

MAY 16, 2022

The Keota City Council met on May 16, 2022 at the Keota City Hall. The regular meeting was called to order at 7:00 p.m. by Mayor Pro-Tem Keith Conrad.

Council members answering roll call were: Keith Conrad, Danielle Imhoff, and Heath McDonald. City Employees present were Toni Greiner and Tomisha Hammes. Also in attendance was Chad McCleary, Rich Klein, Karen Sypherd, and Dan Flynn.

The Mayor Pro-Tem announced that this was the time and place for the public hearing and meeting on the matter of the Fiscal Year 2022 Budget Amendments. The clerk stated that there were no written or oral comments, complaints or concerns with the published Fiscal Year 2022 City of Keota Budget Amendments. There were no comments from those in attendance.

Motion was made by Councilman McDonald to close the public hearing. Councilman Imhoff seconded the motion. Motion passed with a 3-0 vote.

Mayor Pro-Tem Conrad opened the regular meeting at 7:01 p.m.

Motion was made by Councilwoman Imhoff to approve the consent agenda including minutes from the May 2, 2022 meeting, April month end financials, and payment of bills. Councilman McDonald seconded the motion. Motion passed with a 3-0 vote.

**CITY OF KEOTA
MAY 16, 2022 COUNCIL MEETING
FOR PERIOD MAY 3 - MAY 16, 2022**

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,913.07	Payroll
GREINER, ASHLEY	\$62.63	Payroll
GREINER, TONIA	\$843.25	Payroll
HAMMES, TOMISHA	\$1,393.50	Payroll
HARMSSEN, MICAH	\$1,371.15	Payroll
SLAUBAUGH, KEVIN L.	\$1,581.49	Payroll
EFTPS	\$2,159.99	Employee Withholdings
IOWA FINANCE AUTHORITY	\$51,573.75	Water - Water Tower Principal/Interest Payment Sewer - Waste Water Treatment Plant Principal/Interest Payment
IOWA FINANCE AUTHORITY	\$174,739.70	Payment
IOWA FINANCE AUTHORITY	\$15,000.00	Sewer - Northwest Drainage Project Payment
IOWA FINANCE AUTHORITY	\$14,743.75	Water - Water Mains Principal/Interest Payment Water - Broadway/Davis Water Mains/Well Principal/Interest Payment
IOWA FINANCE AUTHORITY	\$10,420.00	Payment
IOWA FINANCE AUTHORITY	\$28,238.75	Water - Water Treatment Plant Principal/Interest Payment Economic Development - Community Catalyst
SDF PROPERTIES	\$40,000.00	Payment
SCOTT WESTENDORF	\$3,833.33	Cemetery - Mowing Contract
UNITED STATES POST OFFICE	\$155.20	Water/Sewer - Monthly Bills Postage
FARMERS COOPERATIVE ASSOCIATION	\$2,008.75	All Dept. Veh. O & M
COUNTY LINE MART	\$224.81	Police - Veh. O & M
SMITH GAS, WELDING, & SAFETY SOLUTIONS	\$666.08	Streets - Welder Repairs
ION ENVIRONMENTAL SOLUTIONS	\$3,625.00	Water/Sewer - Contracted Operations and Labor
TREMMELE BACKHOE SERVICE	\$450.00	Water - Leak Detection - One Meter/Two Hydro
FUTURELINE TRUCK BODIES	\$987.52	Snow - Snow Plow Maintenance
VERIZON	\$40.01	Police - Hot Spot
BARCO PRODUCTS	\$1,593.29	Donation - Greiner Memorial Bench
QUILL CORP.	\$45.84	All Dept. Office Supplies
BANYON DATA SYSTEMS	\$2,095.00	Water - New Water Meter Software

IOWA LEAGUE OF CITIES	\$80.00	City Hall - Updated Municipal Leadership Man
US CELLULAR	\$217.43	Officers Handbook
MID-AMERICA PUBLISHING	\$542.31	All Dept. Cell Phones
WATER SOLUTIONS UNLIMITED	\$500.03	All Dept. Publishing
FRENCH RENEKER ASSOCIATES INC.	\$490.00	Water - Chemicals
RIVER PRODUCTS COMPANY, INC	\$201.47	Water - Updated Water Maps/Intersections
		Water - Water Leak Repairs

TOTAL \$361,797.10

April Month End Financials

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,566.53			\$39,566.53
LIBRARY CD 2	\$31,077.66			\$31,077.66
SEWER CD	\$146,154.41	\$91.10		\$146,245.51
SEWER VEH CD	\$20,947.46			\$20,947.46
WATER CD	\$70,682.00			\$70,682.00
WATER VEH CD	\$426.40			\$426.40
DARE	\$1,025.86			\$1,025.86
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,450.08	\$0.04		\$1,450.12
GEN FD LIBR INV	\$4,982.85	\$0.12		\$4,982.97
LIB BUILDING	\$1,305.73	\$0.03		\$1,305.76
LIB MEMORIALS	\$306.15			\$306.15
PERPETUAL CARE FUND	\$10,318.30	\$0.26		\$10,318.56
POLICE VEHICLE INV	\$27,177.72	\$1.12		\$27,178.84
PARK & CEM VEH	\$606.64	\$0.02		\$606.66
CITY HALL BLDG RPR	\$19,224.19	\$0.47		\$19,224.66
CIVIL DEFENSE FU	\$3,176.17	\$0.08		\$3,176.25
KEOTA DAYCARE	\$17,580.60	\$0.03		\$1,190.65
WILSON MEMORIAL LIB	\$23,680.85	\$0.43		\$17,581.03
T&A METER INV	\$1,190.62	\$0.59		\$23,681.44
SIDEWALK SAVINGS	\$14,532.31			\$14,532.31
WTR VEH SAVINGS	\$29,323.11			\$29,323.11
WTR TWR MAIN SAVINGS	\$9,649.75			\$9,649.75
SEWER VEH SAVINGS	\$9,125.39			\$9,125.39
SNOW EQUIPMENT SAVINGS	\$5,074.44			\$5,074.44
CHECKING	\$1,357,112.14	\$280,266.52	\$127,543.69	\$1,509,834.97
GENERAL		\$121,274.49	\$103,404.75	
GENERAL - LOCAL OPTION		\$7,763.51		
CITY HALL PETTY CASH	\$50.00			\$50.00
CITY HALL CASH DRAWER	\$100.00			\$100.00
DARE				
ROAD USE		\$13,416.76	\$13,017.34	
EMPLOYEE BENEFIT		\$38,521.31	\$8,738.36	
DEBT SERVICE		\$5,263.24		
CAPITAL IMPROVEMENT		\$39,469.26		
LIBRARY		\$124.18	\$3,710.67	
LIBRARY PETTY CASH	\$25.00			\$25.00
LIBRARY MUSEUM				
WATER		\$27,003.58	\$33,820.20	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				

CP. WTR. MAIN DAVIS ST
 CP. WTR MAIN
 BROAD/DAVIS
 UTILITY DEPOSITS
 SEWER
 SEWER EXT-BROADWAY
 SEWER PLANT UPGRADE

\$600.59 \$31.49
 \$26,363.04 \$23,940.99

TOTAL

\$1,999,261.97

Department Reports:

-Public Works Department – A written report was submitted by Micah Harmsen. City Wide Clean-Up was a success. Most problem properties were addressed. They plan to take down the small pavilion at the Wilson Memorial Park this week. The electricity to it was unhooked last week. They have been working ahead on doing locates to get ready for the KCTC fiber to the home install. Chad McCleary – discussed the replacement estimate of high service pump #1. It was cheaper to get a replacement instead of repairing it. There will be a dehumidifier and the air condition purchased for the water plant. There were ecoli samples done in April. There was no ecoli, therefore they will continue to not use the UV as there is no requirement to run it.

-Police Department – A written report was submitted. Reporting period of April 13 to April 30, 2022. There were fifteen (15) service calls/complaints and ten (10) citations issued. Service Calls/Complaints: one assault, one sex offense, one controlled substance, two family and children, one disorderly conduct, one trespass, one other criminal violation, one suicide/statement, one assist and serve, four misc. investigations, and one domestic abuse. Citation issued: one juvenile disorderly conduct, one juvenile trespass, two juvenile criminal mischief 2nd degree, one juvenile inhalation hemp product, one juvenile assault causing bodily injury, one juvenile armed with intent, two juvenile air rifle in city limits and one juvenile criminal mischief 5th degree.

-Wilson Memorial Library – Good attendance at the after school programs and morning coffee. 2nd graders and preschoolers visited the library last week. She will be attending the directors meeting in Iowa City on Tuesday, May 17. Next regular Library Board Meeting will be on Monday, May 23, 2022.

-Keota Historical Museum – The 2nd, 3rd, and 4th graders visited the museum on Thursday, May 12. Graduation display put up in Flynn Law Office.

Motion was made by Councilwoman Imhoff to approve Resolution 2022-22: FY22 Budget Amendments. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – Conrad, Imhoff, McDonald; Nays – None; Absent – Bender, Greiner. Motion passed with a 3-0 vote.

Third reading of Ordinance 2022-293: Sewer Rate Increase as of July 1, 2022.

Motion was made by Councilman McDonald to approve Ordinance 2022-293: Sewer Rate Increase. Councilman Imhoff seconded the motion. Roll call vote: Ayes – Conrad, Imhoff, McDonald; Nays - None; Absent – Bender and Greiner. Motion passed with a 3-0 vote.

Ordinance 2022-293: Sewer Rate Increase. Title VI, Chapter 9, Section 2 of the Keota Municipal Code, 2017, is hereby repealed and the following adopted in lieu thereof:

6-9-2: Rental Rate: Each Customer shall pay a sewer rental based on water used each month:

1. For the first 2,000 gallons of water used, sewer rent shall be \$65.01 (Minimum Charge).
2. For the next 3,000 gallons of water used, sewer rent shall be charged at \$5 per 1,000 gallons.

First Reading of Ordinance 2022-294: Prohibited Discharges - Solid waste, litter, animal waste and landscape waste, including significant quantities of leaves and grass clippings deposited or placed along sidewalks, street right of ways, streets, or other public property subject to runoff or otherwise discharged to the storm water system.

Discussion of the City of Keota and Y.M.C.A. Pool Management Agreement. Councilman Conrad, Councilman McDonald, Dan Flynn, and Karen Sypherd met prior to the meeting. Conrad and Flynn met at the YMCA with Amy Schulte last week to discuss an agreement. The Y will need blue prints of the concession stand to see what would be needed. Concessions need to be kept simple. Chemicals were discussed for bulk purchase. The other cities do not currently bulk buy together, but the City can say they are working with the YMCA and will get a discounted price. Discussion on a pool board or to speak directly to the administrator to make decisions. YMCA sets their own pricing and has membership drives. The YMCA requests that they would make the decisions on whether or not to be open through the season. There would be negotiations on the agreement charge.

Discussion of 90% Submittal of Keota Municipal Pool Plans from One Design and Engineering. Nick Beinhart was called at 7:35 p.m. to discuss the submittal of plans. Motion was made by Councilwoman Imhoff to approve the 90% submittal of Keota Municipal Pool Plans. Councilman McDonald seconded the motion. Roll Call Vote: Ayes – Conrad, Imhoff, McDonald; Nays – None; Absent – Bender, Greiner. Motion passed with a 3-0 vote.

Motion was made by Councilman McDonald to approve the job estimate from Hupp Electric Motors for the HSP1 Motor for the sewer plant. Councilwoman Imhoff seconded the motion. Motion passed with a 3-0 vote.

Motion was made by Councilwoman Imhoff to approve the liquor license for Lagos Acres. Councilman McDonald seconded the motion. Motion passed with a 3-0 vote.

Motion was made by Councilman McDonald to approve the building permit for 310 W. Broadway Avenue – fence - pending a signed agreement with the neighbor. Councilwoman Imhoff seconded the motion. Motion passed with a 3-0 vote.

Motion was made by Councilwoman Imhoff to allow EagleRock! to host a bake sale on Friday, June 17, 2022 outside of the Keota City Hall. Councilman McDonald seconded the motion. Motion passed with a 3-0 vote.

Citizen Comments: Dan Flynn – Charlie and Dawn Helscher have increased their donation to \$35,000 for the new pool. Claude and Mary Greiner increased their donation to \$100,000 for the new pool. He went on to ask when the City will be taking out the trees for the pool construction. Councilman Conrad recommended discussing it with Slaubaugh and Harmsen.

Clerk/Council/Mayor Comments:

The city clerk stated that she will be attending the Nuisance Abatement Conference in Ankeny on Wednesday, May 18, 2022. The Rural Housing Readiness Action Plan was submitted by Lindsay Henderson from the Iowa State University. The final plan will need to be approved by the Keota City Council at the June 6, 2022 meeting. There will be an event at the KeWash Trailhead on July 9 starting at 9:00 a.m. Keota Fun Days schedule is done and was presented to the Council. The Keota Fun Days shirts can be purchased through Misc. on Main. Keota Fun Run forms can be picked up at the city hall or on the city's website.

Councilman McDonald stated that the city wide clean up went well. He asked about the deadline for the properties that needed clean up – the deadline was May 9. He discussed the cannon at the cemetery. He wondered if it should be put on a concrete pad. It was asked to be put on the agenda for

the next meeting to further discuss. He also asked Karen Sypherd, if the old cannon that was located by the park was found, would the museum want it.

Councilwoman Imhoff requested grass mowing letters be sent out. Micah and Tomisha will do a drive around and get letters ready to be signed. In regards to the vulgar sign – that would fall under freedom of speech and doesn't think she will address it.

Councilman Conrad stated he discussed with Rita Sheetz about the City insurance for the covering the pool and the Pool Foundation. It would come down to if the City has oversight over the Pool Foundation. The Pool Foundation would be part of the insurance, but cover their own cost of the insurance. The Council will discuss this at the next meeting. He met with a resident that has chemical boxes in her yard that she is wanting to use for raised gardens. It was requested that she draw up a couple plans on what she is wanting to do with the gardens for the Council to review. He recommended that they go in the backyard and not in the front yard.

Motion was made by Councilwoman Imhoff adjourn at 8:10 p.m. Councilman McDonald seconded the motion. Motion passed with a 3-0 vote. The City Council will next meet on Monday, June 6, 2022 at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.