf to adjourn. Motion carried unanimously. Meeting adjourned at 8:11 P.M. The next regular scheduled council meeting will be on December 7, 2015, in city hall at 7 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK NIKI OSWEILER