

MARCH 7, 2016

The Keota City Council met on March 7, 2016, in the city hall. The meeting was called to order at 7:00 P.M. by Mayor Protem Keith Conrad.

Council Members answering roll call were Greiner, Davis, Westendorf and Hill. Mayor Cansler was unable to attend the meeting. City employees present were Slaubaugh, Conrad and Osweiler. Amie Van Patten, *The Keota Eagle*; John Butters, *The Washington Evening Journal*; Aaron Gwinnup, HR Green; Tomisha Sprouse; Jerry Sheetz, Lyle Insurance Agency; Melinda Eakins, Keota Visioning Committee; and Denny Lyle, Keota Visioning Committee, were also in attendance.

Motion was made by Westendorf to approve the agenda, Greiner seconded the motion. Motion passed with a unanimous vote.

Mayor Protem Conrad called the public hearing to order for the 2016/2017 budget. There were no written or oral comments filed with the clerk. No one was present for the public hearing. Motion was made by Hill to close the public hearing for the 2016/2017 budget. Motion passed with a unanimous vote.

Mayor Protem Conrad called the public hearing to order for Ordinance 253: An Ordinance Amending the Code of Ordinances of the City of Keota, Iowa, 2006, By Amending Provisions Pertaining to the Rates Charged for Sewer Rental Rates. No written or oral comments were filled with the clerk; there was also no one in attendance for the public hearing. Motion was made by Westendorf to close the public hearing for Ordinance 253, Hill seconded the motion. The motion passed with a unanimous vote.

Mayor Protem Conrad called the regular meeting back to order immediately following the public hearings.

Motion was made by Greiner, seconded by Westendorf to approve the minutes from the previous meeting. Motion carried unanimously.

Jerry Sheetz, Lyle Insurance Agency, attended the meeting to review the renewal of the city's insurance plan. The main increase to the plan is on the worker's compensation due to past history of claims. The council will approve the renewal at the next council meeting.

Aaron Gwinnup, HR Green, attended the meeting to give an update on the storm water project and sewer plant project. The DNR is still reviewing the revision and plan submitted for the sewer plant project. A map has been designed to show where all the water runoff is coming from on the field; there is about 14 acre feet of water that has to be captured, held and release properly to relieve the city's storm sewer back-up problem. They are still working on the final design for this project.

Melinda Eakins and Denny Lyle, Keota Visioning Committee, gave the council an update on the progress they have made on the trailhead. Lyle has had conversations with Washington County about the culvert in the ditch down from the trail head location and how they might be able to help with the water flow in that ditch by cleaning up the ditch some and replacing the culvert. He will follow up with the engineering department. He also spoke with the Washington County Conservation about the KeWash trail's current status and they are going to look into helping clean it up. Eakins informed the council that there has been an interested donor willing to help pay for a new museum to hold the Keota artifacts and they would like to place it by the trailhead. The building would incorporate the restrooms and there would be picnic area in that location, too. The city would like them to talk with the museum committee and get more detailed information before they discuss this idea any further. She also went over how she plans to submit the WCRF grant for the trail head in two different grant cycles since there are multiple phases to the project.

Kevin Slaubaugh presented the following for the public works report. There was a water leak at 105 East Washington Avenue on the city's side of the line that was fixed. He had an inquiry about if the city would help tear down a garage with the property revitalization program. The council said they would help with a structure like this if the whole structure was taken down. About fifty percent of the new water meters have been installed. He purchased a new light bar for the snow plow truck and battery charger for the shop. Greiner made a motion to approve the public works report, Westendorf seconded the motion. Motion passed with a unanimous vote.

Officer Doug Conrad presented the following report for the police department. He issued one citation for speeding/Alternative Enforcement and assisted with three pending charges for OWI, possession of drug paraphernalia and possession of controlled substance. There were seventeen complaints/service calls: theft, vandalism, controlled substance, OWI, intoxication, disorderly conduct, suspicion, two assist/service, misc. complaint, four traffic violations, parking and two harassment. Motion was made by Greiner to approve the police departments report, Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Davis to approve Resolution 2016-3: A Resolution Approving the City Budget for 2016/2017, Hill seconded the motion. A roll call vote was taken: “Ayes”-Conrad, Hill, Davis, Westendorf & Greiner; & “Nays”-none. Motion passed with a unanimous vote.

Osweiler did the third reading of Ordinance 253: An Ordinance Amending the Code of Ordinances of the City of Keota, Iowa, 2006, by Amending Provisions Pertaining to the Rates Charged for Sewer Rental Rate. The rate increase is due to the mandated sewer project by the Iowa DNR. The increase will start a reserve to pay for the loan.

Motion was made by Greiner to approve Ordinance 253: An Ordinance Amending the Code of Ordinances of the City of Keota, Iowa, 2006, by Amending Provisions Pertaining to the Rates Charged for Sewer Rental Rate, Westendorf seconded the motion. A roll call vote was taken: “Ayes”-Conrad, Hill, Davis, Westendorf & Greiner; & “Nays”-none. Motion passed with a unanimous vote.

Motion was made by Westendorf to approve Resolution 2016-4: A Resolution Approving the Automatic Withdraw from the City’s Checking Account for Listed Vendor’s, Davis seconded the motion. A roll call vote was taken: “Ayes”-Conrad, Hill, Davis, Westendorf & Greiner; & “Nays”-none. Motion passed with a unanimous vote.

Motion was made by Greiner to approve the Information System’s Disaster Prevention and Recovery Plan, Davis seconded the motion. Motion passed with a unanimous vote.

Motion was made by Hill to approve Computer System’s Security Policy, Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Greiner to approve Lagos Acres Event on March 19th time extensions to 1 a.m. for music and 1:30 for liquor sales, Davis seconded the motion. Motion passed with a unanimous vote.

Osweiler asked for newsletter topics from the council. They gave her areas that they would like covered; they will review the newsletter at the first meeting in April before it is sent out.

Motion was made by Davis to approve the payment of bills listed below, Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Hill seconded by Westendorf to approve the February financial report. Motion passed with a unanimous vote.

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>EXPENDITURES</u>	<u>END BALANCE</u>
LIBRARY CD 1	38569.04	9.62		38578.66
LIBRARY CD 2	30343.26	7.57		30350.83
SEWER CD	142185.89	70.9		142256.79
SEWER VEH CD	19690.27	69.48		19759.75
WATER CD	66241.33	233.75		66475.08
WATER VEH CD	411.85			411.85
DARE	708.1			708.1

POLICE FORFEITURE	772.49			772.49
GEN FD INV	1428.54	0.17		1428.71
GEN FD LIBR INV	4908.92	0.59		4909.51
LIB BUILDING	1286.42	0.15		1286.57
LIB MEMORIALS				300.93
GEN FD CEM INV	4411.55	0.52		4412.07
POLICE VEHICLE INV	7733.43	0.92		7734.35
PARK & CEM VEH	6489.78	0.77		6490.55
CITY HALL BLDG RPR	14947.9	1.78		14949.68
CIVIL DEFENSE FU	3129.12	0.37		3129.49
TENNIS COURT PARK	179.68	0.02		179.7
LIB PFI	17320.19	2.06		17322.25
T&A METER INV	20334.21	2.42		20336.63
SIDEWALK SAVINGS				4821.28
WTR VEH SAVINGS				9825.72
WTR TWR MAIN SAVINGS				2001.78
SEWER VEH SAVINGS				5004.44
CHECKING	344289.79	64510.75	61192.91	347607.63
GENERAL		16469	21556.8	
TRANS. IN		0		
TRANS. OUT				
DARE		0	0	
ROAD USE		10429.06	4306.51	
TRANS. IN				
EMPLOYEE BENEFITS		252.78	5941.75	
CAPITAL IMPROV RESER		61.32	0	
LIBRARY		87.66	3511.71	
TRANS. IN				
LIBRARY MUSEUM		0	0	
WATER		27558.35	13425.48	
TRANS. IN				
TRANS. OUT				
CP. WTR. TRTMNT. PLANT		0	0	
TRANS. IN				
CP. WTR. TOWER		0	0	
TRANS. IN				
CP. WTR. MAIN DAVIS ST		0	0	
TRANS. IN				
CP. WTR MAIN				
BROAD/DAVIS		0	0	
UTILITY DEPOSITS		52.42	0	
TRANS. IN				
TRANS. OUT				
SEWER		10001.25	6131.89	
TRANS. IN				
SEWER EXT-BROADWAY		0	0	
TRANS. IN				
SEWER PLANT UPGRADE		0	0	
TRANS. IN				
	TOTAL	64911.84	54874.14	
	TOTAL T.I.	0	TOTAL T.O.	0

Oswailer addressed the comment's she received regarding the garage sale dates the council had set for May 6th

and 7th. The council discussed the comments and decided to leave the dates as they were originally set.

Davis inquired about how Officer Conrad was keeping track of the alternative enforcement tickets. The council discussed different options on to handle the tracking. Westendorf asked for it be on the next meeting's agenda.

Motion was made by Hill, seconded by Westendorf to adjourn. Motion carried unanimously. Meeting adjourned at 8:29 P.M. The next regular scheduled council meeting will be on March 21, 2016, in city hall at 7 p.m.

MAYOR PROTEM KEITH CONRAD

ATTEST:

CITY CLERK NIKI OSWEILER