

AUGUST 16, 2021

The Keota City Council met on August 16, 2021, at the Keota City Hall. The meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Rod Hill, and Heath McDonald. Matt Greiner was unable to attend. City Employees present were Kevin Slaubaugh and Tomisha Hammes. Also in attendance was Karen Sypherd, Danielle Imhoff, Pat Hammen, Jim Henrich, Jim Tinnis, Dan Flynn, and Chad McCleary.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the August 2, 2021 meeting, payment of bills, and July month end financials. Councilman McDonald seconded the motion. Motion passed with a 4-0 vote.

Payment of Bills:

**CITY OF KEOTA  
AUGUST 16, 2021 COUNCIL MEETING  
FOR PERIOD AUGUST 3 - AUGUST 16, 2021**

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,907.71	Payroll
GREINER, ASHLEY	\$27.84	Payroll
GREINER, TONIA	\$824.62	Payroll
HAMMES, TOMISHA	\$1,388.05	Payroll
SLAUBAUGH, KEVIN L.	\$1,571.73	Payroll
EFTPS	\$1,712.58	Employee Withholdings
UNITED STATES POST OFFICE	\$135.72	Water/Sewer - Water Bills
JEFFERY GARMAN	\$1,875.00	Cemetery - Contract Mowing
ALL AMERICAN PEST CONTROL	\$65.00	All Dept. - Quarterly Pest Control
MALLEY HARDWARE	\$75.51	All Dept. Supplies
FARMERS COOPERATIVE ASSOCIATION	\$521.91	All Dept. Veh. O & M
SINCLAIR TRACTOR	\$302.00	All Dept. Skid Loader Repair Abandoned Houses - 306 W. Broadway Avenue
SEMCO LANDFILL	\$2,276.10	Tear Down
COUNTY LINE MART LLC	\$75.35	Police - Veh. O & M
VISION AG	\$413.10	Parks - Weed Control
IOWA DNR	\$210.00	Sewer - Wastewater Permit Fee
US CELLULAR	\$211.84	All Dept. Cell Phones
COX SANITATION	\$3,965.25	Garbage - Bags/Pick Up
ARNOLD MOTOR SUPPLY	\$68.64	Shop - Supplies
MENARDS	\$131.97	All Dept. - 20 Volt Drill Kit
ALICIA SIEREN	\$78.42	Deposit - Final Billing Refund
ION ENVIRONMENTAL SOLUTIONS	\$3,500.00	Water/Sewer - August Operations and Labs
MUNICIPAL SUPPLY INC.	\$441.00	Sewer - 8" Domed Grate
OLLINGER ELECTRIC	\$70.00	City Hall - Unhook Power to Automatic Sliding Door
MID-AMERICAN PUBLISHING	\$289.79	All Dept. Publications
JANE DENNY	\$45.04	Deposit - Final Billing Refund
TEIGHA CARL	\$27.29	Deposit - Final Billing Refund
TREMMELE BACKHOE SERVICE	\$1,829.50	Storm Drain Repair/Sink Hole Repair in Road
<b>TOTAL</b>	<b>\$24,040.96</b>	

July month end financials:

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
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LIBRARY CD 1	\$39,492.63			\$39,492.63
LIBRARY CD 2	\$31,019.62			\$31,019.62
SEWER CD	\$145,772.49	\$163.54		\$145,936.03
SEWER VEH CD	\$20,604.66			\$20,604.66
WATER CD	\$69,525.34			\$69,525.34
WATER VEH CD	\$425.43			\$425.43
DARE	\$1,025.62	\$0.24		\$1,025.86
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,449.73	\$0.04		\$1,449.77
GEN FD LIBR INV	\$4,981.72	\$0.13		\$4,981.85
LIB BUILDING	\$1,305.46	\$0.03		\$1,305.49
LIB MEMORIALS	\$306.06			\$306.06
PERPETUAL CARE FUND	\$8,316.03	\$2,000.21		\$10,316.24
POLICE VEHICLE INV	\$27,167.54	\$1.15		\$27,168.69
PARK & CEM VEH	\$606.47	\$0.02		\$606.49
CITY HALL BLDG RPR	\$19,219.87	\$0.49		\$19,220.36
CIVIL DEFENSE FU	\$3,175.46	\$0.08		\$3,175.54
KEOTA DAYCARE	\$1,190.35	\$0.03		\$1,190.38
WILSON MEMORIAL LIB	\$17,576.64	\$0.45		\$17,577.09
T&A METER INV	\$23,675.52	\$0.60		\$23,676.12
SIDEWALK SAVINGS	\$14,529.06			\$14,529.06
WTR VEH SAVINGS	\$29,316.50			\$29,316.50
WTR TWR MAIN SAVINGS	\$9,647.58			\$9,647.58
SEWER VEH SAVINGS	\$9,123.33			\$9,123.33
SNOW EQUIPMENT SAVINGS	\$5,073.28			\$5,073.28
CHECKING GENERAL	\$1,022,727.85	\$86,692.64	\$160,007.44	\$949,413.05
GENERAL - LOCAL OPTION		\$11,389.92	\$50,443.71	
		\$7,429.35		
CITY HALL PETTY CASH	\$50.00			\$50.00
CITY HALL CASH DRAWER	\$100.00			\$100.00
DARE ROAD USE		\$0.24		
		\$15,783.60	\$58,163.72	
EMPLOYEE BENEFIT		\$1,057.56	\$7,040.13	
CAPITAL IMPROV RESER		\$1,075.32		
LIBRARY		\$1,167.87	\$10,087.42	
LIBRARY PETTY CASH	\$25.00			\$25.00
LIBRARY MUSEUM				
WATER		\$28,219.79	\$19,194.81	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN BROAD/DAVIS				
UTILITY DEPOSITS		\$200.60		
SEWER		\$22,535.40	\$8,004.44	
SEWER EXT-BROADWAY				
SEWER PLANT UPGRADE				
TOTAL				\$1,436,853.94

#### Department Reports:

-Public Works Department – Started work on the manhole at the intersection of Lafayette Avenue and Fulton Street. There was a suck hole, so Tremmel Backhoe Service was in town to fix it. They still have to go down in the manhole with the blower to seal it. Spraying weeds and keeping up on mowing

as well as doing a number of locates. By doing the drive arounds, the number of letters being sent has gone down quite a bit. Trees will be the next thing that we will be taking a look at to send letters for this fall. Chad McCleary, Ion Environmental Solutions, gave a quick report on the water and sewer plants. Small copper line in the water line that there are a few issues with. He is going to replace the piece. They took additional samples this quarter – no issues found. Lead and Copper samples are due at the end of September. Kevin Waggoner was called about lagoon one to repair the diffuser at the waste water treatment plant. Influent building for waste water needs to have the air conditioner looked at. It is blowing, but not cooling. The pump building window air conditioner unit is broken, there needs to be a new air conditioner and dehumidifier purchased. Chad requested to have a coded door lock and coded padlock put on the buildings to make it easier to assess for the Ion Environmental Solutions employees. They would be keyed to the current keys. This will be at Chad's expense since it is for their benefit. Council stated to move forward with everything that was addressed.

-Police Department – A written report was submitted. Reporting period of July 14 through August 12, 2021, there were twenty-nine (29) service calls/complaints and eleven (11) citations issued. Service Calls/Complaints: two theft, one motor vehicle theft, one weapons, two controlled substances, one family and children, two trespass, two suspicion, one mental, one accident (traffic), two assist and serve, one attempt to locate, two misc. complaints, two dog/cat/misc. animal, one livestock, one wildlife, three traffic violations, one vehicles (abandoned), three scam. Citations issued: seven (7) speed/alternative enforcement, one failure to obey stop sign, one failure to maintain control, one failure to get over for vehicle with flashing lights, and one warrant arrest/bond 10,000 cash only.

-Wilson Memorial Library – No report given.

-Keota Historical Museum – The stained-glass window has been hung. Open House will be set during their meeting later this week.

Motion was made by Councilman Conrad to approve the 28-E Agreement with the Keota Volunteer Fire Department. Councilman Bender seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, Hill, McDonald; Nays - None; Abstain – None; Absent – Greiner. Motion passed with a 4-0 vote.

The Before and After School Program was discussed between the Council, Jim Henrich, and Pat Hammen. The Keota City Attorney stated that with the new 28-E Agreement the City of Keota could still be liable and there could potentially be misappropriation of city resources. Therefore, she recommended to not move forward with the agreement. Motion was made by Councilman Bender to table the 28-E Agreement with the Keota School District for the Before and After School Program until a response on the agreement comes back from the State Auditor's Office. Councilman McDonald seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to table the Agreement with French Reneker and Associates for the updating of the map books as Matt Walker was unable to attend the meeting. Councilman Hill seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Bender to approve Resolution 2021-37: Hiring of New Public Works Employee Micah Harmsen. Councilman Conrad seconded the motion. Roll Call Vote: Ayes – Bender, Conrad, McDonald; Nays - Hill; Abstain – None; Absent - Greiner. Motion passed with a 3-0 vote.

The Council reviewed the following ordinances: Animal Control – Rabies Vaccinations, Golf Carts, ATV/UTV, and Nuisances – Grass Height. The city clerk presented all the changes. The first reading for all ordinance amendments will be on the next meeting's agenda.

Motion was made by Councilman Bender to change the next meeting date to Tuesday, September 7, 2021 at 7:00 p.m. due to the Labor Day holiday on Monday, September 6, 2021. Councilman McDonald seconded the motion. Motion passed with a 4-0 vote.

Motion was made by Councilman Conrad to approve the building permit for 307 NW Hoover Street – concrete patio. Councilman Bender seconded the motion. Motion passed with a 4-0 vote.

Citizen Comments: Dan Flynn thanked the Council who attended the practice run of the Washington County Riverboat Foundation Grant presentation and then also Councilman Conrad and Mayor Cansler for attending the actual presentation. The Pool Advocates received the Wellmark Grant for \$25,000. Karen Sypherd and the city clerk will be working on the paperwork for the grant since it was submitted through the City. The Walmart Grant will be applied for by the Pool Advocates through the City. Keokuk County Endowment grant will be done this fall. Amanda Smothers dropped off a donation to the Pool Advocates from a fundraiser that she did. Karen Sypherd stated that a member from Washington County Conservation gave a great deal of positive feedback on the KeWash Trailhead at the grant presentations.

Clerk/Council/Mayor Comments: The city clerk presented the final summary from the Downtown Walk Around through the Iowa Economic Development Authority that took place on June 15, 2021. The clerk requested that the summary be sent to all the property owners on Broadway Avenue in the business district. The first day to file papers to run for Mayor and Council is on August 23, 2021 and the last day to file is Thursday, September 16, 2021 by 5:00 p.m. Councilman Bender stated that he had someone approach him to make Keota a Second Amendment Sanctuary City. He proposes that the Council look into doing this. There is a no parking sign outside of County Line Mart. People are still parking there. This needs to be address to avoid an accident in the future. Councilman Conrad stated that with the school program we may need to meet for some work session to go over some different ideas of what we can do to work together. He asked Mayor Cansler if we could have the new hire come to at least one meeting a month. He also requested that Officer Conrad start attending one Council meeting a month or at least every other month. Councilman Conrad requested permission from the Council to talk with Trevaniel Temple, city attorney, about an annexation project. He stated that the Keota Pool Advocates will host a fundraiser breakfast on September 12, 2021, at the KC Hall in Harper. The Pool Advocates will have their garage sales open for the Rural Road Trip which is September 24-26. Councilman Hill said that he voted no on the new city hire, not because of the person, just based on the salary he was going to get paid in comparison to what the other city employees are currently getting paid. Councilman McDonald stated he was asked on where the City was on abandoned housing tear downs. The City has discussed moving forward to not approve paying half the cost of the tear down without something being built in its place within 24 months. That way the City doesn't lose the tax revenues from the properties. Mayor Cansler requests to have a meeting with Micah Harmsen, a couple Councilmen, Kevin Slaubaugh, the city clerk, and himself to formally meet everyone before he starts.

Motion was made by Councilman Conrad to adjourn at 8:11 p.m. Councilman Bender seconded the motion. Motion passed with a 4-0 vote. The City Council will next meet on Tuesday, September 7, 2021, starting at 7:00 p.m.

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MAYOR ANTHONY CANSLER

ATTEST:

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CITY CLERK TOMISHA HAMMES

\*These are not official minutes. These minutes will be approved at the next council meeting.\*