

JUNE 6, 2016

The Keota City Council met on June 6, 2016, at city hall. The meeting was called to order at 7:00 P.M. by Mayor Anthony Cansler.

Council members answering roll call were Davis, Hill, Westendorf, and Conrad. Council member Greiner was unable to attend. City employees present were Slaubaugh, Conrad and Osweiler. Dan Flynn; Nick Mahan, Library Board; Mary Pat Redlinger, pool manager; Jim Tinnes; Jade Redlinger; Karen Sypherd, Museum Committee Member; Craig Wiggins; Andy Conrad; and Mike Detweiler were also in attendance.

Motion was made by Westendorf to amend the agenda to add time extension for music at Lagos Acres dance on June 10th, Conrad seconded the motion. Motion passed with a unanimous vote.

Motion was made by Westendorf to approve the amended agenda, Conrad seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad, seconded by Hill to approve the minutes from the previous meeting. Motion carried unanimously.

Dan Flynn asked Officer Conrad about what type of citation he issued Mike Detweiler for not having his lot cleared of all rubbish and junk and questioned if there was a time extension given for the lot to be cleaned up. Officer Conrad said he gave him a municipal citation and filed it electronically Friday night. He informed Detweiler that if the lot was cleaned up by Monday that the citation could be removed. The Mayor informed Flynn that Officer Conrad addressed this all with him and he agreed with removing the citation if the lot as cleared properly by Monday. Flynn agreed that the citation should be removed due to the miscommunications between all interested parties. Flynn also inquired about this response time for calling people back that leave messages on police department phone. Officer Conrad said he does the best that he can with the number of hours he allocated to work and there are times he may miss one but does his best to correct it when he becomes aware of it. Officer Conrad said he will start addressing issues with notices and then citations. Flynn thanked Detweiler for cleaning up the lot and commended him on the appearance.

Mary Pat Redlinger informed the council that the first two days the pool was open it was very busy and ran well. On Monday it was a little slower but still had a good day. They are working on how to communicate with one another still but are making progress. The appearance upgrades are still being worked on but will be done quickly as they can be.

Mike Detweiler asked Officer Conrad about the letter that was supposed to come from the city attorney concerning his lot and violations. Officer Conrad told him that he spoke with the city attorney and they informed him he could draft the letter and serve it himself instead of getting them involved. The council and mayor thanked him for getting the lot cleaned up and informed him it looked great but they will keep an eye on it to ensure it stays that way. Detweiler thanked Flynn for giving him a push to get it cleaned up.

Craig Wiggins addressed the council about vacating the alley off of South Fulton that runs between 202 and 208 South Fulton. He also inquired about if the city would be open to sell their partial lot at the corner of South Fulton and Rock Island Avenue. He told them he had no immediate plans to build but in the future if he did this would allow him some room on his setbacks. The council will have Slaubaugh look at the alley and discuss this more at the next meeting.

Andy Conrad asked the council to close Broadway from Davis to Fulton and from the corner of Broadway/South Fulton to the alley that runs behind 107 South Fulton on June 10th; along with on June 11th to close Broadway from Green Street to Davis and from the corner of Broadway/North Fulton to 109 North Fulton for Fun Days. Motion was made by Conrad to approve the closing of these streets, Westendorf seconded the motion. Motion passed with a unanimous vote.

Westendorf asked that Lagos Acres be granted a time extension for the music at the June 10th dance to be left on until 1:45 a.m. The council agreed to this time extension for the music. Motion was made by Westendorf to approve the time extension, Davis seconded the motion. Motion passed with a unanimous vote.

Change order for water main project on Broadway/Davis was tabled until the council meeting due to a missing signature.

Final Pay Estimate for Water Main Project on Broadway/Davis was tabled until the next council meeting due to missing signature.

Agreement for Farmers Coop land for KeWash trailhead pending Washington county board of supervisors' approval was tabled until next council meeting due to waiting on a response from an interested party.

Kevin Slaubaugh presented the following report for the public works department. The streets have been swept but he will do it again before Fun Days. The baby pool is waiting on paint to arrive before it is opened for the season; he is hoping to open it next week. He has had Tremmel Backhoe in town fixing water turn offs, service and storm water lines. Frederick Brother Tree Service will be putting the replacement lights in at the ball field for a small fee. He ordered more traffic cones. The bleachers will be moved around for all events on Fun Days. Hill inquired about spraying for clover at the cemetery; he said he would try to this fall and Westendorf offered the use of his equipment if the cities didn't work. Motion was made by Hill to approve the public works department report, Westendorf seconded the motion. Motion passed with a unanimous vote.

Officer Conrad presented the following report for the police department. He has been busy with DARE events and the calls have been keeping steady. He issued one citation for illegal burning and had twenty-one complaints/service calls: motor vehicle theft, controlled substance, three disorderly conduct, two suspicion, two assist/service, six misc. complaints, two animal, two traffic violations and scams. Davis inquired about a loose dog in her neighborhood that is showing vicious tendencies and resembles a pit bull. Officer Conrad is aware of this animal and thought it had left city limits until here recently. He will work on getting this animal removed from city limits due to it being against city code to have a pit bull in city limits or any breed that has any DNR of a pit bull in it or resembles one unless proven differently. He is going to follow up with another nuisance property that has been sent a letter to get it cleaned up. Motion was made by Hill, seconded by Westendorf to approve the police report. Motion carried unanimously.

The council discussed how there are multiple options that should be considered for the proposed museum and a list needs to be made for a discussion to take place on each of the options. A list will be drafted and discussed at the next council meeting, along with how the council would like to proceed from there on the proposed museum idea.

The discussion of the vendor fee ordinance and cemetery perpetual care ordinance were tabled to due to more review time needed before presented to council.

Osweiler did the second reading of Ordinance 254: An Ordinance Amending the Code of Ordinances by Creating a Museum Board of Trustees.

There were three interested parties outside of the current committee for the museum board. Karen Sypherd asked that she have time to address the current committee members before a decision is made to ensure the existing members still have an interest in being a part of the organization. She will correspond with Osweiler after the committee's next meeting with their feedback. This will be discussed at the next council meeting.

Motion was made by Westendorf to approve resolution 2016-10: A resolution approving tax exemption under Keota Revitalization Plan for Chad Greiner, Conrad seconded the motion. A roll call vote was taken: "Ayes"-Davis, Conrad, Hill & Westendorf; "Nays"-None; "Absent"-Greiner. Motion passed with a unanimous vote.

Motion was made by Conrad to approve resolution 2016-11: A resolution approving the sale of two cemetery lots to F.Morris, Westendorf seconded the motion. A roll call vote was taken: "Ayes"-Davis, Conrad, Hill & Westendorf; "Nays"-None; "Absent"-Greiner. Motion passed with a unanimous vote.

Motion was made by Westendorf to approve A.Romoser building permit, Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad to approve resolution 2016-12: A resolution approving tax exemption under Keota Revitalization Plan for Andy Romoser, Westendorf seconded the motion. A roll call vote was taken: "Ayes"-

Davis, Conrad, Hill & Westendorf; “Nays”-None; “Absent”-Greiner. Motion passed with a unanimous vote.

Motion was made by Westendorf to approve L.Weston building permit, Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Davis to approve the tax levy to 206 South Ellis Street, Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad to approve the VFW liquor license, Westendorf seconded the motion. Motion passed with a unanimous vote.

Oswailer presented the May financial report the council to review. Motion was made by Hill to approve the May financial report, Westendorf seconded the motion. Motion passed with a unanimous vote.

| <u>FUND</u> | <u>BEGINNING BALANCE</u> | <u>RECEIPTS</u> | <u>EXPENDITURES</u> | <u>END BALANCE</u> |
|----------------------|------------------------------|-----------------|---------------------|------------------------|
| LIBRARY CD 1 | 38578.66 | 9.62 | | 38588.28 |
| LIBRARY CD 2 | 30350.83 | 7.57 | | 30358.4 |
| SEWER CD | 142256.79 | 70.93 | | 142327.72 |
| SEWER VEH CD | 19759.75 | | | 19759.75 |
| WATER CD | 66475.08 | | | 66475.08 |
| WATER VEH CD | 411.85 | 0.31 | | 412.16 |
| DARE | 708.1 | 265 | | 973.1 |
| POLICE FORFEITURE | 772.49 | | | 772.49 |
| GEN FD INV | 1429.07 | 0.18 | | 1429.25 |
| GEN FD LIBR INV | 4910.75 | 0.63 | | 4911.38 |
| LIB BUILDING | 1286.89 | 0.16 | | 1287.05 |
| LIB MEMORIALS | 301.08 | | | 301.08 |
| PERPETUAL CARE FUND | 5213.19 | 400.68 | | 5613.87 |
| POLICE VEHICLE INV | 7736.29 | 0.99 | | 7737.28 |
| PARK & CEM VEH | 6492.18 | 0.83 | | 6493.01 |
| CITY HALL BLDG RPR | 14953.42 | 1.91 | | 14955.33 |
| CIVIL DEFENSE FU | 3130.28 | 0.4 | | 3130.68 |
| TENNIS COURT PARK | 179.74 | 0.02 | | 179.76 |
| LIB PFI | 17326.6 | 2.21 | | 17328.81 |
| T&A METER INV | 20341.73 | 2.59 | | 20344.32 |
| SIDEWALK SAVINGS | 4823.68 | | | 4823.68 |
| WTR VEH SAVINGS | 9830.62 | | | 9830.62 |
| WTR TWR MAIN SAVINGS | 2002.78 | | | 2002.78 |
| SEWER VEH SAVINGS | 5006.93 | | | 5006.93 |
| CHECKING | 437848.2 | 74566.87 | 59002.91 | 453412.16 |
| GENERAL | | 24596.15 | 22054.22 | |
| TRANS. IN | | | | |
| TRANS. OUT | | | | |
| DARE | | 0 | 0 | |
| ROAD USE | | 7986.19 | 5300.31 | |
| TRANS. IN | | | | |
| EMPLOYEE BENEFITS | | 1836.83 | 6047.07 | |
| CAPITAL IMPROV RESER | | 445.6 | 0 | |
| LIBRARY | | 146.46 | 3767.03 | |
| TRANS. IN | | | | |
| LIBRARY MUSEUM | | 0 | 0 | |
| WATER | | 27360.38 | 16640.73 | |
| TRANS. IN | | | | |

| | | | |
|------------------------|-----------------|-------------------|-----------------|
| TRANS. OUT | | | |
| CP. WTR. TRTMNT. PLANT | 0 | | 0 |
| TRANS. IN | | | |
| CP. WTR. TOWER | 0 | | 0 |
| TRANS. IN | | | |
| CP. WTR. MAIN DAVIS ST | 0 | | 0 |
| TRANS. IN | | | |
| CP. WTR MAIN | | | |
| BROAD/DAVIS | 0 | | 1187.98 |
| UTILITY DEPOSITS | 402.59 | | 400 |
| TRANS. IN | | | |
| TRANS. OUT | | | |
| SEWER | 12485.01 | | 6250.4 |
| TRANS. IN | | | |
| SEWER EXT-BROADWAY | 0 | | 0 |
| TRANS. IN | | | |
| SEWER PLANT UPGRADE | 0 | | 0 |
| TRANS. IN | | | |
| TOTAL | 75259.21 | | 61647.74 |
| TOTAL T.I. | 0 | TOTAL T.O. | 0 |

Motion was made by Westendorf to approve the payment of bills listed below, Hill seconded the motion. Motion passed with a unanimous vote.

The council discussed the first meeting date in July and Westendorf made a motion to change the date to July 5th instead of July 4th due to the holiday, Conrad seconded the motion. Motion passed with a unanimous vote. Hill addressed the requests he has been getting for potable toilets at the Wilson Memorial park. Westendorf made a motion to get one portable toilet for the rest of the month of June, Hill seconded the motion. Motion passed with a unanimous vote. This will be discuss more at the next council meeting. Osweiler was told to send the property owner at 215 North Baker Street a letter about the grass height in his fenced in area. Osweiler will contact the county sanitarian to address a possible septic tank issue.

Motion was made by Westendorf, seconded by Hill to adjourn. Motion carried unanimously. Meeting adjourned at 9:38 P.M. The next regular scheduled council meeting will be on June 20, 2016, in city hall at 7 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK NIKI OSWEILER