

January 18, 2021

The Keota City Council met on January 18, 2021, at the Keota City Hall. The work session was called to order at 6:00 p.m. by Mayor Anthony Cansler.

Council Members answering roll call were: Mike Bender, Rod Hill, Matt Greiner, Heath McDonald and Keith Conrad arrived at 6:05 p.m. City employee present was Tomisha Hammes.

Employee Salaries for the FY22 were discussed. The Revenues for the FY22 City of Keota Budget were reviewed.

Motion was made by Councilman Bender to adjourn the work session at 6:59 p.m. Councilman Hill seconded the motion. Motion passed with a 5-0 vote.

The Keota City Council Meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, Matt Greiner, and Heath McDonald. City Employee present was Tomisha Hammes. Also in attendance was Rich Klein, Dan Flynn, and Karen Sypherd.

Motion was made by Councilman Bender to approve the consent agenda including the minutes from the January 4 and January 11, 2021 meetings, payment of bills, and December month end financials. Councilman Conrad seconded the motion. Motion passed with a 5-0 vote.

**CITY OF KEOTA
JANUARY 5, 2021 COUNCIL MEETING
FOR PERIOD JANUARY 5 - JANUARY 18, 2021**

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
ALTENHOFEN, CHERYL	\$31.52	Payroll
CANSLER, ANTHONY	\$404.04	Payroll
CONRAD, DOUGLAS L.	\$1,858.03	Payroll
GREINER, ASHLEY	\$55.66	Payroll
GREINER, TONIA	\$880.65	Payroll
HAMMES, TOMISHA	\$1,326.85	Payroll
MILLER, KEVIN	\$1,217.47	Payroll
SLAUBAUGH, KEVIN L.	\$1,502.70	Payroll
EFTPS	\$2,071.40	Employee Withholdings
TREASURER, STATE OF IOWA	\$3,712.00	4th Quarter Water Excise Tax
TREASURER, STATE OF IOWA	\$2,047.00	4th Quarter Withholding Tax
TREASURER, STATE OF IOWA	\$4,312.00	4th Quarter Sales Tax
INTERAL REVENUE SERVICE	\$4,173.48	End of Year Adjustments
FARMERS COOP ASSN.	\$472.09	All Dept. Veh. O & M
MENARDS	\$80.97	Sewer - Clothing Allowance
JEFFERY GARMAN	\$1,875.00	Cemetery - Mowing Contract
MID-AMERICA PUBLISHING	\$281.56	All Dept. Publishing
ARNOLD MOTOR SUPPLY	\$22.27	Snow Removal - Skid Loader Light
US CELLULAR	\$196.88	All Dept. Cell Phones
SINCLAIR TRACTOR	\$63.60	Snow Removal - Skid Loader Parts
OMAR RIVERA	\$61.29	Deposits - Finalized Bill Refund
KEVIN'S CELLULAR SALES & SERVICE	\$255.00	Library - December Snow Removal
JIM TINNES TRUCKING	\$1,843.75	Snow - Loader/Labor
MERSCHMAN FERTILIZER LLC	\$3,373.46	Snow - Ice B Gone Magic
CASH	\$16.40	Petty Cash - Replenish for Certified Mailings

IOWA ONE CALL

\$29.70 Water/Sewer - Locates

TOTAL \$31,729.21

Dec-20

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,438.53			\$39,438.53
LIBRARY CD 2	\$30,977.13			\$30,977.13
SEWER CD	\$145,355.45			\$145,355.45
SEWER VEH CD	\$20,604.66			\$20,604.66
WATER CD	\$69,525.34			\$69,525.34
WATER VEH CD	\$424.38			\$424.38
DARE	\$977.62			\$977.62
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,449.41	\$0.06		\$1,449.47
GEN FD LIBR INV	\$4,980.66	\$0.21		\$4,980.87
LIB BUILDING	\$1,305.18	\$0.06		\$1,305.24
LIB MEMORIALS	\$305.95	\$0.05		\$306.00
PERPETUAL CARE FUND	\$7,514.37	\$0.32		\$7,514.69
POLICE VEHICLE INV	\$27,156.93	\$2.31		\$27,159.24
PARK & CEM VEH	\$606.33	\$0.02		\$606.35
CITY HALL BLDG RPR	\$19,215.75	\$0.82		\$19,216.57
CIVIL DEFENSE FU	\$3,174.79	\$0.13		\$3,174.92
KEOTA DAYCARE	\$1,190.10	\$0.05		\$1,190.15
WILSON MEMORIAL LIB	\$17,572.87	\$0.75		\$17,573.62
T&A METER INV	\$23,670.45	\$1.00		\$23,671.45
SIDEWALK SAVINGS	\$14,523.94	\$2.63		\$14,526.57
WTR VEH SAVINGS	\$29,306.16	\$5.30		\$29,311.46
WTR TWR MAIN SAVINGS	\$9,644.19	\$1.74		\$9,645.93
SEWER VEH SAVINGS	\$9,120.11	\$1.65		\$9,121.76
SNOW EQUIPMENT SAVINGS	\$5,071.50	\$0.91		\$5,072.41
CHECKING	\$631,411.91	\$104,689.11	\$112,599.34	\$623,501.68
GENERAL		\$19,778.68	\$29,395.99	
GENERAL - LOCAL				
OPTION		\$7,525.27	\$23,175.00	
CITY HALL PETTY CASH	\$50.00	\$17.00	\$17.00	\$50.00
CITY HALL CASH DRAWER	\$100.00			\$100.00
DARE				
ROAD USE		\$12,375.18	\$2,799.97	
DEBT SERVICE				
CAPITAL IMPROV RESER		\$7,922.25		
LIBRARY		\$23,624.48	\$4,794.66	
LIBRARY PETTY CASH	\$25.00			\$25.00
LIBRARY MUSEUM			\$99.05	
WATER		\$26,502.31	\$13,321.28	
CP. WTR. TRTMNT. PLANT			\$1,960.00	
CP. WTR. TOWER			\$875.00	
CP. WTR. MAIN DAVIS ST			\$2,520.00	
CP. WTR MAIN				
BROAD/DAVIS			\$1,510.00	
UTILITY DEPOSITS		\$601.00	\$438.99	
SEWER		\$21,759.47	\$8,990.65	

SEWER EXT-BROADWAY
SEWER PLANT UPGRADE

\$2,958.00
\$28,000.69

TOTAL

\$1,107,378.98

Department Reports:

-Wilson Memorial Library – Board meeting will take place on Monday, January 25, 2021 at 6:00 p.m.
-Keota Historical Museum –Buffalo head was moved to the new museum, but there will need to be some repairs to it before displaying.

Pool Advocates – Dan Flynn stated that last year the Pool Advocates were able to store their items for the garage sales at the former pool location. They requested to be allowed to host the garage sales at the pool location. The easement between Lagos Acres and the City of Keota will need to be reviewed to make sure this is allowable. Five-foot high cattle panels to go around the pool to make it safe while the garage sale is going on. There was a request to have the insurance agent take a look at the set up to make sure that it is covered under the City's insurance for the garage sales. Councilman Conrad will look into the insurance.

Motion was made by Councilman Conrad to approve the 2021 Keota City Cemetery Mowing Contract with Jeff Garman. Councilman Hill seconded the motion. Motion passed with a 5-0 vote.

Motion was made by Councilman Bender to table the bid for front doors and get more information from one of the bids before making a decision. Councilman McDonald seconded the motion. Motion passed with a 5-0 vote.

Motion was made by Councilman Bender to approve Resolution 2021-01: Area 15 Regional Planning Commission. Councilman Hill seconded the motion. Roll Call Vote: Ayes –Bender, Conrad, McDonald, Greiner, Hill; Nays- None; Absent - None; Abstain - None. Motion passed with a 5-0 vote.

Motion was made by Councilman Conrad to approve Resolution 2021-02: Cemetery Plot to Dell Lyle. Councilman Bender seconded the motion. Roll Call Vote: Ayes –Bender, Conrad, Hill, Greiner, McDonald; Nays- None; Absent - None; Abstain - None. Motion passed with a 5-0 vote.

Motion was made by Councilman Greiner to set the Public Hearing for the FY22 Max Levy for Tuesday, February 16, 2021. Councilman Hill seconded the motion. Motion passed with a 5-0 vote.

Discussion was held on the snow removal from sidewalks. There was one complaint on sidewalks not being cleared in a timely fashion. The Council is requesting people start clearing their sidewalks of snow.

Clerk/Council/Mayor Comments: Council gave a round of thank you(s) to the library and museum volunteers for all their hard work they have been doing. There will be post evaluations with the city employees and Personnel Committee members to discuss salaries. Discussion was held on putting in a sidewalk from the student parking lot to the cemetery to allow safe travels to and from school for kids that live on Davis Street. The remodel for the updated Police Department office will begin in the next couple of weeks at the Public Works' Maintenance building.

Motion was made by Councilman Greiner to adjourn the meeting at 8:06 p.m. Councilman Bender seconded the motion. Motion passed with a 5-0 vote. The Keota City Council will meet on Monday, February 1, 2020 starting at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

*These are not official minutes. These minutes will be approve at the next council meeting.