

July 20, 2020

The Keota City Council met on July 20, 2020, at the Keota City Hall. The work session was called to order at 6:01 p.m. by Mayor Anthony Cansler.

Council Members answering roll call were: Curt Burroughs, Rod Hill, Keith Conrad, and Mike Bender arrived at 6:53 p.m. City employees present were Doug Conrad, Kevin Slaubaugh, Toni Greiner, and Tomisha Hammes. Also in attendance was Nick Mahan, Ron Wright, Ryan Sieren, Tim Minard, Karen Sypherd, Craig Berg, Chris Heisdorffer, Dan Flynn, and Rich Klein.

Discussion was held on where to move the Police Department. Per a previous meeting, the Council stated that they would turn over the old city hall building to the Keota Fire Department requiring the Fire Department to cover utilities and the City would then cover insurance of the building, maintenance of the building, and pay the utilities on the siren. The Police Department would not be housed at the old city hall building. Everyone in attendance did a walk-through of the new city building and then came back to discuss the options for the Police Department. One option was to have him located up at the new city building. Concerns brought up for that were if the library and/or museum is located at the same location the issues with having children in the same place as a police department. Safety concerns were also discussed in regards to the city clerk being in the front glassed office if the police department is located at the new building. The other option discussed was to turn over the maintenance shop office and remodel it to allow the Keota Police Department to have a larger, more usable office space. Public Works Director Kevin Slaubaugh was in favor of having him at the maintenance shop. No decisions were made and the conversation will continue at the next work session.

Motion was made by Councilman Bender to adjourn the work session at 6:59 p.m. Councilman Burroughs seconded the motion. Motion passed with a majority vote.

The Keota City Council Meeting was called to order at 7:00 p.m. on Monday, July 20, 2020, by Mayor Anthony Cansler.

Council members answering roll call were: Curt Burroughs, Mike Bender, Keith Conrad, and Rod Hill. Matt Greiner was unable to attend. City employees present were Doug Conrad, Kevin Slaubaugh, Toni Greiner, and Tomisha Hammes. Also in attendance was Nick Mahan, Jim Tinnis, Karen Sypherd, Dan Flynn, Jeri Klein, Jess Amos, and Rich Klein.

Councilman Burroughs gave the Invocation.

Motion was made by Councilman Conrad to amend the agenda to add Nuisance Abatement to 6g. Councilman Burroughs seconded the motion. Motion passed with a majority vote.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the July 6, 2020 meeting, June month end financials, and payment of bills. Councilman Burroughs seconded the motion. Motion passed with a majority vote.

CITY OF KEOTA
JULY 20, 2020 COUNCIL MEETING
FOR PERIOD JULY 7 - JULY 20, 2020

<u>PAYEE</u>	<u>AMOUNT</u>		<u>COMMENT</u>
BURROUGHS, ESTHER	\$50.44	Payroll	
CANSLER, ANTHONY	\$404.04	Payroll	
CONRAD, DOUGLAS L.	\$1,851.08	Payroll	

GREINER, ASHLEY	\$27.84	Payroll
GREINER, TONIA	\$787.79	Payroll
HAMMES, TOMISHA	\$1,330.46	Payroll
MILLER, KEVIN	\$1,207.77	Payroll
SLAUBAUGH, KEVIN L.	\$1,496.86	Payroll
EFTPS	\$2,047.99	Employee Withholdings
TREASURER, STATE OF IOWA	\$3,589.00	Quarterly WET Tax Return
TREASURER, STATE OF IOWA	\$3,431.00	Quarterly Sales Tax Return
TREASURER, STATE OF IOWA	\$1,623.00	Quarterly Withholding Return
JEFF GARMAN	\$1,875.00	Cemetery Mowing Contract
MISC. ON MAIN	\$40.00	City Hall - Sign
COX SANITATION	\$3,508.50	Garbage Pick Up/Bags
ARNOLD MOTOR SUPPLY	\$87.39	All Dept. Hitch
US CELLULAR	\$189.56	All Dept. Cell Phones
VISION AG	\$185.20	Streets - Round Up
WATER SOLUTIONS UNLIMITED	\$862.50	Water - Hypochloride
IOWA DEPT. OF NATURAL RESOURCES	\$115.23	Water - Annual Water Supply Fee FY21
RIVER PRODUCTS COMPANY, INC.	\$31.49	Water - Water Main Repair
FARMERS COOPERATIVE ASSN.	\$582.19	All Dept. Veh. O & M
QUILL	\$79.98	All Dept. Office Supplies
TREASURER, KEOKUK COUNTY	\$978.00	Misc.- KOCOK-041800 105 N. Davis St.
COUNTY LINE MART	\$9.88	Library Building Maintenance
MUNICIPAL SUPPLY INC.	\$202.80	Water - Repair Clamp/Gasket
WINDSTREAM	\$198.69	All Dept. Phone/Fax
UNITED STATES POST OFFICE	\$110.00	All Dept. Stamps
IOWA ONE CALL	\$12.60	Water/Sewer - Locates
WELLMARK BLUE CROSS & BLUE SHIELD	\$9,170.34	Employee Benefits
TEMPLE LAW OFFICE	\$330.00	Bank Donation Counsel

TOTAL \$35,962.14

June 2020 Month End Financials

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,262.13			\$39,262.13
LIBRARY CD 2	\$30,865.46			\$30,865.46
SEWER CD	\$144,957.64			\$144,957.64
SEWER VEH CD	\$20,436.52			\$20,436.52
WATER CD	\$68,958.00			\$68,958.00
WATER VEH CD	\$422.89			\$422.89
DARE	\$877.62	\$100.00		\$977.62
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,448.73	\$0.12		\$1,448.85
GEN FD LIBR INV	\$4,978.31	\$0.41		\$4,978.72
LIB BUILDING	\$1,304.56	\$0.11		\$1,304.67
LIB MEMORIALS	\$305.81	\$0.07		\$305.88
PERPETUAL CARE FUND	\$7,510.81	\$0.62		\$7,511.43
POLICE VEHICLE INV	\$22,299.39	\$4,841.24		\$27,140.63
PARK & CEM VEH	\$606.05	\$0.05		\$606.10
CITY HALL BLDG RPR	\$19,206.67	\$1.58		\$19,208.25
CIVIL DEFENSE FU	\$3,173.29	\$0.26		\$3,173.55
KEOTA DAYCARE	\$1,189.54	\$0.10		\$1,189.64
WILSON MEMORIAL LIB	\$17,564.58	\$1.44		\$17,566.02
T&A METER INV	\$23,659.28	\$1.94		\$23,661.22

SIDEWALK SAVINGS	\$14,516.66	\$3.62		\$14,520.28
WTR VEH SAVINGS	\$24,454.30	\$4,844.47		\$29,298.77
WTR TWR MAIN SAVINGS	\$9,639.36	\$2.40		\$9,641.76
SEWER VEH SAVINGS	\$8,115.71	\$1,002.10		\$9,117.81
SNOW EQUIPMENT SAVINGS	\$5,068.96	\$1.26		\$5,070.22
CHECKING	\$604,443.06	\$140,449.10	\$261,724.31	\$483,167.85
GENERAL		\$85,105.38	\$16,186.42	
GENERAL - LOCAL OPTION		\$6,014.64	\$20,675.00	
DARE				
ROAD USE		\$6,038.60	\$4,466.94	
EMPLOYEE BENEFITS		\$1,144.68	\$7,819.99	
DEBT SERVICE		\$171.54		
CAPITAL IMPROV RESER LIBRARY		\$20,906.60	\$6,759.71	
LIBRARY MUSEUM				
WATER		\$31,919.37	\$26,360.42	
CP. WTR. TRTMNT. PLANT			\$27,801.25	
CP. WTR. TOWER			\$49,665.00	
CP. WTR. MAIN DAVIS ST			\$16,167.50	
CP. WTR MAIN BROAD/DAVIS			\$11,411.94	
UTILITY DEPOSITS		\$400.00	\$150.00	
SEWER		\$20,206.98	\$16,688.14	
SEWER EXT-BROADWAY			\$11,730.00	
SEWER PLANT UPGRADE			\$66,380.69	
	TOTAL			\$965,364.40

Citizen Comments: Dan Flynn asked why the City Council Meeting was not being live streamed. It is due to the Wifi not being networked to the backroom for internet access. It will take some time to get it up and going. Jim Tinnes wanted to thank the Council for approving his appointment onto the Wilson Memorial Library Board.

Department Reports:

-Public Works – Tremmel has been in town to disconnect the water/sewer lines at 108 N. Ellis Street to prepare for the house to be demolished on Wednesday, July 22. Tremmel also worked on getting a new water line to the house that was brought in at 407 S. Iowa Street. There was an issue with this water line and it will have to be a new line run to the property. There have been a couple issues with the water treatment plant. One of the water pumps will need to be rebuilt and the generator had to be fixed.

-Officer Doug Conrad stated that with COVID things had slowed down, but are picking back up. He would like to apply for a couple grants to get new software and a new computer. For the reporting period of July 1 through July 17, 2020, there were twenty-one (21) service calls/complaints and two (2) citations issued. Service Calls/Complaints: two vandalism, one family and children, one disorderly conduct, two trespass, one suicide/statement, four assist and serve, one suspicion, three misc. complaints, two dog/cat/misc. animal, one traffic violation, one parking, one domestic abuse, one scam. Citations harassment 3rd degree and trespass.

-Library – The library is open their regular hours with Gov. Reynolds restrictions in place. The new blinds, purchased with the Keokuk County Community Endowment Foundation grant, were just installed. The Rapter Center will be doing the Summer Reading Program on Tuesday, July 28 at 10:00 at the mini park across from the library. The Summer Reading Program concludes on July 31.

The next library board meeting will take place on Monday, July 27 at 6:00 p.m.

Councilman Burroughs gave a brief description of the plans for the Comprehensive Committee. There will be three aspects the Committee will be focusing on: 1. Business in the downtown district. A great deal of buildings do not have storefronts. They would like to address these issues. Also, there is interest in businesses coming to town, there just aren't any property for sale or no current viable locations for these business to set up in Keota. 2. Housing. There has been an ongoing issue with finding housing for individuals moving to Keota. Currently we have a two potential houses that someone wants to bring to town, but no lots for sale. 3. Parks and Rec. Work on updates to the parks. Get more community involvement outside the Council meetings by encouraging the community to attend the committee meetings. Look into applying for the Main Street Iowa next year to revitalize the community and business district. Mayor Cansler appointed Councilman Burroughs and Councilman Conrad to the Comprehensive Committee. Motion was made by Councilman Bender to approve the appointment of Councilman Burroughs and Councilman Conrad to the Comprehensive Committee. Councilman Hill seconded the motion. Motion passed with a majority vote.

Dan Flynn gave a Pool Advocates update. The VolleyBowl Tourney had to be cancelled due to issues with getting insurance for the event. The garage sale is still ongoing for the Pool Advocates. They have raised approximately \$5200.00 so far with the garage sale. They will open it back up on Saturdays for people to look through things and do this until October 1. The Council stated that they Pool Advocates will be able to store their items in the bathhouse of the pool for easier storage. They are working with a 2nd contractor on a different pool idea that would be two pools, one being heated, and a splash pad. The estimate should be back in to them in about 6-8 weeks. The Pool Advocates stated that they will not be asking to have a bond issue put on the ballot this November. They are on a push to raise more money. Decisions will have to be made in November on whether or not they have raised enough money to move forward on building a new pool. They are also working with an organization to get a Beef Raffle to raise money that would include a beef and three pigs to raffle off.

Motion was made by Councilman Burroughs to approve the decertification of 105 N. Davis Street taxes. Councilman Conrad seconded the motion. Motion passed with a majority vote.

Motion was made by Councilman Conrad to approve Resolution 2020-33: Transfer of Bank Accounts to Consolidate. Councilman Burroughs seconded the motion. Roll call vote: Ayes – Burroughs, Bender, Conrad, Hill; Nays – None; Absent – Greiner; Abstain – None. Motion passed with a majority vote.

Motion was made by Councilman Burroughs to approve Resolution 2020-34: Accepting Deed for 506 N. Ellis Street. Councilman Hill seconded the motion. Roll call vote: Ayes – Burroughs, Bender, Conrad, Hill; Nays – None; Absent – Greiner; Abstain – None. Motion passed with a majority vote.

Motion was made by Councilman Conrad to approve the building permit for a fence at 404 N. Davis Street. Councilman Bender seconded the motion. Motion passed with a majority vote.

Councilman Conrad stated that the walk through for 306 W. Broadway Avenue was done back in March/April and he was just contacted over the weekend to do follow up on this project. Three months is a long lag time in between starting and following up with it. Discussion was held on what work the City has received for the amount of legal expenses the City has incurred over the past few months. Motion was made by Councilman Burroughs to have City Attorney Misty White take over the condemnation of 306 W. Broadway Avenue and all future condemnations. Councilman Bender seconded the motion. Motion passed with majority vote. The clerk was asked to notify both Misty

White and the previous attorney on the decision.

Clerk/Council/Mayor Comments: The clerk presented a list of letters that have been sent out in regards to different issues that the Council has brought up. Many of the items have been taken care of. The new sign and numbers for the address have been put up at the new location. She presented an option for taking out the door in the main office and putting in a half window to allow for in person payments without having people come into the office. The clerk will be attending clerk's school Monday, July 27 through Wednesday, July 29. City hall will be closed to the public these days to allow for the schooling. Councilman Bender stated that he is looking forward to what the Comprehensive Committee can do and hopefully get some new businesses in town. Councilman Conrad stated that there will need to be a few more work sessions to go over where departments are going to be located. The Daycare Committee will need to meet again. Councilman Burroughs stated that the Daycare Committee is going to have to look into a new vision for the daycare. It would be great to have a committee like the Pool Advocates start up for the Daycare to help with the funding. Councilman Burroughs met with Keota Unlimited. The group is wanting to pave a portion of the KeWash Trail. Councilman Burroughs asked the Council if that would be an item that the City could phase over three years to pay for which would then free up the REAP Grant for the City to apply for. The REAP Grant could help fund the paved trail around the Wilson Park that is part of the Park Updates. The Council was in favor of budgeting some money to do the work during the next budget season. Councilman Hill stated that he would like to see the sidewalks replaced from Broadway Avenue north on Ellis Street to the school on the east side of the road for a safe route to the school. His concern is that there is a lot of projects that the Council is wanting to do and doesn't think financially we can do them all at once. He would like to see a list prioritizing the project of what needs to get done now and what we can budget for down the road. Mayor Cansler stated that he would like the Council to put together their own lists of priorities in regards to projects and submit them to the clerk to combine into a list to review at the next meeting. The Mayor then thanked the Council, the city employees, and the Pool Advocates for all their hard work.

Motion was made by Councilman Conrad to adjourn at 8:36 p.m. Councilman Bender seconded the motion. Motion passed with a majority vote. The City Council will next meet on Monday, August 3, 2020, starting at 7:00 p.m. with work session starting at 6:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. All documents/ordinances/resolution can be viewed at the Keota City Hall. These minutes will be approved at the next council meeting.