

JANUARY 16, 2017

The Keota City Council met on January 16, 2017, in the city hall. The meeting was called to order at 7:00 P.M. by Mayor Anthony Cansler.

Council Members answering roll call were Hill, Greiner, Conrad and Davis. Councilmember Westendorf was unable to attend the meeting. City employees present were Slaubaugh, Conrad and Osweiler. Also in attendance was: Amie Van Patten, *The Keota Eagle*; Dan Flynn, Joe Baumert, Fred Heisdorffer & Andy Conrad.

Motion was made by Conrad to approve the agenda, Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Davis, seconded by Greiner to approve the minutes from the previous meetings. Motion carried unanimously.

Joe Baumert explained that his dog was attacked by another larger dog at the beginning of December and it took three men to get the larger dog off of his dog. He asked Officer Conrad if there was something that could be done to prevent this from happening again without the dog having to be removed from city limits or fines issued. Officer Conrad said that he told the owner of the attacking dog that the dog is not allowed outside by itself or off of a leash/restrained of some sort. He is looking into the ADA regulations for therapy/service dogs since the owner stated it was a service dog. The agreement was that the owners of the attacking dog would pay for the medical bill(s) of Baumert's dog, which they have complied with. Officer Conrad will talk with the owners of the attacking dog to see if they would be willing to put up a fence or have it retrained, if that is an option. The main concern Baumert has is if this dog attacks another animal or person, again, and precautions were not taken to try and prevent it.

Kevin Slaubaugh presented the following for the public works report. He was sick for about a week. He is working on the budget and will have it ready for the meeting on January 23rd. He used about fifty percent of the salt/sand on the roads due to the ice. He has more salt/sand ordered that he may get if needed. Conrad made a motion to approve the public works report, Hill seconded the motion. Motion passed with a unanimous vote.

Slaubaugh will discuss Frederick's compensation for his grade 2 waste water license at the budget meeting on January 23rd. This item will be tabled until that meeting.

Officer Doug Conrad presented the following report for the police department. He issued two citations: juvenile-careless driving/alternative enforcement and there were fourteen complaints/service calls: two sex offenses, controlled substances, other criminal violations, assist/service, attempt to locate, civil dispute, two misc. complaints, two animal, parking and two harassment. It has been fairly slow but that is normal for this time of year. The sex offenses are from last month's report that he is still working on. Davis asked what the harassment complaints were concerning; Officer Conrad said he didn't want to discuss them since the suspect(s) in question are unaware of the pending case. Davis also addressed the dog attack at County Line Mart, LLC, and what is being done about that or could be done. Officer Conrad said he has not spoken with the victim but will do so this week and see what they would like to do. He will also be talking with the county attorney to see what can be done since the animal(s) do not reside in city limits. Mayor Cansler asked him what had been done with the three junk/nuisance vehicles he asked him to look into at the last council meeting. One of the vehicles was unregistered and has been removed from the property; the other two are in compliance with city code, but he will keep an eye on them to ensure they stay in compliance. Hill asked if he would be starting DARE in February and Officer Conrad said he would be and will get with his to set it up. Motion was made by Greiner to approve the police departments report, Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Davis to approve the SRF Administration Assistance Contract with Area 15 Regional Planning for the sewer plant project, Conrad seconded the motion. Motion passed with a unanimous vote.

Motion was made by Greiner to approve the final draw from CDBG and SRF Loan for the water main project, Davis seconded the motion. Motion passed with a unanimous vote.

Speer Financial is doing the financial analyst for the waste water project and they submitted a preliminary

break down of how the rates will have to change. The council will look this over closer at the budget meeting.

Davis went through the draft of Ordinance 257, which concerns updating the city rental inspection code to the 2015 IPMC. The first reading of this ordinance will be at the next council meeting.

Motion was made by Conrad to approve *The Washington Evening Journal* as the city's official paper for the Washington County residence, Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad to approve The Roost liquor license, Greiner seconded the motion. Motion passed with a unanimous vote.

Osweiler discussed how it was brought to her attention the need for more daycare in the community. She went over how parcel KOCOK-054950 would be a good location for this building and how other communities have brought this service to their communities with success. Andy Conrad put together a handout that addressed how it would benefit the community and the oppositions that might arise with this idea/project. Osweiler asked the council if this idea/project was worth pursuing more information on and having Area 15 Regional Planning attend a meeting to discuss the options on how it could be funded. The council agreed that this idea/project was worth finding out more information on and having Area 15 Regional Planning attend a meeting to discuss the finance side of it. Osweiler also asked if it was acceptable for Andy Conrad and herself to talk to other organizations and get information on the city's behalf. The council agreed to this and said they are willing to help if needed, too.

Motion was made by Conrad to pay the bills list below, Hill seconded the motion. Motion passed with a unanimous vote.

Motion was made by Conrad to approve the December financial report presented below, Greiner seconded the motion. Motion passed with a unanimous vote.

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>EXPENDITURES</u>	<u>END BALANCE</u>
LIBRARY CD 1	38607.52			38607.52
LIBRARY CD 2	30373.54			30373.54
SEWER CD	142469.69			142469.69
SEWER VEH CD	19759.75			19759.75
WATER CD	66475.08			66475.08
WATER VEH CD	412.47			412.47
DARE	423.1			423.1
POLICE FORFEITURE	772.49			772.49
GEN FD INV	1430.33	0.18		1430.51
GEN FD LIBR INV	4915.1	0.63		4915.73
LIB BUILDING	1288.01	0.16		1288.17
LIB MEMORIALS	301.39	0.16		301.55
PERPETUAL CARE FUND	6018.14	0.77		6018.91
POLICE VEHICLE INV	12394.68	1.58		12396.26
PARK & CEM VEH	7498.56	0.95		7499.51
CITY HALL BLDG RPR	15967.14	2.03		15969.17
CIVIL DEFENSE FU	3133.05	0.4		3133.45
TENNIS COURT PARK	179.88	0.02		179.9
WILSON MEMORIAL LIB	17341.86	3.21	1	17344.07
T&A METER INV	22360.62	2.85		22363.47
SIDEWALK SAVINGS	9479.4	4.78		9484.18
WTR VEH SAVINGS	14491.37	7.3		14498.67
WTR TWR MAIN SAVINGS	6506.61	3.28		6509.89
SEWER VEH SAVINGS	6012.35	3.03		6015.38
SNOW EQUIPMENT SAVINGS	2500.99	1.26		2502.25

CHECKING	434901.8	87685.14	79558.78	443028.16
GENERAL		28005.78	25749.25	
TRANS. IN				
TRANS. OUT			12837.5	
DARE		0	0	
ROAD USE		9331.16	3600.21	
TRANS. IN				
EMPLOYEE BENEFITS		5176.93	6355.91	
DEBT SERVICE		1101.47		
TRANS. OUT			3600	
CAPITAL IMPROV RESER		1073.7	0	
LIBRARY		329.89	4068.51	
TRANS. IN		12837.5		
LIBRARY MUSEUM		0	0	
WATER		29177.42	11480.32	
TRANS. IN				
TRANS. OUT			12466.46	
CP. WTR. TRTMNT. PLANT			4785	
TRANS. IN		4785		
CP. WTR. TOWER			2476.25	
TRANS. IN		2476.25		
CP. WTR. MAIN DAVIS ST			3240	
TRANS. IN		3240		
CP. WTR MAIN BROAD/DAVIS			2132.48	
TRANS. IN		1965.21		
UTILITY DEPOSITS		602.85	310	
TRANS. IN				
TRANS. OUT				
SEWER		13044.99	6155.27	
TRANS. IN				
SEWER EXT-BROADWAY			3600	
TRANS. IN		3600		
SEWER PLANT UPGRADE		0	0	
TRANS. IN				
	TOTAL	116748.15	102857.16	
	TOTAL T.I.	28903.96	TOTAL T.O.	28903.96

Oswailer told the council that the state will be here next week conducting an audit for 2015/2016 budget year. She asked to have the morning of January 25th off, but will be back in the afternoon. The council agreed to this request, but ask that she post it.

Greiner attended the museum budget meeting last week. The museum board has been working on cleaning up the museum and reorganizing it, along with becoming a non-profit organization, too. During the meeting they discussed the work they would like to do and how volunteer help is hard to get. They asked Greiner if the city would be willing to donate to the museum for the needed work; he told them that he can't speak on the city's behalf, but told them to ask for the amount and it will be discussed at the budget meeting. Oswailer said that the door ways into the museum are not wide enough for certain wheelchairs and that will have to be corrected if the museum chooses to stay in their current location. Greiner will talk with the museum board and see if they can get an estimate for widening the door ways while they are getting their other estimates for the work they would like completed. The city would pay for the widening of the doorways.

Greiner addressed that door on the backside of 209 East Broadway is dilapidated and needs to be fixed. Mayor Cansler will talk with the owner of the property and get back with Oswailer on what the next step is to get this

fixed.

Conrad addressed the porch on 206 North Davis and how it is falling apart and needs to be corrected. The property is up for inspection, so Osweiler will contact the city's rental inspector and have him set up an appointment with the owner to have an inspection completed. Conrad addressed the poor shape the pool is in and would like to have someone come look at the pool to see if a liner would fix the condition or if there is more than what is on the surface that will need repair. Osweiler and Slaubaugh will look into finding someone that is able to provide this service.

Davis asked why the siren does not go off at noon, for fire calls or on Fridays anymore. Fred Heisdorffer said the siren does not work about three fourths of the time and will not work if the electricity goes off since there is no back up for it. She asked that Osweiler and Slaubaugh look into what a new system would cost, along with if there is any funding for this project.

Mayor Cansler attended the Emergency Management meeting concerning the position and how it will be affected since the 28E Agreement with Washington County will be dissolved as of July 1st. He will attend the next meeting for this in February where a vote will be taken on the budget and a discussion will take place on how they will handle this position.

Motion was made by Conrad, seconded by Greiner to adjourn. Motion carried unanimously. Meeting adjourned at 8:45 P.M. The next regular scheduled council meeting will be on February 6, 2017, in city hall at 7 p.m. in city hall. There will be a budget meeting for the expenses on January 23, 2017, at 6:30 p.m. in city hall. There will be a pool meeting on January 30, 2017, at 6:30 p.m. in city hall.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK NIKI OSWEILER