

August 17, 2020

The Keota City Council Meeting was called to order at 7:00 p.m. on Monday, August 17, 2020, by Mayor Anthony Cansler.

Council members answering roll call were: Matt Greiner, Mike Bender, and Keith Conrad. Rod Hill was conferenced in via phone for two items. Employees present were Kevin Slaubaugh, Toni Greiner, and Tomisha Hammes. Also in attendance was Rich Klein, Nick Mahan, Dan Flynn, Heath McDonald, Danielle Imhoff, Scott Brees, Ryan Sieren, Sheila Horras, Ron Wright, Chris Heisdorffer, Karen Sypherd, Delbert Sypherd, Jim Tinnis, Fred Heisdorffer, and Tim Minard.

Motion was made by Councilman Greiner to approve the consent agenda including minutes from the August 3, 2020 meeting, July month end financials, and payment of bills. Councilman Bender seconded the motion. Motion passed with a 3-0 vote.

**CITY OF KEOTA
AUGUST 17, 2020 COUNCIL MEETING
FOR PERIOD AUGUST 4 - AUGUST 17, 2020**

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$28.38	Payroll
CONRAD, DOUGLAS L.	\$1,851.08	Payroll
GREINER, ASHLEY	\$83.49	Payroll
GREINER, TONIA	\$797.23	Payroll
HAMMES, TOMISHA	\$1,330.46	Payroll
MILLER, KEVIN	\$1,207.77	Payroll
SLAUBAUGH, KEVIN L.	\$1,496.86	Payroll
EFTPS	\$1,990.20	Employee Withholdings
IPERS	\$2,854.21	Employee Benefits
JILL BAETSLE	\$29.65	Museum Supplies
LYLE INSURANCE AGENCY	\$1,020.00	Insurance - Premium for New Building
VISION AG	\$313.75	Streets/Park - Liberty Chemical
US CELLULAR	\$197.30	All Dept. - Cell Phones
SEMCO	\$3,748.05	Economic Development - 108 N. Ellis St. House Demo
FARMERS COOPERATIVE ASSN.	\$487.48	All Dept. Veh O & M
RAY-MAN	\$30.00	City Hall - Forklift/Manbasket Rental for City Sign
MID-AMERICA PUBLISHING CORP.	\$404.93	All Dept. Printing/Publishing
KEOTA POOL ADVOCATES	\$50.00	Museum - Church Pew
MARK & TOBI ANDERSON	\$30.89	Water - Finalized Bill Refund
JEFF GARMAN	\$1,875.00	Cemetery - Mowing Contract
OLLINGER ELECTRIC	\$40.00	CH - Unhook Outlets to Teller Stations
DIGITAL-ALLY	\$145.00	Police - Battery/Mirror
RIVER PRODUCTS CO.	\$98.33	Water - Main Repair Gravel
QUILL	\$55.52	All Dept. - Janitorial Supplies
KEOTA LAWN AND POWER	\$200.00	City Hall/Park - Leaf Blower/Vac
COX SANITATION	\$2,708.50	Garbage Pick-Up/Bags
TOTAL	\$23,074.08	

July 2020 Month End Financials

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,262.13			\$39,262.13
LIBRARY CD 2	\$30,865.46			\$30,865.46

SEWER CD	\$144,957.64	\$198.77		\$145,156.41
SEWER VEH CD	\$20,436.52			\$20,436.52
WATER CD	\$68,958.00			\$68,958.00
WATER VEH CD	\$422.89			\$420.79
DARE	\$977.62			\$977.62
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,448.85	\$0.12		\$1,448.97
GEN FD LIBR INV	\$4,978.72	\$0.42		\$4,979.14
LIB BUILDING	\$1,304.67	\$0.11		\$1,304.78
LIB MEMORIALS	\$305.88			\$305.88
PERPETUAL CARE FUND	\$7,511.43	\$0.64		\$7,512.07
POLICE VEHICLE INV	\$27,140.63	\$3.46		\$27,144.09
PARK & CEM VEH	\$606.10	\$0.05		\$606.15
CITY HALL BLDG RPR	\$19,208.25	\$1.63		\$19,209.88
CIVIL DEFENSE FU	\$3,173.55	\$0.27		\$3,173.82
KEOTA DAYCARE	\$1,189.64	\$0.10		\$1,189.74
WILSON MEMORIAL LIB	\$17,566.02	\$1.49		\$17,567.51
T&A METER INV	\$23,661.22	\$2.01		\$23,663.23
SIDEWALK SAVINGS	\$14,520.28			\$14,520.28
WTR VEH SAVINGS	\$29,298.77			\$29,298.77
WTR TWR MAIN SAVINGS	\$9,641.76			\$9,641.76
SEWER VEH SAVINGS	\$9,117.81			\$9,117.81
SNOW EQUIPMENT SAVINGS	\$5,070.22			\$5,070.22
CHECKING	\$483,167.85	\$104,490.33	\$153,882.35	\$433,775.83
GENERAL		\$23,775.82	\$97,399.95	
GENERAL - LOCAL				
OPTION		\$6,014.64		
DARE				
ROAD USE		\$16,964.17	\$3,268.86	
EMPLOYEE BENEFITS		\$5,508.41	\$14,092.66	
DEBT SERVICE		\$277.56		
CAPITAL IMPROV RESER		\$298.93		
LIBRARY		\$677.50	\$3,229.20	
LIBRARY MUSEUM				
WATER		\$31,231.40	\$19,644.58	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN				
BROAD/DAVIS				
UTILITY DEPOSITS		\$200.00	\$1,200.00	
SEWER		\$19,434.21	\$15,636.02	
SEWER EXT-BROADWAY				
SEWER PLANT UPGRADE				
TOTAL				\$916,179.35

Department Reports:

-Public Works – Purchased a leaf vacuum for picking up the leaves for around the new building. There is a generator located at the new city building. Slaubaugh will have it serviced to make sure it is ready to run if there was ever an emergency need for it in Keota. The compost pile has been busy. No major damage in Keota, but lots of clean up. The carpet has been getting pulled up under the teller stations at the new building. The new carpet will be patched in around the middle of September.

-Officer Doug Conrad was absent and therefore presented a written report. For the reporting period of August 1 through August 14, 2020, there were twenty-two (22) service calls/complaints and one (1) citation issued. Service Calls/Complaints: one motor vehicle theft, one simple assault, two sex offenses, one controlled substance, two suspicion, two assist and serve, one suicide/statements, two civil disputes, four misc. complaints, two dog/cat/misc. animal, two traffic violations, one harassment, one scam. Citation: Speed/alternative enforcement.

-Library – Nothing to report.

-Museum – Minutes with information about the Museum were included in the Council packet.

Motion was made by Councilman Bender to approve the appointment of Heath McDonald to fill the Council Vacancy. Councilman Hill, via phone at 7:06 p.m., seconded the motion. Roll call vote: Ayes – Bender, Conrad, Greiner, Hill; Nays – None; Absent – None; Abstain – None. Motion passed with a 4-0 vote.

Oath of Office as given to Heath McDonald by city clerk Tomisha Hammes.

Discussion was held on where the Keota Historical Museum would be located. An informal meeting was held on Wednesday, August 12, 2020 with Councilman Greiner, Councilman Bender, Mayor Cansler, Officer Doug Conrad, city clerk Tomisha Hammes, and Museum Board members Karen Sypherd and Dan Flynn. This was to allow the different departments to discuss the options for locations for these specific departments.

Motion was made by Councilman Conrad to approve moving the Keota Historical Museum to the new city hall building. Councilman Bender seconded the motion. Motion passed with a 5-0 vote.

Discussion was held on the location of the police department. Councilman Greiner stated that he talked with Ryan Sieren about the Keota Fire Department purchasing and maintaining the fire station since the City has no offices located in that building. The Fire Department had financial concerns with taking over the building. Ryan Sieren stated that he didn't have issues with Officer Conrad being located there, but they would prefer to have the building for the fire department and QRS only. They are using the front space for QRS and fire department offices and looking to update the back for training.

Motion was made by Councilman Bender to approve the following: the police department will not be located at the new city building now or in the future and will stay at its current location for the time being. Councilman Greiner seconded the motion. Motion passed with a 3-2 vote. Ayes – Bender, Greiner, McDonald; Nays- Conrad and Hill. Councilman Hill concluded his conference call with the Council.

Motion was made by Councilman Greiner to approve the cemetery spraying. Councilman Conrad seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve the liquor license for Keota Eagle Foods. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Review and discussion on the fireworks ordinance. The first reading will be done at the September 2, 2020 meeting.

Discussion on the insurance coverage for fundraisers. Councilman Conrad and Tom Hahn will be the point people when it comes to adding the Keota Pool Advocates to the insurance coverage for their

fundraisers. The City will need to be notified in advance if and when there will be a fundraiser with specifics of date, time, location, and information about the fundraiser. Councilman Conrad and Tom Hahn can then get the information to the City's insurance carrier. Once the insurance company gives permission for the event, then the City can approve it.

Citizen Comments:

Scott Brees stated that he is in the process of purchasing a house on West Broadway Avenue. He was in attendance to ask the Council if they would help in the cost to tear it down if her were to buy it. In March 2020, the Council started the process of condemning the property. If the city were to continue down this path, the Council would try to resell the property after the demolition of the property.

Jim Tinnes stated that he was disappointed on the appointment with the stipulation of nepotism since there is no mention of it in the bylaws for the library. Councilman Bender stated that he had called all three that put in letters for consideration and that wasn't his reasoning for his appointment decision. Councilman Conrad stated that he didn't want to be placed in this position, but he felt that with family being on a Board then there can be a conflict when it comes to budget season. Councilman Greiner stated that if the public isn't happy with the decision of the Council then they do have the right to petition to have a special election to vote on who they would like to have as the city council position. Fred Heisdorffer said he had to remove a building a few months ago and there is a trailer across the street that is still standing. He asked the Council why that person hasn't taken care of their structure yet. There is a second letter being sent to the owner of the trailer. If the issue is not resolved, then the Council will have citations written when the courts are opened back up.

Clerk/Council/Mayor Comments: Councilman Bender stated that the Council needs to start looking at the comp time that has been accumulated by the employees. He went on to thank those that put in their letters of consideration. Looking forward to the Keota Historical Museum being located at the new building. Councilman Conrad stated that it was tough decision tonight with the appointment. He appreciates those that put in the letters of consideration. Councilman Greiner thanked everyone that attended and stated that public input is important. It is nice to see that people are paying attention to what the Council is doing. He also appreciated those that put in their letter of consideration and it was a tough decision. Councilman McDonald wanted to say thank you to the Council for appointing him to the Council. Mayor Cansler thanked those that that put their name in for consideration.

Motion was made by Councilman Bender to adjourn at 8:52 p.m. Councilman McDonald seconded the motion. Motion passed with a 4-0 vote. The Keota City Council will hold a special meeting on Wednesday, August 19 at 7:30 p.m. to discuss the location of the Police Department. The City Council's next regular meeting will be on Wednesday, September 2, 2020, starting at 7:00 p.m. with work session starting at 6:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

*These are not official minutes. All documents/ordinances/resolution can be viewed at the Keota City

Hall. These minutes will be approved at the next council meeting.*