

## JULY 18, 2016

The Keota City Council met on July 18, 2016, at city hall. The meeting was called to order at 7:00 P.M. by Mayor Anthony Cansler.

Council members answering roll call were Davis, Westendorf, Hill and Conrad. Council member Greiner was unable to attend. City employees present were Slaubaugh, Conrad and Osweiler. Dan Flynn; Nick Mahan, Library Board; Wanda Baumert, Museum Committee Member; Marilyn Luers, Museum Committee Member; Karen Sypherd, Museum Committee Member; Denny Lyle, Keota Visioning Committee; Tom Hahn, Keota Visioning Committee; Amie Van Patten, *The Keota Eagle*; and John Butters, *The Washington Evening Journal*; were also in attendance.

Motion was made by Conrad to approve the agenda, Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Hill, seconded by Westendorf to approve the minutes from the previous meeting. Motion carried unanimously.

Kevin Slaubaugh presented the following report for the public works department. The sidewalk project is just about completed. He had Tremmel Backhoe over to replace curb stops due to weathering on them. Frederick is still working on installing new water meters. Jim Flynn took most of the concrete; the city thanks him for this. The remaining concrete will be hauled away to the city's pile. Rock was hauled for the sidewalk project. A new air conditioner unit was purchased for the water plant. Slaubaugh was asked to get prices on what it would cost to replace the concrete in front of city hall and the fire station. Motion was made by Westendorf to approve the public works department report, Davis seconded the motion. Motion passed with a unanimous vote.

Officer Conrad presented the following report for the police department. He issued one citation for unsafe backing and had twenty complaints/service calls: burglary, motor vehicle theft, simple assault, controlled substance, liquor laws, two traffic accident, two assist/service, fire, civil dispute, three misc. complaints, five animal and domestic abuse. He has been at training for post active shooter. The vicious dog is out of city limits. He will address the truck on north Green Street that is unlicensed. He checked into three other unlicensed vehicles and one will be scrapped later this week and the other two will be licensed. He has talked with Jack Hammes about getting his lot cleaned up and progress has been made. Motion was made by Conrad, seconded by Westendorf to approve the police report. Motion carried unanimously.

Denny Lyle, Keota Visioning Committee, informed the council that a notice will be published in the paper concerning the storm water drainage. There is a permit that will have be obtained for this project. He will talk with Leo Sieren about putting in this culvert before the project is started. He has talked with the DNR about building up the driveway. Motion was made by Westendorf to approve the installation of a culvert under the Ke Wash trail head pending approval is given from the Farmers Cooperative Association, Conrad seconded the motion. Motion passed with a unanimous vote.

Denny Lyle informed the council that contact was made with the donor and they are accepting of the idea to make the library museum board a nonprofit organization separate from the city. He is still obtaining other communities nonprofit historical/museum organizations budgets, along with information from the state. Inquiries were made about were resources for finance would come from and what type of agreement would be made for this building since it will be on city land. These inquires will be addressed as more information is obtained and reviewed.

Motion was made by Conrad to approve Resolution 2016-15: A Resolution Approving the Application for the Purpose of Receiving Benefits from the Iowa Living Roadways Projects Program, Westendorf seconded the

motion. A roll call vote was taken: “Ayes”-Hill, Davis, Conrad & Westendorf; “Nays”-None; “Absent”-Greiner. Motion passed with a unanimous vote.

Mayor Cansler talked with all current members of the museum board. He will keep the current members on the board. He recommended the board set up their own by-laws and make everyone aware of them. The museum members ask that they be able to set each member’s term. They have a meeting later this week and will get all of these items addressed and back to the clerk for approval at the next council meeting.

The council discussed selling off the alley off of South Fulton that runs between 202 and 208 South Fulton and partial lot at the corner of South Fulton and Rock Island Avenue and didn’t see any benefit of selling these parcels. Motion was made by Westendorf to not sell the alley off of South Fulton that runs between 202 and 208 South Fulton and partial lot at the corner of South Fulton and Rock Island Avenue, Conrad seconded the motion. Motion passed with unanimous vote.

The review of the vendor ordinance was tabled due to the city attorney being out of town to finalize the draft for council review.

Motion was made by Conrad to approve Ordinance 254: An Ordinance Amending the Code of Ordinances by Creating a Museum Board of Trustees, Westendorf seconded the motion. A roll call vote was taken: “Ayes”-Hill, Davis, Conrad & Westendorf; “Nays”-None; “Absent”-Greiner. Motion passed with a unanimous vote.

Motion was made by Westendorf to approve Ordinance 255: An Ordinance Amending the Code of Ordinances Pertaining to the Keota Municipal Cemetery, Conrad seconded the motion. A roll call vote was taken: “Ayes”-Hill, Davis, Conrad & Westendorf; “Nays”-None; “Absent”-Greiner. Motion passed with a unanimous vote.

Motion was made by Westendorf to approve Resolution 2016-16: A Resolution Approving the Street Finance Report for Fiscal Year 15/16, Davis seconded the motion. A roll call vote was taken: “Ayes”-Hill, Davis, Conrad & Westendorf; “Nays”-None; “Absent”-Greiner. Motion passed with a unanimous vote.

Motion was made by Conrad to approve Resolution 2016-17: A Resolution Approving the Necessary Policies for the CDBG Wastewater Treatment Plant Improvement Grant, Westendorf seconded the motion. A roll call vote was taken: “Ayes”-Hill, Davis, Conrad & Westendorf; “Nays”-None; “Absent”-Greiner. Motion passed with a unanimous vote.

The Board of Adjustments met to review the application for J. Milam to build a six foot fence. They approved this application with the following conditions: he will be responsible for removing the fence if any repairs need to be made for utilities and he needs to call Iowa One Call before work starts. The council reviewed the building permit and discussed how any structure can be considered a nuisance if not kept up to code. Motion was made by Westendorf to approve the building permit for J. Milam, Hill seconded the motion. A roll call vote was taken: “Ayes”-Hill, Conrad & Westendorf; “Nays”-Davis; “Absent”-Greiner. Motion passed with a majority vote.

Motion was made by Hill to approve 212 North Davis Street tax levy, Conrad seconded the motion. Motion passed with a unanimous vote.

Motion was made by Davis to approve the payment of bills listed below, Hill seconded the motion. Motion passed with a unanimous vote.

Osweiler presented the budgeted fund transfers from the city checking account to designated savings accounts: \$1000 from local option sales tax to park & cemetery savings, \$2000 from water fund to T&A meters savings, \$4500 from water to water tower maintenance savings, \$1000 from sewer put into sewer vehicle savings, \$4649

from capital improvement tax levy into police vehicle savings, \$4649 from capital improvement tax levy into water vehicle savings, \$4649 from capital improvement tax levy into sidewalk savings, \$1000 from local option sales tax into city hall building repair savings, \$2500 road use tax put into a new savings account for snow equipment. Motion was made by Conrad to approve the transfer of funds for new budget year, Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad seconded by Davis to approve the June financial report. Motion passed with a unanimous vote.

| <u>FUND</u>            | <u>BEGINNING<br/>BALANCE</u> | <u>RECEIPTS</u> | <u>EXPENDITURES</u> | <u>END<br/>BALANCE</u> |
|------------------------|------------------------------|-----------------|---------------------|------------------------|
| LIBRARY CD 1           | 38588.28                     |                 |                     | 38588.28               |
| LIBRARY CD 2           | 30358.4                      |                 |                     | 30358.4                |
| SEWER CD               | 142327.72                    |                 |                     | 142327.72              |
| SEWER VEH CD           | 19759.75                     |                 |                     | 19759.75               |
| WATER CD               | 66475.08                     |                 |                     | 66475.08               |
| WATER VEH CD           | 412.16                       |                 |                     | 412.16                 |
| DARE                   | 973.1                        |                 | 550                 | 423.1                  |
| POLICE FORFEITURE      | 772.49                       |                 |                     | 772.49                 |
| GEN FD INV             | 1429.25                      | 0.18            |                     | 1429.43                |
| GEN FD LIBR INV        | 4911.38                      | 0.61            |                     | 4911.99                |
| LIB BUILDING           | 1287.05                      | 0.16            |                     | 1287.21                |
| LIB MEMORIALS          | 301.08                       | 0.15            |                     | 301.23                 |
| PERPETUAL CARE FUND    | 5613.87                      | 0.69            |                     | 5614.56                |
| POLICE VEHICLE INV     | 7737.28                      | 0.95            |                     | 7738.23                |
| PARK & CEM VEH         | 6493.01                      | 0.8             |                     | 6493.81                |
| CITY HALL BLDG RPR     | 14955.33                     | 1.85            |                     | 14957.18               |
| CIVIL DEFENSE FU       | 3130.68                      | 0.39            |                     | 3131.07                |
| TENNIS COURT PARK      | 179.76                       | 1.02            | 1                   | 179.78                 |
| LIB PFI                | 17328.81                     | 2.14            |                     | 17330.95               |
| T&A METER INV          | 20344.32                     | 2.51            |                     | 20346.83               |
| SIDEWALK SAVINGS       | 4823.68                      | 2.4             |                     | 4826.08                |
| WTR VEH SAVINGS        | 9830.62                      | 4.9             |                     | 9835.52                |
| WTR TWR MAIN SAVINGS   | 2002.78                      | 1               |                     | 2003.78                |
| SEWER VEH SAVINGS      | 5006.93                      | 2.49            |                     | 5009.42                |
| CHECKING               | 453412.16                    | 77967.98        | 202159.24           | 329220.9               |
| GENERAL                |                              | 22718.02        | 34819.24            |                        |
| TRANS. IN              |                              |                 |                     |                        |
| TRANS. OUT             |                              |                 | 23577.5             |                        |
| DARE                   |                              | 0               | 0                   |                        |
| ROAD USE               |                              | 11179.47        | 6250.33             |                        |
| TRANS. IN              |                              |                 |                     |                        |
| EMPLOYEE BENEFITS      |                              | 1032.63         | 6126.41             |                        |
| CAPITAL IMPROV RESER   |                              | 250.51          | 0                   |                        |
| LIBRARY                |                              | 183.56          | 7470.67             |                        |
| TRANS. IN              |                              | 12837.5         |                     |                        |
| LIBRARY MUSEUM         |                              | 0               | 0                   |                        |
| WATER                  |                              | 29194.85        | 35276.9             |                        |
| TRANS. IN              |                              |                 |                     |                        |
| TRANS. OUT             |                              |                 | 102681.46           |                        |
| CP. WTR. TRTMNT. PLANT |                              |                 | 27967.5             |                        |
| TRANS. IN              |                              | 27967.5         |                     |                        |
| CP. WTR. TOWER         |                              |                 | 45656.25            |                        |
| TRANS. IN              |                              | 45656.25        |                     |                        |

|                        |           |                   |           |
|------------------------|-----------|-------------------|-----------|
| CP. WTR. MAIN DAVIS ST |           | 14972.5           |           |
| TRANS. IN              | 14972.5   |                   |           |
| CP. WTR MAIN           |           |                   |           |
| BROAD/DAVIS            |           | 14085.21          |           |
| TRANS. IN              | 14085.21  |                   |           |
| UTILITY DEPOSITS       | 1002.51   |                   | 1771.27   |
| TRANS. IN              |           |                   |           |
| TRANS. OUT             |           |                   |           |
| SEWER                  | 13093.82  |                   | 6960.42   |
| TRANS. IN              |           |                   |           |
| SEWER EXT-BROADWAY     |           |                   | 10740     |
| TRANS. IN              | 10740     |                   |           |
| SEWER PLANT UPGRADE    |           |                   |           |
| TRANS. IN              |           |                   |           |
| <b>TOTAL</b>           | 204914.33 |                   | 338355.66 |
| <b>TOTAL T.I.</b>      | 126258.96 | <b>TOTAL T.O.</b> | 126258.96 |

Osweiler asked for August 25<sup>th</sup> and 26<sup>th</sup> off for vacation. The council approved this request.

Motion was made by Conrad seconded by Hill to adjourn. Motion carried unanimously. Meeting adjourned at 8:32P.M. The next regular scheduled council meeting will be on August 1, 2016, in city hall at 7 p.m.

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MAYOR ANTHONY CANSLER

ATTEST:

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CITY CLERK NIKI OSWEILER