

February 1, 2021

The Keota City Council met on February 1, 2021, at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, Matt Greiner, and Heath McDonald. City Employees present were Kevin Slaubaugh, Toni Greiner, and Tomisha Hammes. Also in attendance was Dan Flynn, Rich Klein, Sheila Horras, Nick Beinhart, and Karen Sypherd.

Motion was made by Councilman Conrad to approve the consent agenda including the minutes from the January 18, 2021 meeting and payment of bills. Councilman Bender seconded the motion. Motion passed with a 5-0 vote.

**CITY OF KEOTA
FEBRUARY 1, 2021 COUNCIL MEETING
FOR PERIOD JANUARY 19 - FEBRUARY 1, 2021**

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,858.03	Payroll
GREINER, ASHLEY	\$55.66	Payroll
GREINER, TONIA	\$807.38	Payroll
HAMMES, TOMISHA	\$1,326.85	Payroll
MILLER, KEVIN	\$1,217.47	Payroll
SLAUBAUGH, KEVIN L.	\$1,502.70	Payroll
EFTPS	\$1,973.99	Employee Withholdings
IPERS	\$2,842.00	Employee Benefits
UNITED STATES POSTAL SERVICE	\$130.20	Water/Sewer - Monthly Bills
CENTER POINT LARGE PRINT	\$44.34	Library - 2 LG Print Books
INFOMAX	\$143.59	Library - Copier Lease
MALLEY HARDWARE	\$7.49	Library - Office Supplies
WINDSTREAM	\$147.41	Library - Phone/Fax
KEOTA PTO	\$1,000.00	Daycare Donation Refund
KAREN SYPHERD	\$35.00	Museum - Mannequins
SORRELL GLASS	\$1,050.36	Museum - Tempered glass shelving
WATER SOLUTIONS UNLIMITED	\$275.03	Water - Hypochloride
WINDSTREAM	\$230.09	All Dept. Phone/Fax
TREMMELE BACKHOE SERVICE	\$450.00	Water - 2 Curbstops
OLLINGER ELECTRIC	\$1,151.51	City Sign Electrical Repair
USA BLUE BOOK	\$91.63	Water - Water Chart
WELLMARK BLUE CROSS BLUE SHIELD	\$9,079.55	Employee Health Benefits
AREA 15 PLANNING	\$1,750.00	WWTP - Administrative Costs for SRF Loan
KEOTA HIGH SCHOOL	\$100.00	Keota Yearbook Ad
IOWA MUNICIPAL FINANCE ASSOCIATION	\$50.00	Clerk - IMFOA Dues
FIRST NATIONAL BANK	\$264.42	Library - Books/Programs
FIRST NATIONAL BANK	\$76.72	All Dept. - Meetings
FIRST NATIONAL BANK	\$139.50	Police - Veh. O & M
JIM TINNES TRUCKING	\$483.49	Snow - Sand
MALLEY HARDWARE	\$65.74	All Dept. Supplies
VERIZON WIRELESS	\$40.01	Police - Hot Spot
MIKE'S PARTS & SERVICE	\$127.32	Snow - Snow Plow Repair
ALLIANT ENERGY	\$7,172.94	All Dept. Gas & Electric
TOTAL	\$35,690.42	

Department Reports:

-Public Works Department: After the last snow fall there was a fender bender with a resident and a piece of city equipment. The Council will have the claim sent into their insurance agent as it will be at no cost to the City to turn it in. Slaubaugh presented a pipe showing the Council how a small hole can cause a great deal of water to flow through it as a leak. It was a pipe from the most recent leak that was found in the City. He called around to the garbage places that the clerk has been trying to get ahold of and wasn't able to get any return phone calls from them. He talked to SEMCO Landfill to see what their recommendation would be moving forward. They stated to stay with Cox Sanitation. The Keota QRS rig – Slaubaugh wants to know where the City is at with moving it out of the City Shop. He is limited on where he can move things out of his office to prepare for the Police Department remodel if the rig is located in the shop area. Councilman Hill stated that once the contract with the fire department is finalized it should be moved out. There was an inspection done by the DNR at the water plant and it was reviewed with the Council.

-Police Department – A written report was submitted. Reporting period of January 1 through 29, 2021, there were twenty-eight (28) service calls/complaints and five (5) citations issued. Service Calls/Complaints: one theft, one controlled substance, one family and children, one trespass, two other criminal violations, three accidents (traffic), six assist and serve, one attempt to locate, two misc. complaint, two dog/cat/misc. animal, two traffic violations, one parking, two domestic abuse, one harassment, and two scam. Citations: Two speed/alternative enforcement, one domestic abuse causing bodily injury, one failure to provide proof of liability/accident related, one failure to obey stop sign.

-Wilson Memorial Library – Summer Reading Program is being scheduled. The ISU Extension Insect Zoo coming this summer. Toni asked for permission to use the pavilion at the park and the Council said that would be fine.

-Keota Historical Museum – Two open houses planned - Saturday, February 6 from 10:00 a.m. to 2:00 p.m. and Sunday, February 21 from 10:00 a.m. to 2:00 p.m. They are planning on getting repairs done on the buffalo head. They would like to get a mini grant for it to be repaired, but are unsure if they will be able to get an estimate in time for the grant deadline.

Pool Advocates – The Wellmark Foundation Large Match Grant is going to be submitted for this grant cycle due February 17, 2021. The rough copy was presented to the Council to review with any edits or changes that they would like to see be made. A resolution accepting the grant to be submitted will be on the February 16, 2021, agenda. The Pool Advocates are going to match their own funds for the grant.

Fire Department Contract - The Keota Fire Department returned the contract to the Council with their changes for the Council to review. The Council reviewed and discussed the contract, but ultimately decided that more questions need to be answered before accepting the contract. Motion to table was made by Councilman Bender. Councilman Hill seconded the motion. Motion passed with a 5-0 vote.

Motion was made by Councilman Conrad to approve Resolution 2021-03: Setting the Date of February 16, 2021 at 6:00 p.m. for a Public Hearing regarding the authorization of loan and disbursement agreement and the issuance of not to exceed \$300,000 sewer revenue capital loan notes of the City of Keota and providing publication of notice thereof. Councilman Bender seconded the motion. Roll Call Vote: Ayes –Bender, Conrad, Hill, Greiner, McDonald; Nays- None; Absent -None; Abstain - None. Motion passed with a 5-0 vote. This is in regards to the Water Resource Restoration Sponsored Project Loan that was for the Northwest Drainage Project that was made possible through the SRF Loan that was received for the Wastewater Treatment Plant Project.

Motion was made by Councilman Bender to approve the SRF Water Resource Restoration

Sponsored Project Loan Amendment Application. Councilman McDonald seconded the motion. Motion passed with a 5-0 vote.

Clerk/Council/Mayor Comments: Councilman Conrad will be attending the Washington County Assessor's meeting on February 3, 2021 to go over their budget. A possible snow ordinance was discussed. This was due to some of the roads being narrowed due to cars not being moved off street during snow season. The Council will review some options at the next meeting.

Motion was made by Councilman Greiner to adjourn the meeting at 8:39 p.m. Councilman Bender seconded the motion. Motion passed with a 5-0 vote. The Keota City Council will meet on Tuesday, February 16, 2020 starting at 6:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

*These are not the official minutes. These minutes will be approved at the next Keota City Council meeting.