

April 20, 2020

The Keota City Council Meeting was called to order at 7:02 p.m. on Monday, April 20, 2020, by Mayor Anthony Cansler.

Chapter 21.8 of the Iowa Code does permit an electronic meeting where members participate remotely when an in-person meeting is impossible or impractical, which is certainly true during this crisis. On March 19, 2020, Governor Reynolds issued a Proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent the use of electronic meetings or the limitation on the number of people present at an in-person meeting site. Therefore, only the Mayor, Council, and city staff were present at the Keota City Hall for the meeting to stay under the group gathering requirements.

Council members answering roll call were: Curt Burroughs, Keith Conrad, Rod Hill, and Mike Bender via conference call. Matt Greiner was unable to attend. City Employee present was Tomisha Hammes. Also in attendance were Ryan Sieren via phone, Nick Mahan and Kathy Davis via Zoom Meeting.

Councilman Burroughs gave the Invocation.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the April 6, 2020 meeting, March month end financials, and payment of bills. Councilman Burroughs seconded the motion. Motion passed with a majority vote.

**CITY OF KEOTA
APRIL 20, 2020 COUNCIL MEETING
FOR PERIOD APRIL 7- APRIL 20, 2020**

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CANSLER, ANTHONY	\$404.04	Payroll
CONRAD, DOUGLAS L.	\$1,803.00	Payroll
GREINER, ASHLEY	\$12.61	Payroll
GREINER, TONIA	\$754.70	Payroll
HAMMES, TOMISHA	\$1,037.03	Payroll
MILLER, KEVIN	\$1,207.77	Payroll
SLAUBAUGH, KEVIN L.	\$1,458.56	Payroll
EFTPS	\$1,876.01	Employee Withholdings
JEFFERY GARMAN	\$1,875.00	Cemetery Mowing Contract
IOWA ECONOMIC DEVELOPMENT AUTHORITY	\$58,638.82	Nuisance Loan - Ramsey Building
IOWA DEPARTMENT OF REVENUE	\$3,717.00	Quarterly Sales Tax
IOWA DEPARTMENT OF REVENUE	\$3,546.00	Quarterly WET Tax
IOWA DEPARTMENT OF REVENUE	\$1,874.00	Quarterly Withholding Tax
MERLYN DETWEILER	\$30.00	Parks - Mower Blade Sharpening
LYLE INSURANCE AGENCY	\$37,190.00	Insurance - City Insurance Policy/Premiums
CARSON PLUMBING AND HEATING	\$607.04	Library - Boiler Repair
RIVER PRODUCTS CO.	\$40.00	Economic Development - Sidewalk Repair
MUNICIPAL SUPPLY INC.	\$429.00	Sewer - Supplies - Cover/Frame
KEOTA BALL ASSOCIATION	\$3,000.00	KCCEF Grant reimbursement
COUNTY LINE MART	\$127.04	All Dept. Veh. O & M
WATER SOLUTIONS UNLIMITED	\$249.98	Water – Hypochloride
SHEILA FISCHER	\$97.67	Finalized Billing Refund
RICHARD & TRACY HAMMES	\$3.90	Finalized Billing Refund
SCOTT & CHERIE WESTENDORF	\$5.59	Finalized Billing Refund
JJ NICHTING CO.	\$10,299.74	Parks/Streets/Sewer/Water - New Mower

TEMPLE LAW OFFICE	\$765.00	Legal - Condemnation Process of 306 W. Broadway Ave.
WELLMARK BLUE CROSS & BLUE SHIELD	\$9,079.55	Employee Health Benefits
WINDSTREAM	\$187.37	All Dept. Phone/Fax

TOTAL \$139,912.38

MARCH 2020

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,174.23			\$39,174.23
LIBRARY CD 2	\$30,796.36			\$30,796.36
SEWER CD	\$144,633.11			\$144,633.11
SEWER VEH CD	\$20,436.52			\$20,436.52
WATER CD	\$68,958.00			\$68,958.00
WATER VEH CD	\$420.79			\$420.79
DARE	\$777.62	\$100.00		\$877.62
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,448.30	\$0.19		\$1,448.49
GEN FD LIBR INV	\$4,976.83	\$0.65		\$4,977.48
LIB BUILDING	\$1,304.17	\$0.17		\$1,304.34
LIB MEMORIALS	\$305.62	\$0.19		\$305.81
PERPETUAL CARE FUND	\$7,508.57	\$0.98		\$7,509.55
POLICE VEHICLE INV	\$22,292.77	\$2.90		\$22,295.67
PARK & CEM VEH	\$8,603.77	\$1.12		\$8,604.89
CITY HALL BLDG RPR	\$19,200.96	\$2.50		\$19,203.46
CIVIL DEFENSE FU	\$3,172.35	\$0.41		\$3,172.76
KEOTA DAYCARE	\$1,189.18	\$0.16		\$1,189.34
WILSON MEMORIAL LIB	\$17,559.37	\$2.28		\$17,561.65
T&A METER INV	\$23,652.25	\$3.08		\$23,655.33
SIDEWALK SAVINGS	\$14,507.55	\$9.11		\$14,516.66
WTR VEH SAVINGS	\$24,438.96	\$15.34		\$24,454.30
WTR TWR MAIN SAVINGS	\$9,633.31	\$6.05		\$9,639.36
SEWER VEH SAVINGS	\$8,110.62	\$5.09		\$8,115.71
SNOW EQUIPMENT SAVINGS	\$5,065.78	\$3.18		\$5,068.96
CHECKING GENERAL	\$462,456.69	\$71,917.36	\$59,316.89	\$475,057.16
GENERAL - LOCAL OPTION		\$7,833.64	\$28,285.98	
DARE ROAD USE		\$5,120.19		
EMPLOYEE BENEFITS		\$5,114.64	\$5,868.83	
DEBT SERVICE		\$6,868.52	\$1,718.58	
CAPITAL IMPROV		\$346.09		
RESER LIBRARY		\$445.65	\$3,729.55	
LIBRARY MUSEUM				

WATER	\$26,201.77	\$15,132.86
CP. WTR. TRTMNT. PLANT		
CP. WTR. TOWER		
CP. WTR. MAIN DAVIS ST		
CP. WTR MAIN BROAD/DAVIS		
UTILITY DEPOSITS	\$400.00	
SEWER	\$19,598.20	\$6,680.88
SEWER EXT- BROADWAY		
SEWER PLANT UPGRADE		
TOTAL		\$953,950

Department Reports:

-Officer Doug Conrad submitted a written report. Calls for service have been cut in half since the pandemic. It appears people are following the CDC's recommendations to reduce going out to reduce the risk of exposure. Officer Conrad is doing his part to reduce his exposure, thereby reducing exposure to his family and the people of Keota. Like all Agencies, the Keota Police Department has struggled with getting PPE, but Officer Conrad wanted to thank Larry Smith, Keokuk County Emergency Manager, for getting the PPE that the Keota Police Department needs. For the reporting period of April 1 through April 17 there were twelve (12) service calls/complaints and no citations issued. Service Calls/Complaints: one burglary, two family and children, two trespass, four suspicion, one mental, and two assist and serve.

-Library Board President Nick Mahan stated Wilson Memorial Library received a \$2000.00 grant from the Keokuk County Community Endowment Foundation for new blinds at the library. The Board will be reviewing ideas if the library is unable to move forward with the Summer Reading Program. There will be more discussion at their next board meeting on Monday, April 27.

The city clerk did the first reading of Ordinance 278: Emergency Proclamations.

Motion was made by Councilman Conrad to waive the second and third reading of Ordinance 278. Councilman Hill seconded the motion. Roll call vote: Ayes - Burroughs, Conrad, Hill, and Bender Nays – None; Abstain – None; Absent – Greiner. Motion passed with a majority vote.

Motion was made by Councilman Conrad to Approve Ordinance 278. Councilman Burroughs seconded the motion. Roll call vote: Ayes - Burroughs, Conrad, Hill, and Bender Nays – None; Abstain – None; Absent – Greiner. Motion passed with a majority vote.

Ordinance No. 278: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KEOTA, IOWA, 2017, BY AMENDING PROVISIONS PERTAINING TO THE POWERS AND DUTIES OF THE MAYOR.

BE IT ENACTED by the City Council of the City of Keota, Iowa:

SECTION 1. Title II, Chapter 3, Section 5-15, of the Keota Municipal Code, 2017, includes the following addition:

3-5-15: Proclamation of Emergency. Have authority to take command of the police and govern the City by proclamation, upon making a determination that a time of emergency or public danger exists. Within the City limits, the Mayor has all the powers conferred upon the Sheriff to suppress disorders.

(Code of Iowa, Sec. 372.14[2])

SECTION 2. REPEALER. That all other ordinances or parts of ordinances in conflict herewith are repealed.

SECTION 3. SEVERABILITY CLAUSE. That if any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Keota, Iowa, hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Keota City Council on the 20th day of April, 2020.

Motion was made by Councilman Conrad to approve the demolition permit for 302 E. Lafayette Street. Councilman Hill seconded the motion. Motion passed with a majority vote.

Motion was made by Councilman Conrad to approve the building permit for a fence for 208 N. McKinley Street. Councilman Burroughs seconded the motion. Motion passed with a majority vote.

The date of May 18, 2020 was set for the Public Hearing for the FY20 Budget Amendments.

Motion was made by Councilman Burroughs to approve Resolution 2020-21: Approve Funds Transfer from Park/Cemetery Savings Account to Park Equipment Checking Account to pay for a portion of the new lawn mower. Councilman Hill seconded the motion. Roll call vote: Ayes - Burroughs, Conrad, Hill, and Bender Nays – None; Abstain – None; Absent – Greiner. Motion passed with a majority vote.

Motion was made by Councilman Conrad to approve Resolution 2020-22: Approving Accepting the Donation of 225 East Broadway Avenue to the City of Keota from Libertyville Savings Bank. Councilman Burroughs seconded the motion. Roll call vote: Ayes - Burroughs, Conrad, Hill, and Bender Nays – None; Abstain – None; Absent – Greiner. Motion passed with a majority vote.

Discussion was held on the possibility of repealing the current burn ban in the city limits of Keota. Councilman Burroughs read aloud a rough draft of a potential Open Burning Restrictions Ordinance. The ordinance would include the following: Burn barrels prohibited; regulated burning from April 1-30 and October 1-November 15 from 8:00 am to 8:pm with restrictions of where burning can take place and how large the fires can be; definition of recreational fires and training fires; prohibiting the burning of trash, rubber tires, and items other than listed in the ordinance. Keota Fire Chief Ryan Sieren stated that he would like to include that burning wet lives be prohibited as they smolder for a long period of time and cause excessive smoke. He stated that the city should be prepared to receive a great amount of complaints about burning compared to what they currently get. Chief Sieren stated he has already had to shut down seven fires this year that were burning leaves in town. He recommended if the Council moves forward with allowing burning to take out the timeframe of when people can burn and don't allow burning of wet leaves. Councilman Burroughs stated that the Council will get an ordinance together and wait until everything opens back up to the public. That way people can attend the meetings to voice their opinions. **The Burn Ban is still in place – this was just discussion. The City of Keota only allows the burning of untreated wood and sticks in a fire pit at this*

time.

Discussion was held on updating the Animal Ordinance to allow one rooster of crowing age, change the number of fowl for single lot and double lot parcels and allow certain farm animal as long as the parcel of land is greater than 2.5 acres. Councilman Burroughs stated a public hearing for this would not be held and no decisions made until everything opens back up and the public is allowed to attend a meeting to voice their opinions.

Councilman Hill discussed the sidewalks in the City of Keota. He would like to look at making the sidewalk on Ellis Street from Broadway Avenue to the school as a Phase One priority. The City will look into measuring and getting an estimate to the cost of doing this stretch of sidewalk and get a plan in place.

The city clerk received a phone call from Keokuk County Engineer Andrew McGuire in regards to the trees growing in the ditch along 330th Avenue between Washington Avenue and Keokuk Avenue. He stated that he has received a couple complaints on the trees causing visibility issues at the corners and the trees growing up into the powerlines. Public Works Director Kevin Slaubaugh has contacted Alliant Energy and Alliant is looking into the possibility of removing the trees. Mayor Cansler stated to wait to hear back from Alliant before taking any other action for safety concerns with the trees growing into the powerlines.

Councilman Hill stated that he has someone that he will get ahold of to spray the cemetery for weeds if the Council is okay with him making the call. The Council stated that if he knows someone local to go ahead and use them to spray the Keota Cemetery.

Keota City Attorney Trevanial Temple had a Nuisance Abatement Letter for the Council to review for the property owner of 306 West Broadway Avenue. The informal letter was reviewed with no additions or changes. The city clerk will contact Temple and let him know to move forward with the Nuisance Abatement process.

Clerk/Council/Mayor Comments: Councilman Conrad stated that building permits, golf cart registration, ATV/UTV registrations can be found on the city's website www.keotaiowa.org on the left hand side under shortcuts for anyone needing those forms while city hall is closed to the public. He also requested that if the school decides to do senior banners for the graduating class that the school be allowed to use the green space that the city owns on Broadway Avenue. The Council was fine with the school using that space. Mayor Cansler asked the clerk if the city employees were all able to practice the social distancing. All employees are doing their part of keeping distance, working separately or from home if and when possible to help prevent the spread of the virus. All city operations are continuing as usual.

Motion was made by Councilman Conrad to adjourn at 8:38 p.m. Councilman Hill seconded the motion. Motion passed with a majority vote. The City Council will next meet on Monday, May 4, 2020, starting at 7:00 p.m. with work session starting at 6:00 p.m

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.