

NOVEMBER 7, 2016

The Keota City Council met on November 7, 2016, at city hall. The meeting was called to order at 7:00 P.M. by Mayor Anthony Cansler.

Council members answering roll call were Davis, Greiner, Westendorf and Conrad. Hill arrived after roll call was taken. City employee present was Osweiler. Slaubaugh was on vacation and Officer Conrad attended the funeral of a fallen officer. Dan Flynn; Cort Winegard; Colleen Winegard; John Butters, *The Washington Evening Journal*; and Amie Van Patten, *The Keota Eagle*; were also in attendance.

Motion was made by Westendorf to approve the agenda, Davis seconded the motion. Motion passed with a unanimous vote.

Motion was made by Westendorf, seconded by Davis to approve the minutes from the previous meeting. Motion carried unanimously.

Colleen and Cort Winegard addressed the council about taking down the house they purchased at 206 South Ellis with the city's revitalization program. They have plans to build a garage on that lot once the house is removed. The council had no concerns with their plans and agreed to proceed with city's program by giving them the agreement to review and sign. Once the agreement is returned to city hall than it will be on the next agenda for approval. They inquired about the removal of the trees on their property and if the city would help with them, too. They were informed that the city will not help pay for the removal of the trees, but may be able to assist with them getting out to the city's compost site. The council will have Slaubaugh address their questions with them once he is back from vacation.

Jim Dickinson was unable to attend the meeting but left information about the difference between the 2009 and 2015 International Property Maintenance Codes. The council tabled this item until the next council meeting. Copies of the information will be given to each member for review.

There was no public work's report due to Slaubaugh being on vacation.

Cort Winegard asked about the condition of the road, South Ellis, that runs in front of his house and if the city has it on next year's road repair list. The council will forward this question on to Slaubaugh and have him address it with Winegard when he is back from vacation.

Officer Conrad submitted the following written report for the police department. He issued nine citations: three speed/alterative enforcement and six sex abuse 2nd degree class B felonies. He had twenty-six complaints/service calls: theft, two sex offenses, disorderly conduct, three other criminal violations, seven assist/service, two attempt to locate, misc. complaints, misc. no officer, animal, three livestock, abandon vehicle, domestic abuse and two harassment. The mayor asked what the livestock complaint/concerns were, but will clarify it with Officer Conrad at a later date. Officer Conrad will be asked to make sure that only the maximum number of chickens are being kept in city limits per property. Motion was made by Greiner, seconded by Westendorf to approve the written police department's report. Motion carried unanimously.

Motion was made by Davis to approve Resolution 2016-22: A Resolution Approving the Hourly Rate for City Employee(s) Starting December 1, 2016, and Overtime Compensation; Conrad seconded the motion. A roll call vote was taken: "Ayes"-Hill, Davis, Conrad, Westendorf & Greiner; "Nays"-None. Motion passed with a unanimous vote.

Motion was made by Conrad to approve Resolution 2016-23: A Resolution Approving the Sale of Two Cemetery

Lots to Wendy & Bill Reibold; Davis seconded the motion. A roll call vote was taken: “Ayes”-Hill, Davis, Conrad, Westendorf & Greiner; “Nays”-None. Motion passed with a unanimous vote.

The Libertyville Savings Bank would like to hang banners on the poles beside their building celebrating that they were voted one of the Des Moines Register's Top Work Places in Iowa. The council agreed to this as long they are able to remove them if a sign/banner needs to be hung to promote the community in its place. Motion was made by Westendorf to approve LSB hanging their banners on the poles beside their building, Conrad seconded the motion. Motion passed with a unanimous vote.

Osweiler asked the council for topics they would like in the newsletter that will be going out at the end of November. Osweiler was given five topics to add to the other three she already had. She will draft the newsletter and present it for approval at the next council meeting.

Motion was made by Conrad to approve the October financial presented below, Hill seconded the motion. Motion passed with a unanimous vote.

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>EXPENDITURES</u>	<u>END BALANCE</u>
LIBRARY CD 1	38597.90			38597.90
LIBRARY CD 2	30365.97			30365.97
SEWER CD	142398.69			142398.69
SEWER VEH CD	19759.75			19759.75
WATER CD	66475.08			66475.08
WATER VEH CD	412.16			412.16
DARE	423.10			423.10
POLICE FORFEITURE	772.49			772.49
GEN FD INV	1429.97	0.18		1430.15
GEN FD LIBR INV	4913.86	1.63	1.00	4914.49
LIB BUILDING	1287.69	0.16		1287.85
LIB MEMORIALS	301.39			301.39
PERPETUAL CARE FUND	5616.69	0.72		5617.41
POLICE VEHICLE INV	12391.57	1.58		12393.15
PARK & CEM VEH	7496.69	0.95		7497.64
CITY HALL BLDG RPR	15963.14	2.03		15965.17
CIVIL DEFENSE FU	3132.26	0.40		3132.66
TENNIS COURT PARK	179.84	0.02		179.86
WILSON MEMORIAL LIB	17337.51	2.21		17339.72
T&A METER INV	22355.01	2.85		22357.86
SIDEWALK SAVINGS	9479.40			9479.40
WTR VEH SAVINGS	14491.37			14491.37
WTR TWR MAIN SAVINGS	6506.61			6506.61
SEWER VEH SAVINGS	6012.35			6012.35
SNOW EQUIPMENT SAVINGS	2500.99			2500.99
CHECKING	275460.86	195077.90	62943.08	407595.68
GENERAL		111444.06	24736.08	
TRANS. IN				
TRANS. OUT				
DARE		0	0	
ROAD USE		11112.45	5256.78	
TRANS. IN				
EMPLOYEE BENEFITS		22417.2	6260.02	
DEBT SERVICE		4769.63	0	

CAPITAL IMPROV RESER	4649.37	0	
LIBRARY	87.87	4283.35	
TRANS. IN			
LIBRARY MUSEUM	0		
WATER	27602.85	14246.24	
TRANS. IN			
TRANS. OUT			
CP. WTR. TRTMNT. PLANT	0	0	
TRANS. IN			
CP. WTR. TOWER	0	0	
TRANS. IN			
CP. WTR. MAIN DAVIS ST	0	0	
TRANS. IN			
CP. WTR MAIN			
BROAD/DAVIS	0	1071.47	
UTILITY DEPOSITS	202.85	81.68	
TRANS. IN			
TRANS. OUT			
SEWER	12768.26	6603.73	
TRANS. IN			
SEWER EXT-BROADWAY	0	0	
TRANS. IN			
SEWER PLANT UPGRADE	0	1521.44	
TRANS. IN			
	TOTAL	195054.54	64060.79
	TOTAL T.I.	0	TOTAL T.O.
			0

Motion was made by Conrad to approve the payment of bills listed below, Greiner seconded the motion. Motion passed with a unanimous vote.

Osweiler asked that she be able to take a few off the morning of November 18th. The council agreed to this request, but ask that she post it.

The council asked that letters be sent to two property owners about their dangerous trees and two other property owners about their dangerous buildings. A letter was submitted by C.Erwin addressing a complaint she had with the junk her neighbors are keeping by the road. The council advised Osweiler to send them a letter to have it removed or Officer Conrad will cite them for the violation. Osweiler was told to send the owner of the apartments at 510 North Davis a letter about their trash not being kept in bags and blowing onto neighboring properties.

E. McGuire spoke with Greiner concerning her name being brought up in council meetings concerning Officer Conrad and his job performance. She offered to submit a letter clarifying that she has no issue with Officer Conrad or the way he does his job, but was informed it would not be needed.

Mayor Cansler received an e-mail from the attorney R.Michael concerning inquires that have not been addressed from the letter sent on September 29, 2016, from attorney L.Helling. He read the letter out loud and had the council respond to each question: 1.No final action, 2.There was no vote taken. The council told the mayor he can talk with the city attorney, Janice Becker, and there were no objections from the council, 3. Closed session did not comply on the 19th of September. The law was unclear, which is why it took place, 4. No vote was taken. A discussion took place after the closed session about how they would respond but nothing was voted on, and 5. There was no action taken. Davis asked what the next step will be once these responses are sent to R.Michael. Mayor Cansler said he didn't know but this is between the attorney's now and the city will

wait to be advised on what the next step will be, if any is needed.

Motion was made by Hill seconded by Westendorf to adjourn. Motion carried unanimously. Meeting adjourned at 8:07 P.M. The next regular scheduled council meeting will be on November 21, 2016, in city hall at 6:30 p.m. There will be employee evaluations for Frederick and Slaubaugh at the start of the meeting with anticipated closed session, the rest of the meeting is anticipated to start at 7 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK NIKI OSWEILER