

August 3, 2020

The Keota City Council met on August 3, 2020, at the Keota City Hall. The work session was called to order at 6:02 p.m. by Mayor Anthony Cansler.

Council Members answering roll call were: Mike Bender, Keith Conrad, and Rod Hill. Employees present were Kevin Slaubaugh and Tomisha Hammes. Also in attendance was Karen Sypherd, Sheila Horras, and Dan Flynn.

Discussion was held on the following items:

Keith Conrad met with the Pool Advocates at their meeting on Wednesday, July 29, 2020. He then met with Tom Hahn, Pool Advocates member, and the City's insurance carrier to see what coverage the Pool Advocates can have to cover them for their fundraising events. The clerk will look into whether or not the Pool Advocates can be a Committee under the City due to their finances filtering through another organization.

Discussion was held on different options for where the Museum and the Police Department could be located.

The Daycare Facility was discussed with a review of the walk-thru of Wilson Memorial Library by an architect as a potential daycare. The cost was higher than what was feasible for the City. There was then discussion on the previous Daycare plans with a new building and the possibility of a before and after school program at the library in the basement if the Museum were to move.

No decisions were made.

Motion was made by Councilman Bender to adjourn the work session at 6:56 p.m. Councilman Conrad seconded the motion. Motion passed with a 3-0 vote.

The Keota City Council Meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad and Rod Hill. Matt Greiner arrived at 7:03 p.m. City employees present were Kevin Slaubaugh, Toni Greiner, and Tomisha Hammes. Also present were Dan Flynn, Karen Sypherd, Sheila Horras, Jeri Klein, Heath McDonald, Jim Tinnes, and Dustin MacDonald.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the July 20, 2020 meeting and payment of bills. Councilman Bender seconded the motion. Motion passed with a 3-0 vote.

**CITY OF KEOTA  
AUGUST 3, 2020 COUNCIL MEETING  
FOR PERIOD JULY 21 - AUGUST 3, 2020**

<u>PAYEE</u>	<u>AMOUNT</u>		<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,851.08	Payroll	
GREINER, ASHLEY	\$55.66	Payroll	
GREINER, TONIA	\$972.11	Payroll	
HAMMES, TOMISHA	\$1,330.46	Payroll	
MILLER, KEVIN	\$1,207.77	Payroll	
SLAUBAUGH, KEVIN L.	\$1,496.86	Payroll	
EFTPS	\$2,039.89	Employee Withholdings	

US POST OFFICE	\$131.95	Water/Sewer - Water Bill Postage
ALL AMERICAN PEST CONTROL	\$30.00	Library - Pest Control
CENGAGE LEARNING	\$26.59	Library - Book
INFOMAX OFFICE SYSTEMS	\$166.17	Library - Copier Lease Fee
IOWA DIVISION OF LABOR	\$40.00	Library - Boiler Inspection
KEOTA EAGLE FOODS	\$21.44	Library - Janitorial Supplies
TONIA GREINER	\$89.64	Library - 5 Books
WINDSTREAM	\$145.84	Library - Phone/Fax
JAMES WATERHOUSE CONSTRUCTION	\$9,275.00	Economic Development - House Demo 108 N. Ellis St.
MILLER AUTO BODY	\$999.50	City Hall - Shelving Units Transit/Breakdown
BANYON DATA SYSTEMS	\$169.00	All Dept. - Off Site Vault Server Back-Up
ACE ELECTRIC	\$298.97	Water - Generator at Water Plant
TREMMELE BACKHOE SERVICE	\$495.00	Sewer - Locate line for 407 E. Park Ave.
TREMMELE BACKHOE SERVICE	\$165.00	Water/Sewer - Disconnect for House Demo 108 N. Ellis St.
TREMMELE BACKHOE SERVICE	\$197.20	Water/Sewer - Remove Water Meter/Plug Sewer Pit 407 E. Park
TREMMELE BACKHOE SERVICE	\$1,414.70	Water - Install Service Line in Street 407 E. Park Ave.
MUELLER SYSTEMS	\$1,008.00	Water/Sewer - Annual Maintenance Renewal for Readers
LL PELLING CO.	\$300.00	Streets - Milling of Streets
DIGITAL-ALLY	\$515.00	Police - Microphone Upgrade
IOWA DEPT. NATURAL RESOURCES	\$210.00	Sewer - NPDES Annual Fee
WATER SOLUTIONS UNLIMITED	\$600.00	Water - Hypochloride Solution
FIRST NATIONAL BANK	\$351.04	All Dept. - International Code Book/Door Ding System/Janitorial
FIRST NATIONAL BANK	\$315.70	Police - Veh. O & M
FIRST NATIONAL BANK	\$265.00	Library - Books/Programs
FIRST NATIONAL BANK	\$96.10	All Dept. - Office Supplies
MALLEY HARDWARE	\$190.54	All Dept. - Supplies
CASEY THOMPSON	\$35.00	Police - CPR Certification
IOWA MUNICIPAL FINANCE OFFICER'S ASSN.	\$175.00	City Hall - Clerk's Certification
ALLIANT ENERGY	\$8,065.61	All Dept. - Gas/Electric
VERIZON	\$40.01	Police - Hot Spot
ACTION SERVICES	\$95.00	Park - Porta Potty
ION ENVIRONMENTAL SOLUTIONS	\$1,935.80	Water/Sewer - Operations/Labs

Citizen Comments: There were no comments.

#### Department Reports:

-Public Works Department Supervisor Kevin Slaubaugh stated the carpet was measured for minor replacement in the lobby area of the new city hall. The house at 108 N. Ellis Street was torn and the grass will be seeded. There is a water leak on Carpenter Street that will be fixed this week. There will be about 14 trees taken down in the railroad right away that are dead or dying.

-Officer Doug Conrad submitted a written report. For the reporting period of July 18 through July 31, 2020, there were twelve (12) service calls/complaints and four (4) citations issued. Service Calls/Complaints: three simple assaults, one OWI, one disorderly conduct, one suspicion, three assist and serve, two misc. complaints, one domestic abuse. Citations: three speed/alternative enforcement, one domestic abuse causing bodily injury.

-Wilson Memorial Library hosted the Raptor Center with 30 participants on July 28 at the park across from the library. The Summer Reading Program concluded on July 31, 2020. The grab and go bags were requested to do during the school early out days for an activity.

Dustin McDonald, executive director of Sigourney Area Development Corporation, talked about what

SADC does and what their role is in Keokuk County. They have a revolving loan fund that is a five year term and low interest rates for potential business owners. This can be for a new business or to expand an existing business within Keokuk County.

Motion was made by Councilman Conrad to approve the change of date of the September 7, 2020 to September 2, 2020 due to Labor Day. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve Resolution 2020-35: Application of REAP Grant. Councilman Greiner seconded the motion. Roll call vote: Ayes – Bender, Conrad, Hill, Greiner; Nays – None; Abstain – None; Absent – None. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve Resolution 2020-36: Hiring Library Assistant. Councilman Hill seconded the motion. Roll call vote: Ayes – Bender, Conrad, Hill, Greiner; Nays – None; Abstain – None; Absent – None. Motion passed with a 4-0 vote.

Discussion was held on the location of Wilson Memorial Library, Keota Historical Museum, and Police Department. The Museum Board will have a meeting to discuss if they want to be located at the new city building along with city hall and the Police Department. The Wilson Memorial Library will stay where it is currently located. Councilman Greiner stated that he would like to have a sit down with two Council members, the Mayor, Officer Conrad, two members of the Museum Board and the city clerk to discuss locations of all three departments. A meeting was tentatively set up.

Discussion on Fireworks Ordinance – four options were presented to the Council to discuss. Options included a seven day window of allowing fireworks around July 4, three day window of allowing fireworks around July 4, only on the 4<sup>th</sup> of July, or leaving it the way it is with the ban kept in place. The tentative decision was to have an ordinance that would allow fireworks July 1-7. The clerk will have a draft for the Council at the next meeting to review.

Discussion on Golf Cart Ordinance – Discussion was held on removing some of the restrictions for golf carts, ATVs and UTVs. The Council will bring discussion back to the table in the next few months.

Discussion on Council vacancy procedures – the Intent to Fill City Council Vacancy by Appointment will be in the newspaper on August 5, 2020. Anyone wishing to be considered would need to submit a request in writing to the city clerk by 3:00 p.m. on Thursday, August 13, 2020. The Council will then make the appointment on Monday, August 17 at their regular meeting. The appointment would be until the November election of 2021 as city elections take place in odd years. The citizens are able to petition for a special election within 14 days after publication or 14 days after appointment. The petition would require 200 signatures or at least the number of signatures equal to 15% of the voters who voted for candidates at the previous election which this office was on the ballot. Whichever number is fewer.

Clerk/Council/Mayor Comments: Councilman Bender will take over the position on Keokuk County Community Endowment Foundation. Councilman Hill stated that he will get with Jim Henrich, Keota Schools' Superintendent, to get a meeting set up to talk about a Daycare Facility. Councilman Hill and the clerk will start going through the code book and make recommendations to the Council on any updates. Councilman Greiner attended the library board meeting to let the Board know that no major cuts to their budget have been agreed on by the Council.

Motion was made by Councilman Conrad to adjourn at 8:21 p.m. Councilman Bender seconded the

motion. Motion passed with a 4-0 vote. The Keota City Council will next meet on Monday, August 17, 2020, starting at 7:00 p.m.

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MAYOR ANTHONY CANSLER

ATTEST:

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CITY CLERK TOMISHA HAMMES

\*These are not official minutes. These minutes will be approved at the next council meeting.\*