

SEPTEMBER 19, 2022

The Keota City Council met on September 19, 2022 at the Keota City Hall. The work session was called to order by Mayor Anthony Cansler at 6:30 p.m.

Council members answering roll call were: Mike Bender, Keith Conrad, Danielle Imhoff, Matt Greiner, and Heath McDonald. City Employee present was Tomisha Hammes. Also in attendance was Rich Klein, Cindy Detweiler, Ron Northup, Dan Flynn, and Karen Sypherd.

Discussion on the job posting for the city clerk position. The clerk presented the Council with two options for job postings. Option one was one full-time clerk and option two was one full-time clerk and one part-time utility billing clerk.

Motion was made by Councilwoman Imhoff to adjourn the work session at 6:50 p.m. Councilman Bender seconded the motion. Motion passed with a 5-0 vote.

The regular meeting was called to order at 7:00 p.m. by Mayor Anthony Cansler.

Council members answering roll call were: Mike Bender, Keith Conrad, Danielle Imhoff, Matt Greiner, and Heath McDonald. City Employees present were Toni Greiner and Tomisha Hammes. Also in attendance was Chad McCleary, Casey Jarmes, Cindy Detweiler, Ron Northup, Karen Sypherd, Dan Flynn, Rich Klein, Lauren Herron and Megan Libe.

Motion was made by Councilman Conrad to approve the consent agenda including minutes from the September 7 meeting, bills for payment, and August month end financials. Councilwoman Imhoff seconded the motion. Motion passed with a 5-0 vote.

**CITY OF KEOTA
SEPTEMBER 19, 2022 COUNCIL MEETING
FOR PERIOD SEPTEMBER 8 - SEPTEMBER 19, 2022**

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
CONRAD, DOUGLAS L.	\$1,997.87	Payroll
GREINER, ASHLEY	\$69.58	Payroll
GREINER, TONIA	\$927.00	Payroll
HAMMES, TOMISHA	\$1,507.15	Payroll
HARMSSEN, MICAH	\$1,400.30	Payroll
SLAUBAUGH, KEVIN L.	\$1,650.66	Payroll
EFTPS	\$2,327.33	Employee Withholdings
WELLMARK BLUE CROSS & BLUE SHIELD	\$7,764.70	Employee Benefits
ALL AMERICAN PEST CONTROL	\$70.00	All Dept. Pest Control
UNITED STATES POST OFFICE	\$170.72	Water/Sewer - Water Bills
US FIRST	\$190.00	Parks - Portable Restrooms
MID-AMERICA PUBLISHING	\$491.54	All Dept. Publishing
MUNICIPAL SUPPLY INC.	\$619.15	Water - Repair Clamps
SCOTT WESTENDORF	\$3,833.35	Cemetery - Mowing Contract
WATER SOLUTIONS UNLIMITED	\$1,070.12	Water - Chemicals
GALLS	\$88.40	Police - Uniform
WINDSTREAM	\$245.38	All Dept. Phone/Fax
	TOTAL	
	<u>\$24,423.25</u>	

Aug-22

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	END BALANCE
LIBRARY CD 1	\$39,591.19	\$24.68		\$39,615.87
LIBRARY CD 2	\$31,097.03	\$19.38		\$31,116.41

SEWER CD	\$146,336.66			\$146,336.66
SEWER VEH CD	\$20,947.46			\$20,947.46
WATER CD	\$70,682.00			\$70,682.00
WATER VEH CD	\$427.35			\$427.35
DARE	\$250.86			\$250.86
POLICE FORFEITURE	\$572.49			\$572.49
GEN FD INV	\$1,450.33	\$0.24		\$1,450.57
GEN FD LIBR INV	\$4,983.68	\$0.85		\$4,984.53
LIB BUILDING	\$1,305.95	\$0.22		\$1,306.17
LIB MEMORIALS	\$306.18			\$306.18
PERPETUAL CARE FUND	\$10,920.10	\$1.85		\$10,921.95
POLICE VEHICLE INV	\$10,515.70	\$1.79		\$10,517.49
PARK & CEM VEH	\$606.75	\$0.10		\$606.85
CITY HALL BLDG RPR	\$19,227.39	\$3.27		\$19,230.66
CIVIL DEFENSE FU	\$3,176.70	\$0.54		\$3,177.24
KEOTA DAYCARE	\$1,190.81	\$0.20		\$1,191.01
WILSON MEMORIAL LIB	\$17,583.53	\$2.99		\$17,586.52
T&A METER INV	\$23,684.81	\$4.02		\$23,688.83
SIDEWALK SAVINGS	\$14,533.46			\$14,533.46
WTR VEH SAVINGS	\$11,325.43			\$11,325.43
WTR TWR MAIN SAVINGS	\$9,650.51			\$9,650.51
SEWER VEH SAVINGS	\$9,126.11			\$9,126.11
SNOW EQUIPMENT SAVINGS	\$5,074.84			\$5,074.84
CHECKING GENERAL	\$1,106,077.81	\$255,197.96	\$313,216.84	\$1,048,058.93
GENERAL - LOCAL OPTION		\$108,423.00	\$136,055.24	
		\$7,221.97		
CITY HALL PETTY CASH	\$50.00			\$50.00
CITY HALL CASH DRAWER	\$100.00			\$100.00
DARE ROAD USE		\$9,151.67	\$3,591.66	
EMPLOYEE BENEFIT		\$771.38	\$2,058.47	
DEBT SERVICE		\$101.41		
CAPITAL IMPROVEMENT LIBRARY		\$685.46		
LIBRARY		\$533.70	\$4,605.61	
LIBRARY PETTY CASH	\$25.00			\$25.00
LIBRARY MUSEUM				
WATER		\$98,050.54	\$28,095.50	
CP. WTR. TRTMNT. PLANT				
CP. WTR. TOWER				
CP. WTR. MAIN DAVIS ST				
CP. WTR MAIN BROAD/DAVIS				
UTILITY DEPOSITS		\$204.02		
SEWER		\$30,070.88	\$8,892.61	
SEWER EXT-BROADWAY				
SEWER PLANT UPGRADE				
TOTAL				\$1,502,861.38

Department Reports:

-Public Works Department – Micah submitted a written report - Property owners have been cleaning up the trees and yards around town. The street painter arrived. Street signs have been ordered that will replace the worn out signs by the school. There has been high water flows, so Micah called in Westram Leak Detection Services to come down and find the leak. The leak was discovered at the

sewer plant. Chad McCleary stated that he believes that the water line that had the leak was leaking when the sewer plant was built. He met with Matt Walker, French Reneker, about the chlorides to see what they need to do moving forward on the water plant. The potential options are to move away from salt base, go on rural water full-time or go on reverse osmosis. The engineer will research options and present them to the Council. At the wastewater treatment plant there was another diffuser that blew off. Waggoner Solution originally installed the diffusers and will be back in town to repair them.

-Police Department – A written report was submitted. Reporting period of September 1 through September 14, 2022. There were nine service calls/complaints and two citations issued. Service Calls/Complaints: one theft, one motor vehicle theft, two other criminal violations, one accident (traffic), one assist and serve, one misc. complaint, one dog/cat/misc. animal, and one domestic abuse. Citations issued: two speed/alternative enforcement.

-Wilson Memorial Library – The Story Walk story on the KeWash Trail was changed at the end of August and will be changed out again for the winter. Annual Survey has been submitted. Coffee has been going well. There will be a movie on the early out day for school along with crafts. The Library Board Meeting will take place on Monday, September 26.

-Keota Historical Museum – The wall is down in the Singmaster Room to expand the display. They are working on a design plan for the basement expansion. The Museum Board Meeting will take place on Wednesday, September 21.

Discussion about event on October 1, 2022. Lauren Herron, Elation Cleaning Services LLC, and Megan Libe, Topsy Traveler, discussed the one year anniversary celebration of Elation Cleaning Services that Lauren will be hosting at Fiddle Dee Dee on October 1, 2022 from 4:00 to 8:00 p.m. with the Topsy Traveler, Stone Wall Brick Oven Pizza, and live music by Allen Wickenkamp. Lauren Herron stated that the purpose was to celebrate her being in business for a year, but to also promote local businesses as well.

Motion was made by Councilman Conrad to approve the liquor license for the Topsy Traveler for the October 1, 2022 event. Councilman Bender seconded the motion. Motion passed with a 5-0 vote.

Motion was made by Councilman Conrad to approve the city clerk job postings for the following positions: full-time city clerk and 20 hours per week utility billing clerk. Councilwoman Imhoff seconded the motion. Motion passed with a 5-0 vote.

Council/Mayor Comments –

Councilman McDonald talked to Mike Detweiler about cleaning up his lot.

Councilwoman Imhoff stated that at the last meeting she brought up furniture that was showing up on people's porches and lawns that was not exterior furniture. She requested that at the next meeting the Council do the first reading on an ordinance of what is deemed lawn furniture. She would like to see the ordinances a little more defined, so when letters get sent out there is more teeth in the letters allowing the Council to follow through with citations for the nuisances.

Councilman Conrad stated that with the contract being signed for the pool he proposed that there be a Pool Advocate designated to join in the construction meetings along with the Council. He requested that at the next meeting on the agenda a resolution appointing a pool advocate and council member to attend these meetings.

Mayor Cansler stated the committee that will be appointed is informational only, there won't be decisions made by the Pool Advocate, but that way the Pool Advocates will be informed on what is going on.

Motion was made by Councilman Conrad to adjourn at 7:46 p.m. Councilman McDonald seconded the motion. Motion passed with a 5-0 vote. The City Council will next meet on Monday, October 3, 2022 at 7:00 p.m.

MAYOR ANTHONY CANSLER

ATTEST:

CITY CLERK TOMISHA HAMMES

These are not official minutes. These minutes will be approved at the next council meeting.