

FEBRUARY 16, 2016

The Keota City Council met on February 16, 2016, in the city hall. The meeting was called to order at 7:00 P.M. by Mayor Anthony Cansler.

Council Members answering roll call were Greiner, Conrad, Westendorf and Hill. Councilmember Davis was unable to attend the meeting. City employees present were Slaubaugh, Conrad and Osweiler. Amie Van Patten, *The Keota Eagle*; John Butters, *The Washington Evening Journal*; Teresa Stadelmann, HR Green; Melinda Eakins, Keota Visioning Committee; and Denny Lyle, Keota Visioning Committee, were also in attendance.

Motion was made by Conrad to approve the agenda, Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad, seconded by Westendorf to approve the minutes from the previous meeting. Motion carried unanimously.

Melinda Eakins and Denny Lyle, Keota Visioning Committee, addressed the council about how the standing water can be removed. They discussed two options about how this can be done: clean out a drainage ditch to the first culvert or run a field tile to the south ditch. Running a field tile is the less expensive of the two options. They asked if the city had come up with a committed amount for the project and if they would be willing to front the money. The council informed them they did not have an idea on the amount they could commit since they don't have a total cost of the sewer plant project. The council is willing to support the trail head once they know the amount of money they will be getting through the SRF grant, which is dependent upon the amount of the SRF loan the city has to take out.

Kevin Slaubaugh presented the following for the public works report. He has been working HR Green and the local consultants about how to redirect the storm water from the field and preserve the soil. There are a couple of options that will be looked into. He received an estimate to replace the windows in city hall. He is going to talk to local contractors about restructuring the front of city hall to make it more energy efficient and replace the remaining windows. He will draft a plan for the council to approve and to ensure all contractors are bidding the same work. He is going to order a new light bar for the snow plow truck with the remaining amount in the snow removal budget. The salt/sand supply is at 90%. Flow tests will be conducted on the new water mains for the DNR, these will ensure the pressure has increased. Westendorf made a motion to approve the public works report, Greiner seconded the motion. Motion passed with a unanimous vote.

Officer Doug Conrad presented the following report for the police department. He has started DARE at the school. He has addressed the junk car compliant and is giving the property owner a one week extension from the original removal date. He will issue a citation if it is not removed after the extension date. He issued three citation for speeding/Alternative Enforcement. There were thirteen complaints/service calls: assault, theft, two other criminal violations, suspicion, three assist/service, four misc. complaints and domestic abuse. Councilman Conrad will go around with Officer Conrad once the weather is nicer and go over how he wants the dilapidated buildings addressed. Motion was made by Greiner to approve the police departments report, Westendorf seconded the motion. Motion passed with a unanimous vote.

Teresa Stadelmann, HR Green, went over the ideas of how to address the storm water runoff from the field that hinders the city's storm water system and properties; also preserve the fields soil. She explained how they will develop different designs with different costs associated with them, since the amount of work will be pending the SRF grant. Motion was made by Conrad to approve the professional service agreement with HR Green for Water Shed Project for the amount of \$9,700; Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Westendorf to set the public hearing for the 2016/2017 budget for March 7, 2016, at 7 p.m. in city hall; Greiner seconded the motion. Motion passed with a unanimous vote.

Osweiler did the second reading of Ordinance 253: An Ordinance Amending the Code of Ordinances of the City of Keota, Iowa, 2006, by Amending Provisions Pertaining to the Rates Charged for Sewer Rental Rate. The rate increase is due to the mandated sewer project by the Iowa DNR. The increase will start a reserve to pay for the loan.

Motion was made by Westendorf to set the public hearing for Ordinance 253 for March 7, 2016, following the public hearing for the 2016/2017 budget in city hall; Conrad seconded the motion. Motion passed with a unanimous vote.

There were two applicants for the pool manager position. The council reviewed each one of their qualifications. Motion was made by Westendorf to hire Mary Pat Redlinger as the pool manager, Hill seconded the motion. Motion passed with a unanimous vote. Redlinger will take over the manager position pending the opening of the pool. The other applicant will be encouraged to be a lifeguard. There has to be at least seven lifeguards by April 15th in order for the pool to open this summer.

Motion was made by Westendorf to approve the payment of bills listed below, Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Hill seconded by Westendorf to approve the January financial report. Motion passed with a unanimous vote.

<u>FUND</u>	<u>RECEIPTS</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
DARE			708.1
POLICE FORFEITURE			772.49
GEN FD INV	0.18		1428.54
GEN FD LIBR INV	0.63		4908.92
LIB BUILDING	0.16		1286.42
LIB MEMORIALS			300.93
GEN FD CEM INV	0.56		4411.55
POLICE VEHICLE INV	0.99		7733.43
PARK & CEM VEH	0.83		6489.78
CITY HALL BLDG RPR	1.9		14947.9
CIVIL DEFENSE FU	0.4		3129.12
TENNIS COURT PARK	0.02		179.68
LIB PFI	2.21		17320.19
T&A METER INV	2.59		20334.21
SIDEWALK SAVINGS			4821.28
WTR VEH SAVINGS			9825.72
WTR TWR MAIN SAVINGS			2001.78
SEWER VEH SAVINGS			5004.44
CHECKING	60965.19	43635.79	344289.79
GENERAL	13123.24	13779.85	
TRANS. IN	10.4		
TRANS. OUT			
DARE	0	0	
ROAD USE	9074.18	6421.56	
TRANS. IN			
EMPLOYEE BENEFITS	402.76	6116.19	
CAPITAL IMPROV RESER	97.71	0	
LIBRARY	2440.06	4291.36	
TRANS. IN			
LIBRARY MUSEUM	0	0	
WATER	26475	7205.82	
TRANS. IN	92.01		
TRANS. OUT			
CP. WTR. TRTMNT. PLANT	0	0	
TRANS. IN			
CP. WTR. TOWER	0	0	
TRANS. IN			

CP. WTR. MAIN DAVIS ST TRANS. IN	0	0	
CP. WTR MAIN BROAD/DAVIS	0	0	
UTILITY DEPOSITS TRANS. IN	202.59	271.59	
TRANS. OUT		128.41	
SEWER TRANS. IN	9160.12	6172.26	
SEWER EXT-BROADWAY TRANS. IN	0	0	
SEWER PLANT UPGRADE TRANS. IN	0	85	
TOTAL	61104.07	44472.04	
TOTAL T.I.	128.41	TOTAL T.O.	128.41

Oswailer went over the preliminary options the city has to divide up waste water plant project expense between general obligation and SRF. She showed the council a computer system security policy and information systems disaster and recovery plan.

Mayor Cansler went over the information from the emergency management meeting he attended. Councilman Conrad, himself and other organization representatives will be working on revising the vehicle policy for the department.

Motion was made by Hill, seconded by Conrad to adjourn. Motion carried unanimously. Meeting adjourned at 9:05 P.M. The next regular scheduled council meeting will be on March 7, 2016, in city hall following the public hearings 7 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK NIKI OSWEILER