

## SEPTEMBER 6, 2016

The Keota City Council met on September 6, 2016, at city hall. The meeting was called to order at 7:00 P.M. by Mayor Anthony Cansler.

Council members answering roll call were Davis, Greiner, Westendorf and Conrad. City employees present were Slaubaugh, Conrad and Osweiler. Council member Hill was unable to attend. Dan Flynn; Ebenezer Essien, Jill Kramer, two minors, Aaron Gwinnup, HR Green; and Isaac Shrock, HR Green; were also in attendance.

Motion was made by Davis to approve the agenda, Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad, seconded by Davis to approve the minutes from the previous meeting. Motion carried unanimously.

Dan Flynn presented a letter that addressed his concerns with the police department. The council reviewed the letter and asked Officer Conrad if he would like to go into closed session to discuss this letter. Officer Conrad agreed to go into closed session to discuss this letter. Osweiler ask that closed session be held during the police department report, to allow all other items on the agenda to be addressed first. Flynn was informed he would not be allowed in closed session and would have to leave.

Ebenezer Essien and Jill Kramer recently purchased the 506 East Park Avenue property. They explained how the current garbage and recycling system is not working and would like to opt out of it and go to a dumpster and four large recycling containers that would be contracted directly from Cox Sanitation and Recycling. The council ask that Osweiler contact Cox and to see if the city's rate would be reduced if they granted this exception from the city's contracted service agreement. Kramer also inquired about how the snow removal is handled in the alley that runs along the back this property. Slaubaugh informed them that it has been contracted independently by the property owner in the past. Essien would like to city to push this alley and he would than purchase another piece of equipment to remove the rest of the snow; this would save him some expense. Slaubaugh said would go through the alley with the v-plow and then Essien would be responsible for the remaining snow. The exemption to the garbage and recycling will be on the next agenda; when an answer is obtained from Cox Sanitation and Recycling.

Aaron Gwinnup and Isaac Shrock, HR Green, gave an update on the water shed project on the north field. The landowner and tenant approved the single berm along the south edge that will hold no more than a ten year rain. They looked at the existing lines we have in place and are going to work on an option to use them in order to cut some costs. As of right now there are two viable options, but more work on these options will need to be done before they are presented; majority of the expense for the project will be in materials. It was suggested that the existing lines be videoed in order to get more information on them since they have never been videoed. Slaubaugh asked a safer grate or structure be looked into for some of the storm drains in town. Shrock explained how some the expenses may be covered in the project if they are not directly related to watershed and soil preservation. Conrad informed them there is an issue at 203 West Washington Avenue with an excessive amount of water being drained into the basement, this started about the time the water main project was completed. Gwinnup will contact the property owner to get more detail on the situation. They will be back at a later council meeting with more detailed options and information.

Kevin Slaubaugh presented the following report for the public works department. The handrail in front of Lyle Insurance was installed. He is still trying to work on getting a contractor to get a design for the front of city hall, so it may be bid fairly. John Henderson will discuss the concrete project in front of the fire station at the next fire department meeting and get back with Slaubaugh on how the trucks will be handled. Mayor Cansler donated the screen for the windows at the pool house; Frederick installed the screen to help prevent mice from entering. Seals

for the doors at the pool house will be installed once the material arrives. There are only a few poles left to paint. Three different businesses have been contacted to get quotes on lining the pool; only one has submitted a quote. Motion was made by Greiner to approve the public works department report, Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad to go into closed session to discuss the letter submitted to the council concerning Officer Conrad's job performance (Iowa Code 21.5.1.i) per Officer Conrad's request, Greiner seconded the motion. Motion passed with a unanimous vote. The meeting went into closed session at 7:59 and was recorded; those in attendance for this session were Davis, Conrad, Westendorf, Greiner, Mayor Cansler, Officer Conrad and Osweiler. Motion was made by Davis to go back into open session at 9:15, Westendorf seconded the motion. Motion passed with a unanimous vote. The council and mayor addressed how to respond the submitted letter. Mayor Cansler will address this letter with the city attorney to ensure the city is taking proper action. If there are any comments or concerns with any city employee, please forward them on to the mayor or attend a council meeting to have them addressed.

Officer Conrad submitted the following report for the police department. He issued four citations: two speeding, one keeping dangerous animal (Staffordshire terrier) and one domestic assault abuse causing injury. He had twenty-three complaints/service calls: vandalism, family/children, other criminal violations, suspicion, seven assist & service, attempt to locate, civil dispute, two misc. complaints, two animal, traffic violation, parking, domestic abuse and three harassment. Davis inquired about the status of an alternative enforcement ticket; he is still working on how to address it. He has been very busy but plans to take time off this fall. The conference he attended went well and he learned a lot. Motion was made by Conrad, seconded by Westendorf to approve the police department's report. Motion carried unanimously.

Motion was made by Davis to approve certificate of tax levy for KOCOK-042900, Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Davis to approve certificate of tax levy for 212 North Davis Street, Westendorf seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad to approve certificate of tax levy for 302 West Broadway Avenue, Davis seconded the motion. Motion passed with a unanimous vote.

Motion was made by Westendorf to approve F.Billger's building permit with the stipulation that the city has access and is not liable for any damages for any utility work that may be to constructed under the back nine feet of the structure, Conrad seconded the motion. Motion passed with a unanimous vote.

Osweiler informed the council a draft for the WCRF fall grant has been done and sent out for review. Davis informed the council of an Alliant Energy grant that could help with the lining of the pool.

The August financial report was tabled until the next council meeting due to not all statements received.

Motion was made by Westendorf to approve the payment of bills listed below, Davis seconded the motion. Motion passed with a unanimous vote.

Osweiler ask that she be given the afternoon of the 15<sup>th</sup> off. The council approved this requested. She also informed them that the annual clerk fall conference is the 20<sup>th</sup> of October and Slaubaugh has his annual fall water conference October 18<sup>th</sup> and 19<sup>th</sup>. Larry Sanders submitted a letter requesting that a bench be purchased in Darrelle Baughman's name and placed outside the VFW; the VFW will reimburse the city for the bench. The council approved this request. Windstream will not compensate the city in any way for the moving of their lines. Mayor Cansler ask that this item be on the next agenda for discussion and approval.

Motion was made by Westendorf seconded by Greiner to adjourn. Motion carried unanimously. Meeting adjourned at 10:01 P.M. The next regular scheduled council meeting will be on September 19, 2016, in city hall at 7 p.m.

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MAYOR ANTHONY CANSLER

ATTEST:

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CITY CLERK NIKI OSWEILER